

REQUEST FOR BOARD ACTION

HENDERSON COUNTY

CANE CREEK WATER AND SEWER DISTRICT BOARD OF DIRECTORS

MEETING DATE: March 21, 2012

SUBJECT: Engineering Firm Selection
Fletcher Warehouse Interceptor Project

PRESENTER: Marcus A. Jones, P.E.

ATTACHMENTS: No

SUMMARY OF REQUEST:

As directed by the Board during the February 15, 2012 meeting, Engineering Staff solicited engineering firms to perform the engineering for the District's Fletcher Warehouse Interceptor Project.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff developed a Request for Qualifications (RFQ) and on February 20, 2012, posted it on the County's website. The responses were received by March 2, 2012 and the following firms submitted Statements of Qualifications (SOQ): Altamont Environmental, Arcadis, David & Floyd, McGill & Associates, William G. Lapsley & Associates and The Wooten Company. The Engineering Department has electronic copies of the SOQs available upon request.

A detailed review of the firms was conducted based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Design Performance, Construction Administration Performance and Customer Service. The firm recommended by staff as the most qualified responding firm is McGill & Associates. Based on their SOQ and further investigations, they have presented a highly qualified project team with direct experience in engineering the sewer extension project.

Upon the selection by the Board of Directors, Engineering staff will negotiate a scope of work and fee for the engineering work and bring the resulting agreement back to the Board for approval.

BOARD ACTION REQUESTED: Authorize the selection of McGill & Associates as the most qualified responding firm to engineer and administer construction for the Fletcher Warehouse Interceptor Project.

Suggested Motion:

I move that the Board authorize the selection of McGill & Associates as the most qualified responding firm to engineer and administer construction for the Fletcher Warehouse Interceptor Project