

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: April 20, 2011

SUBJECT: Use of Courtroom – 29B Judicial District Bar

ATTACHMENTS: Yes

1. Letter of Request
2. Application for Use

SUMMARY OF REQUEST:

A request has been submitted on behalf of the 29B Judicial District Bar, for the Board of Commissioners to consider allowing them to use the Courtroom on Friday, September 23, 2011 from 8:30am through 12:00pm. The Courtroom would be used for a continuing legal education presentation by officers and staff of the North Carolina State Bar. Members of District 29B include all attorneys in Henderson, Transylvania and Polk County.

The Judicial District Bar also requests the use of the Community Room on Friday, September 23, 2011 from 11:30am through 2:00pm to provide a catered lunch for attendees of the Program.

BOARD ACTION REQUESTED:

The Board is requested to approve the use of the Courtroom on Friday, September 23, 2011 from 8:30am through 12:00pm, and the Community Room on Friday, September 23, 2011 from 11:30am through 2:00pm.

Suggested Motion:

I move the Board approve the use of the Courtroom on Friday, September 23, 2011 from 8:30am through 12:00pm, and the Community Room on Friday, September 23, 2011 from 11:30am through 2:00pm.

MARGARET McDERMOTT HUNT
ATTORNEY AT LAW

52 WEST MAIN STREET
P. O. BOX 1175
BREVARD, NC 28712

TELEPHONE: (828) 884-2780
FACSIMILE: (828) 884-7975
EMAIL: mhunt4@comporium.net

March 25, 2011

Mr. Michael Edney, Chairman
Henderson Co. Board of County Commissioners
100 N. King Street
Hendersonville, NC 28792

RE: Use of Commissioners' Meeting Room
September 23, 2011 - 8:30 AM to Noon

Dear Mike:

This letter is to request permission from the Board of County Commissioners for the use of the Commissioners' Meeting Room on September 23, 2011 from 8:30 AM to 12:00 Noon.

This request is made on behalf of the 29B Judicial District Bar of which all attorneys in Henderson, Transylvania and Polk Counties are members. This District Bar would like to have the use of the meeting room for a continuing legal education presentation by officers and staff of the North Carolina State Bar.

The historic courthouse would be an appropriate meeting place for this event. Please contact me if you need additional information.

Thank you for your consideration of our request.

Sincerely yours,

Margaret M. Hunt

Margaret M. Hunt

MMH:bc
Enclosure

**APPLICATION FOR USE OF
COURTROOM #208**

**Henderson County Historic Courthouse
1 Historic Courthouse Square
Hendersonville, NC 28792**

**Use of the Courtroom must be preapproved by the Board of Commissioners at a regularly
scheduled meeting on the Consent Agenda.**

29B Judicial District Bar mhunt4@comporium.net March 25, 2011
Name of Applicant Making Request¹: **E-mail address:** **Date of Application**

P. O. Box 1175, Brevard, NC 28712 (828) 884-2780
Mailing Address, State, Zip Code of Applicant: **Phone Number of Applicant**

Continuing legal education program presented by officers & staff of the
North Carolina State Bar **Name of Event or Purpose:**

September 23, 2011 8:30 AM until 12:00 Noon
Date of Event **(Beginning Time) Time of Event (Ending Time)**

The remainder of the application will be completed by the Clerk to the Board

PERMISSION GRANTED TO USE COURTROOM #208 **Date Request Approved**

_____ _____
Chairman, Board of Commissioners

PERMISSION TO USE COURTROOM #208 DENIED **Date Request Denied**

_____ _____
Chairman, Board of Commissioners

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the Courtroom is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The courtroom must be cleaned after use.

Arrangements have been made to secure this building for special events.
If you find the building has not been locked and is unsecured at the conclusion of
your event please call 697-4911 and report.
They will contact personnel to lock the building.

**APPLICATION FOR USE OF
 GRAND COMMUNITY ROOM 219
 Henderson County Historic Courthouse
 1 Historic Courthouse Square
 Hendersonville, NC 28792**

Name Of Applicant Making Request¹:
 29B Judicial District Bar

E-mail address:
 mhunt4@comporium.net

Date of Application
 March 25, 2011

Address of Applicant:

P. O. Box 1175, Brevard, NC 28712

Mailing Address, State, Zip Code

Phone Number of Applicant

(828) 884-2780

(Area Code)

Purpose: Catered lunch for attendees of the continuing legal education program presented by the officers and staff of the North Carolina State Bar.

Name of Event

Date of Event September 23, 2011

11:30 AM

(Beginning Time)

Time of Event

2:00 PM

(Ending Time)

The remainder of the application below will be completed by the Deputy Clerk to the Board

PERMISSION GRANTED TO USE GRAND COMMUNITY ROOM 219

Clerk to the Board/Designee

Date Request Approved

PERMISSION DENIED TO USE GRAND COMMUNITY ROOM 219

Clerk to the Board/Designee

Date Request Approved

REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹ Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the community room is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Deputy Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The community room must be cleaned after use and restored to the original configuration of chairs.