

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** May 7, 2012

**SUBJECT:** Green River, Tuxedo & Zirconia PARK Planning Committee

**PRESENTER:** Tommy Thompson & Bill O'Connor

**ATTACHMENTS:** 1. Draft Committee Charter

**SUMMARY OF REQUEST:**

Staff was directed to draft a Charter for a seven (7) member committee for the purpose of completing the goals and directives for a community park.

The first required steps are the approval of a committee charter and the appointment of members to that committee.

It is recommended that a diverse group of people representing Green River, Tuxedo & Zirconia be appointed.

**BOARD ACTION REQUESTED:**

Planning Staff requests the Board of Commissioners consider the draft charter for the Park Planning Committee and begin appointing committee members.

**Suggested Motion:** I move that the Board approves the charter for the Green River, Tuxedo & Zirconia Park Planning Committee with any amendments noted by the Board.

## HENDERSON COUNTY

### CHARTER FOR ADVISORY COMMITTEE ON USE OF FORMER MILL PROPERTY IN SOUTHERN HENDERSON COUNTY (TUXEDO)

#### **What is the committee's purpose?**

To coordinate with the Recreation Advisory Board and to advise the Board of Commissioners on the local community's views of the best use and design for the former Green River Manufacturing Company mill site, located in Tuxedo, Green River Township, Henderson County, North Carolina. It will do so by working with the Parks and Recreation Department to develop and recommend a specific plan for the site.

#### **Who will the committee report to?**

Henderson County Board of Commissioners.

#### **Who will be staff to the committee?**

- Henderson County Parks and Recreation Department staff
- Other county staff as assigned.

#### **What is the duration of the committee's existence?**

The committee will terminate with the presentation of its recommendation to the Board of Commissioners for the use of the site, but not later than 31 December 2012 (unless otherwise extended by the Board of Commissioners).

#### **What parameters must the committee work within?**

- North Carolina Open Meetings and Public Records laws
- Minutes must be provided to the Board of Commissioners
- Committee discussions will be facilitated by county staff

#### **How will the committee meetings be conducted?**

It is intended that the committee reach most, if not all, its recommendations by consensus. Formal votes and operating under Robert's Rules of order will be used only as necessary. County staff, in addition to its role as meeting coordinator and facilitator, will present background information and data as needed.

#### **What is the make-up of the committee?**

Six regular members appointed by the Board of Commissioners, and one other member who is also the chair, also appointed by the Board of Commissioners. All members shall be voting members. All members shall reside, operate a business, or own real property within the boundary area of the Henderson County Community Plan Advisory Committee for Green River, Tuxedo and Zirconia.