

**REQUEST FOR BOARD ACTION
HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: February 15, 2012
SUBJECT: REQUEST FOR USE OF COURTROOM
PRESENTER: Chairman Tommy Thompson
ATTACHMENTS: YES

SUMMARY OF REQUEST:

An application (attachment 1), was received from Mike Scruggs, Chairman of the Henderson County Republican Party, requesting use of the Courtroom on March 1, 2012 for a meeting in regard to the appointment of a Sheriff. Per the Facility Use Policy the use of the Commissioners' Meeting Room (Courtroom) must be approved by the Board of Commissioners during a regularly scheduled meeting.

BOARD ACTION REQUESTED:

Staff suggests approving the request.

SUGGESTED MOTION:

I move that the Board approves use of the Commissioners' Meeting Room (Courtroom) by the Republican Party on Thursday, March 1, 2012 from 6:00 p.m. until 9:00 p.m.

**APPLICATION FOR USE OF
COURTROOM #208**
Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792

Use of the Courtroom must be preapproved by the Board of Commissioners at a regularly scheduled meeting on the Consent Agenda.

MIKE SCRUGGS M.SCRUGGS@LIVE.COM FEB 8, 2012
 Name of Applicant Making Request¹: E-mail address: Date of Application

245 Whistlewood LN, Hendersonville, NC 28739 828-606-9533
 Mailing Address, State, Zip Code of Applicant: Phone Number of Applicant

Republican County Executive Committee ELECTION OF SHERIFF
 Name of Event or Purpose:

MARCH 1, 2012 6⁰⁰ PM until 9⁰⁰ PM
 Date of Event (Beginning Time) Time of Event (Ending Time)

The remainder of the application will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COURTROOM #208 Date Request Approved

_____ _____
 Chairman, Board of Commissioners

PERMISSION TO USE COURTROOM #208 DENIED Date Request Denied

_____ _____
 Chairman, Board of Commissioners

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the Courtroom is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The courtroom must be cleaned after use.