

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: Tuesday, January 3, 2012

SUBJECT: Budget Amendment for Property Addressing Division of the Planning Department

PRESENTER: Anthony W. Starr, AICP, Planning Director

ATTACHMENTS: 1. Budget Amendment Request Form

SUMMARY OF REQUEST:

Planning Staff presents the attached budget amendment for FY12 for the Property Addressing Division for consideration. Because the budget amendment transfers monies from one fund to another, State Law and the Budget Ordinance requires Board approval. The proposed amendment transfers \$49,674.00 from the E-911 Fund (Emergency Communications Fund) to the General Fund to reimburse eligible expenses for the Property Addressing Division. State law permits the use of E911 funds for eligible activities including some Property Addressing functions.

It is expected that this budget amendment will save the General Fund about \$50,000 annually. The proposed amendment reduces the appropriated fund balance of the General Fund during the current fiscal year budget (FY12). Staff estimates that about 80% of the Property Addressing Coordinator's activities are eligible for E911 Fund reimbursement.

The State distributes the E911 funds to primarily counties for specific E911 related activities. The State collects the E911 funds by levying a \$0.60 service charge per voice phone line in North Carolina aimed at maintaining and enhancing Enhanced 911 Service. The Property Addressing Division of the Planning Department provides mission critical data that supports the 911 Center's mapping programs.

The Sheriff's Department and the Emergency Services Department support this request.

BOARD ACTION REQUESTED:

Staff requests approval of the budget amendment as attached.

Suggested Motion:

I move that the Board approve the requested budget amendment as presented.

**LINE-ITEM TRANSFER REQUEST
HENDERSON COUNTY**



Department: Planning - Property Addressing

Please make the following line-item transfers:

What expense line-item is to be increased?

Account	Line-Item Description	Amount
<u>115443-512100</u>	<u>Salaries & Wages</u>	<u>\$ 9,871</u>
<u>115443-512100</u>	<u>FICA</u>	<u>\$ 714</u>
<u>115443-518100</u>	<u>Retirement - LGERS</u>	<u>\$ 641</u>
<u>115443-552000</u>	<u>Capital Outlay - Tech</u>	<u>\$ 15,000</u>
<u>285411-598011</u>	<u>Transfer from E911 Fund to GF</u>	<u>\$ 49,674</u>
<u>114990-401000</u>	<u>GF Balance Approp (decreased)</u>	<u>\$ 23,448</u>

What expense line-item is to be decreased? Or what additional revenue is now expected?

Account	Line-Item Description	Amount
<u>114980-402800</u>	<u>Transfer from Emerg Comm Fund</u>	<u>\$ 49,674</u>
<u>284411-401000</u>	<u>E911 Fund Balance Approp Increase</u>	<u>\$ 49,674</u>

Justification: Please provide a brief justification for this line-item transfer request.

Staff verified that E911 Funds can be used to reimburse some Property Addressing functions. It is estimated that 80% of the Property Addressing Coordinator position costs can be reimbursed. This amendment transfers \$49,674 from the Emergency Communications Fund (E911 Fund) to the General Fund (Property Addressing budget). This amendment also provides for replacement of mission critical equipment for Property Addressing data collection (GPS equipment & software) that is outdated and requires replacement. This amendment reduces the General Fund financial burden for Property Addressing by \$23,448 for FY12.


Authorized by Department Head

12.5.2011
Date

Authorized by Budget Office

Date

Authorized by County Manager

Date

For Budget Use Only	
Batch #	_____
Batch Date	_____