

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: August 18, 2010

SUBJECT: Use of Courtroom – 29B Judicial District Bar

ATTACHMENTS: Yes

1. Letter of Request
2. Application for Use
3. Statement of Disclaimer

SUMMARY OF REQUEST:

A request has been submitted on behalf of the 29B Judicial District Bar, for the Board of Commissioners to consider allowing them to use the Courtroom on Friday, October 15, 2010 from 12:00pm through 4:00pm. The Courtroom would be used for a presentation by the Chief Justice's Commission on Professionalism to the attorneys of the district. Members of District 29B include all attorneys in Henderson, Transylvania and Polk County.

The Judicial District Bar also requests the use of the Community Room on Friday, October 15, 2010 from 11:00am through 2:00pm to provide a catered lunch for attendees of the Professionalism Program.

BOARD ACTION REQUESTED:

The Board is requested to approve the use of the Courtroom on Friday, October 15, 2010 from 12:00pm through 4:00pm, and the Community Room on Friday, October 15, 2010 from 11:00am through 2:00pm.

Suggested Motion:

I move the Board approve the use of the Courtroom on Friday, October 15, 2010 from 12:00pm through 4:00pm, and the Community Room on Friday, October 15, 2010 from 11:00am through 2:00pm.

MARGARET McDERMOTT HUNT
ATTORNEY AT LAW

52 West Main Street
P. O. Drawer 1175
Brevard, North Carolina 28712

Telephone: (828) 884-2780
Facsimile: (828) 884-7975
E-Mail: mhunt4@citcom.net

August 9, 2010

Mr. William L. Moyer, Chairman
Henderson Co. Board of County Commissioners
100 N. King Street
Hendersonville, NC 28792

RE: Use of Commissioners' Meeting Room
October 15, 2010; 12noon to 4:00 PM

Dear Bill:


This letter is to request permission from the Board of County Commissioners for the use of the Commissioners' Meeting Room on October 15, 2010 from noon to 4:00.

Frank Jackson, President of the 29B Judicial District Bar joins me in making the request on behalf of the 29B Judicial District Bar of which all attorneys in Henderson, Transylvania and Polk Counties are members. This District Bar would like to have the use of the meeting room for a presentation by the Chief Justice's Commission on Professionalism to the attorneys of the District. Chief Justice Sarah Parker of the North Carolina Supreme Court as well as Melvin Wright, Executive Director of the Commission will be in attendance.

The historic courthouse would be such an appropriate meeting place for this event. Please contact me if you need additional information.

Thank you for your consideration of our request.

Sincerely yours,


Margaret M. Hunt

MMH:bc
Enclosure

cc: Frank Jackson, President, 29B Judicial District Bar

Arrangements have been made to secure this building for special events.
If you find the building has not been locked and is unsecured at the conclusion of
your event please call 697-4911 and report.
They will contact personnel to lock the building.

APPLICATION FOR USE OF
GRAND COMMUNITY ROOM 219
 Henderson County Historic Courthouse
 1 Historic Courthouse Square
 Hendersonville, NC 28792

Name Of Applicant Making Request¹: 29B Judicial District Bar Margaret M. Hunt, State Bar Councilor	E-mail address: mhunt4@comporium.net	Date of Application August 9, 2010
Address of Applicant: P. O. Box 1175, Brevard, NC 28712		Phone Number of Applicant (828) 884-2780
<small>Mailing Address, State, Zip Code</small>		<small>(Area Code)</small>

Purpose: Catered lunch for attendees of the Professionalism Program presented by the Chief Justice's Commission on Professionalism; attendees will be attorneys from Henderson, Transylvania and Polk Counties

Date of Event October 15, 2010	Time of Event
	11:00 AM 2:00 PM
	<small>(Beginning Time) (Ending Time)</small>

The remainder of the application below will be completed by the Deputy Clerk to the Board

PERMISSION GRANTED TO USE GRAND COMMUNITY ROOM 219

_____ Clerk to the Board/Designee	_____ Date Request Approved
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PERMISSION DENIED TO USE GRAND COMMUNITY ROOM 219

_____ Clerk to the Board/Designee	_____ Date Request Approved
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REASON DENIED:

Date Payment Received	Amount Remitted		Check Number	Check Date
	Cash	Check		

¹ Effective July 7, 2008, the Henderson County Board of Commissioners approved a Facility Use Fee to cover expenses to utilize county staff to secure the building when the community room is used for non-county government purposes after business hours, 5:00 pm until 9:00 pm Monday through Friday, 8:30 am until 9:00 pm Saturday through Sunday. The Facility Use Fee is \$25 per hour with a \$50 minimum. The fee is based upon the number of hours listed in the beginning and ending time on this application and is payable to Henderson County upon presentation of this completed application to Deputy Clerk to the Board Terry Wilson. No refund is given for hours reserved but not used; no extension of hours is permitted. The community room must be cleaned after use and restored to the original configuration of chairs.

County Facility Use Policy

**Statement of Disclaimer
Public Use Policy
County of Henderson**

In renting, leasing, or making available the County of Henderson's facilities and grounds, neither the Henderson County Board of Commissioners, nor the Henderson County employees, assume any responsibility for the loss of or damage to any property placed on the premises by the user, or for loss or damage of any property or personal effects, including but not limited to, vehicles and its contents, or for any injury to the user, its members, employees, agents, guests, or participants, all of whom, hereby agree to hold the County of Henderson, the Henderson County Board of Commissioners, the County Manager and County employees harmless for any loss or damage sustained while using Henderson County facilities and grounds.

The County of Henderson is committed to providing opportunities in access and employment in all programs, services, activities, grounds and facilities without regard to age, sex, race, color, religion, national origin, creed, political affiliation, or disability.

I have read and agreed to the policy for using the County of Henderson's facilities and grounds.

Organization / Group Representative:

Margaret M. Hunt
Signature

8-9-10
Date

29th Judicial District Bar, Margaret M. Hunt, State Bar Councilor
Print Name, Organization and Title

For County Use:

Approved _____

Denied _____

County Manager or Designee:

Signature

Title

Date

MARGARET McDERMOTT HUNT

ATTORNEY AT LAW

52 West Main Street, Suite B
Post Office Box 1175
Brevard, North Carolina 28712

Telephone: (828) 884-2780
Facsimile: (828) 884-7975
E-mail: mhunt4@citcom.net

Please Deliver FAX Transmission

Date: August 9, 2010
To: Terry Wilson
FAX#: (828) 692-9855
From: Margaret M. Hunt
Re: Application for use of Commissioners' Meeting Room

Number of Pages (including this sheet): 4

Terry,

Attached is a letter to Chairman Bill Moyer requesting the use of the Commissioners' Meeting room for October 15th from noon to 4:00. Please place this request on the agenda for the next meeting of the County Commission.

I have also attached a request for the use of the Grand Community Room and a executed Statement of Disclaimer

Please call if you have any questions.

Thanks,

Margaret

If incomplete please phone 828-884-2780

The information contained in this facsimile is attorney privileged and confidential information only for the use of the individual or entity named above. If the reader is not the intended recipient, you are hereby notified that any dissemination or copying of this facsimile is strictly prohibited. If you have received this facsimile in error, please notify us immediately. THANK YOU.