

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** May 20, 2010

**SUBJECT:** Quarterly Schools Maintenance Report

**ATTACHMENTS:** Yes

**SUMMARY OF REQUEST:**

Attached is the Public Schools Quarterly Maintenance Report.

**BOARD ACTION REQUESTED:**

This presentation is being made to provide information to the Board of Commissioners. No specific Board action is requested.

**Suggested Motion:**

*No motion suggested.*

## Board of Public Education

Ervin W. Bazzle, *Chairperson*  
Melissa L. Maurer, *Vice Chairperson*  
C. Shannon Baldwin  
Mary Louise Corn  
Lisa T. Edwards  
Jane S. Orwoll  
Rick R. Wood



## HENDERSON COUNTY PUBLIC SCHOOLS

*Where Tomorrow Begins*

**Dr. Stephen L. Page**  
*Superintendent*

414 Fourth Avenue West  
Hendersonville, NC 28739-4261  
Phone (828) 697-4733  
FAX (828) 697-5541 or 697-4738  
www.henderson.k12.nc.us

April 27, 2010

Mr. William L. (Bill) Moyer, Chairman  
Henderson County Board of Commissioners  
One Historic Courthouse Square, Suite 1  
Hendersonville, NC 28792

Re: Capital Budget Third Quarter Report for FY2009-2010

Dear Bill:

During the School Board's regular business meeting on April 19, 2010, we received the Capital Budget Third Quarter Report for FY2009-2010 (Attachment "A"), inclusive of a spreadsheet of Maintenance Facility Projects, Repairs and Purchases (Attachment "B"). Copies are enclosed for your use. Below is a summary of our third quarter expenditures.

### **Category I - Land and Buildings**

1. New Diesel and Gas Storage Tanks: \$30,000.00 has been encumbered for an engineer to begin the design work for new diesel and gas storage tanks at the Transportation Center (Bus Garage). The current underground tanks have been documented by NCDENR to be replaced as soon as possible to prevent any ground contamination issues.

### **Category II - Furnishings and Equipment**

2. Custodial Equipment: Three portable carpet cleaners were purchased (\$4,500.00) for Glenn C. Marlow Elementary, Hendersonville Elementary and Rugby Middle Schools.
3. Vehicles: Two snow plows and a flatbed trailer were purchased for use by the Maintenance Department. One new bus was purchased. The second bus will not be purchased as those funds will be used for underground storage tank improvements as required by NCDENR. An engineer has been hired for this project. This is also noted above in Category I - Land and Buildings. NCDPI provided an allocation for bus replacements (\$385,236.00).
4. West District Donation: Windsor Aughtry Development Group provided an \$8,500.00 donation to be allocated for projects or needs due to student growth at the following schools: Glenn C. Marlow Elementary, Rugby Middle and West Henderson High.

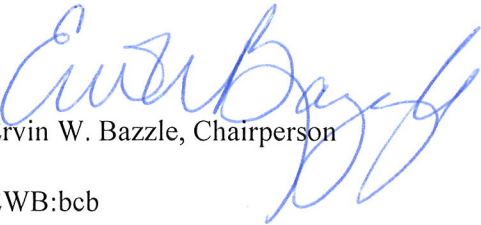
Mr. Moyer  
Page 2  
April 27, 2010

As you can tell, we have expended \$761,381.00 from the total budget of \$991,816.00\* (\$449,889.00 from the County). We have \$230,435.00 remaining in the budget. Two purchases (\$150,000.00) for technology and the Transportation Center (Bus Garage) tank project are forthcoming and will make up the majority of the remaining budget.

As always, I will be available to address any matter referenced in this letter. We in the School District look forward to the continuing collaborative efforts with the County to do all that is best for the children of this community.

Sincerely yours,

HENDERSON COUNTY BOARD OF PUBLIC EDUCATION



Ervin W. Bazzle, Chairperson

EWB:bc

Attachments

*\*[The \$991,816.00 includes revenues as listed on the Capital Outlay Fund statement (Attachment "C") dated March 31, 2010.]*

pc: Members, Henderson County Board of Public Education  
Stephen L. Page, Ed. D., Superintendent  
Senior Staff, HCPS

Ervin W. Bazzle, *Chairperson*  
Melissa L. Maurer, *Vice Chairperson*  
C. Shannon Baldwin  
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To: Dr. Stephen L. Page, Superintendent  
From: Mr. Bo Caldwell, Senior Director  
Date: April 12, 2010  
Re: Capital Budget Quarterly Report (3<sup>rd</sup>)

Attachment "A"

Category I - Land and Buildings

1. Carpet and Tile Replacement: 1<sup>st</sup> quarter - There is \$17,500 budgeted. \$5,896 has been allocated for tile at North Henderson in rooms X113, Z144, and Y 115.  
2<sup>nd</sup> quarter- Carpet was installed in the front office at Hendersonville Elementary School. The front office was redesigned to improve school security. Carpet was removed and replaced with tile in five classrooms at East Henderson High School. Due to a roof failure, several classrooms were flooded during a recent storm. The carpet had to be replaced after several attempts to clean and deodorized the carpet failed. The roofs are currently being replaced with the Building Capital allocation.
2. Roof/Ceiling Repair: 1<sup>st</sup> quarter - Although all roofing projects are being completed with funding in the 10-year Capital budget, this project is a repair resulting from an insurance claim. Hail damage occurred on the metal roof structures at North Henderson High and Apple Valley Middle. The insurance company provided the school system with \$108,998 for the repair. \$5,109 has been spent on engineering fees for the replacement project.
3. Wood Floor Repair: 1<sup>st</sup> quarter - \$25,000 was budgeted for wood floor repair and refinishing. Both dance floors at East and West High and the gym floors at Hendersonville High were repaired and refinished. The total cost of the projects was \$18,075.
4. Insurance reimbursements: 2<sup>nd</sup> quarter- The front sign is being repaired at Apple Valley Middle School, the canopy at the car pick-up area at Hilliandale Elementary has been repaired, and a smart-board that was damaged during phase I of the HVAC piping project will be replaced.

Category II - Furnishings and Equipment

5. System-Wide Technology: 1<sup>st</sup> quarter - \$150,000 budgeted to continue Henderson County Public School Technology Plan. One purchase of \$1,226 was for a computer for the Henderson County Public School Energy Manager.  
2<sup>nd</sup> quarter - Installed a data projector in the ceiling at the computer lab at Dana Elementary School.
6. Custodial Equipment: 1<sup>st</sup> quarter - There is \$26,500 budgeted for the purchase of custodial equipment. Four commercial grade lawn tractors were purchased from state contract for a total of \$16,917.  
2<sup>nd</sup> quarter- A floor scrubber was purchased for Hendersonville High School, carpet cleaners were purchased for Hendersonville Elementary, Rugby, and Marlow, and an electric buffer was purchased for Edneyville Elementary School.

**3<sup>rd</sup> quarter** – Three (3) portable carpet cleaners were purchased for Hendersonville Elementary, Rugby Middle and Marlow Elementary.

7. Furniture: **1<sup>st</sup> quarter** - We expended \$10,668 of the budgeted amount of \$48,000 for furniture replacement or additions.
8. Vehicles: No expenditures of the budgeted amount of \$202,689.  
**2<sup>nd</sup> quarter** - A work truck was purchased for the maintenance fleet. This truck was purchased locally and was a used vehicle.  
**3<sup>rd</sup> quarter** - Two (2) snow plows and a flatbed trailer were purchased for use by the maintenance department. One (1) new bus was replaced. The second bus will not be purchased as those funds will be used for underground storage tank improvements as required by NCDENR. An engineer has been hired for this project. This is noted below in the Building / Grounds category. NCDPI provided an allocation for bus replacements.
9. Building / Grounds: **3<sup>rd</sup> quarter** - \$30,000 has been encumbered for an engineer to begin the design work for new diesel and gas storage tanks. The current underground tanks have been documented by NCDENR to be replaced as soon as possible to prevent any ground contamination issues.
10. West District donation: **3<sup>rd</sup> quarter** - Windsor Autery Development Group provided an \$8,500 donation to be allocated for projects or needs due to student growth at the following schools: Marlow Elementary, Rugby Middle and West Henderson High.

As you can tell, we have expended \$761,381 from the total budget of \$ 991,816 (\$449,889 from the County). We have \$230,435 remaining in the budget. Two purchases are forthcoming that make up the majority of the remaining budget are \$150,000 for technology and bus garage center tank project.

**MAINTENANCE**

**HENDERSON COUNTY PUBLIC SCHOOLS  
FACILITY PROJECTS, REPAIRS AND  
PURCHASES**

**EXHIBIT B  
ORIGINAL BUDGET \$578,687  
COUNTY ALLOCATION \$449,889**

completed	#	School	Maintenance Category	Description	Est. cost	EST. RUNNING TOTAL	Date Invoiced	Local Vendor (low bid)	Actual Cost	Cost savings (actual cost after invoiced - est cost)
✓	1	Apple Valley	Carpet & tile	VCT: E132.E 119, C 116 (Health Department recommendation)			06/30/09			
✓	2	Hendersonville High	Carpet & tile	PE Locker room flooring (Health Department recommendation)	\$7,500	\$7,500				
✓	3	North Henderson	Carpet & tile	VCT: X113, Z144, Y115 (Health Department recommendation)	\$10,000	\$17,500	07/22/09	x	\$5,896.00	-\$681.52
✓		Hendersonville Elem	Carpet & tile	Office area renovated to improve school security			09/30/09		\$3,422.48	
✓	4	Hendersonville High	Ceiling Repair	Room 202, media center, V building computer lab and Y22A (Health Department recommendation)			06/30/09	x	\$30,000.00	
✓		System	Building/Grounds	Engineer Fees for UST at Bus Garage						
✓	5	System	Wood floor care	Refinish Dance wood floor	\$5,000	\$22,500				
✓		East Henderson	Wood floor care	Refinish Dance wood floor			07/27/09	x	\$1,950.00	-\$1,925.00
✓		West Henderson	Wood floor care	Refinish Dance wood floor			07/27/09	x	\$1,125.00	
✓	E1	East Henderson	VCT - Carpet	Replace carpet with VCT in D1, D6, D7, D8 and E6			12/31/09		\$8,165.03	\$8,165.03
✓	6	Hendersonville High	Wood floor care	Refinish main and aux wood floor in gym	\$20,000	\$42,500	07/27/09	x	\$15,000.00	-\$5,000.00
✓	I1	AVMS/North High	Roof - insurance	Insurance payment for metal roofing replacement at North/AVMS - hail damage	\$111,896	\$154,396			\$117,760.00	\$14,648.26
✓		AVMS/North High		EDN-Dot ROW						
✓		AVMS/North High		A/E fees for metal roof replacement					\$8,784.26	
✓	I2	Hilldale	Canopy	Insurance payment for damaged canopy	\$4,667	\$159,063	11/19/09		\$4,336.00	
✓		Hilldale	Canopy	Electrical charges			11/25/09		\$330.50	
✓	I3	Apple Valley	Entrance Sign	Insurance payment for damaged entrance sign	\$11,828	\$170,891			\$11,828.00	
✓	7	System	Technology	Continue on a modified schedule of the Henderson County Public School Technology Plan	\$150,000	\$320,891				
✓		Maintenance	Technology	New computer for energy manager			09/01/09		\$1,226.00	
✓		Dana	Technology	Install Ceiling Projectors			11/04/09		\$2,029.07	
✓	I4	North High	Technology	Smartboard Replacement-Reimbursed by Imoco \$1,737.50		\$320,891	12/20/09		\$1,737.42	
✓	8	System	Technology	Upgrade maintenance work order system						
✓	9	Apple Valley Middle	Furniture	Office reception counter needed as office area renovated to improve school security	\$10,000	\$330,891	01/04/10		\$8,680.67	-\$1,319.33
✓	10	H'ville Elem	Furniture	Office reception counter needed as office area renovated to improve school security	\$18,000	\$348,891	08/17/09		\$2,613.36	-\$8,378.07
✓		H'ville Elem	Furniture	Office reception counter needed as office area renovated to improve school security			10/26/09		\$6,387.27	
✓		H'ville Elem	Furniture	Office furniture to complete project			12/10/09		\$621.30	
✓	11	System	Furniture	Furniture for student population growth	\$20,000	\$368,891				
✓		Fletcher	Furniture	Admin office replacement furniture			07/29/09		\$750.15	-\$9,245.74
✓		North	Furniture	Classroom set of desks			08/19/09		\$7,304.90	
✓		Early College	Furniture	Filing cabinets			09/23/09		\$2,699.21	
✓	12	Maintenance	Vehicle replacement	Replacement of work van ( 1998 van with 194,785 miles as of 3/09) - Electrician	\$25,000	\$393,891	10/28/09	x	\$13,100.00	\$3,647.12
✓		Maintenance	Vehicle replacement	Snowplow			01/15/10	x	\$5,215.81	

Date distributed August 10, 2009  
 Quarterly Report, October 13, 2009  
 Quarterly Report, January 11, 2010  
 Quarterly Report, April 19, 2010

**MAINTENANCE**

**HENDERSON COUNTY PUBLIC SCHOOLS  
FACILITY PROJECTS, REPAIRS AND  
PURCHASES**

**EXHIBIT B  
ORIGINAL BUDGET \$578,687  
COUNTY ALLOCATION \$449,889**

#	School	Maintenance Category	Description	Est. cost	EST. RUNNING TOTAL	Date Invoiced	Local Vendor (low bid)	Actual Cost	Cost savings (actual cost after invoiced- est cost)
✓	Maintenance	Vehicle replacement	Snowplow			02/16/10	x	\$5,531.31	
✓	Maintenance	Vehicle replacement	Flatbed Trailer			02/15/10	x	\$4,800.00	
13	Maintenance	Vehicle replacement	Replacement of work van (1992 van with 174,997 miles as of 3/09) - Plumber	\$25,000	\$418,891				
14	System	Vehicle replacement	2 new buses: 1 yellow handicap and 1 activity bus with a lift	\$152,689	\$571,580			\$78,939.00	
✓	15 Hendersonville High	Custodial equipment	Auto scrubber	\$2,500	\$574,080	12/02/09		\$3,554.67	\$1,054.67
✓	16 Hendersonville Elem	Custodial equipment	Carpet extractor	\$1,500	\$575,580	02/22/10		\$1,488.57	-\$11.43
✓	17 Rugby	Custodial equipment	Carpet extractor	\$1,500	\$577,080	02/22/10		\$1,488.57	-\$11.43
✓	18 Edneyville	Custodial equipment	Electric Buffer	\$1,500	\$578,580	12/02/09		\$975.14	-\$524.86
✓	19 Marlow	Custodial equipment	Portable Carpet extractor	\$1,500	\$580,080	02/22/10		\$1,488.57	-\$11.43
✓	20 Hendersonville Elem	Custodial equipment	Riding mower	\$4,500	\$584,580	09/11/09		\$4,229.19	-\$270.81
✓	21 Bruce Drysdale	Custodial equipment	Riding mower	\$4,500	\$589,080	09/11/09		\$4,229.19	-\$270.81
✓	22 Etowah	Custodial equipment	Riding mower	\$4,500	\$593,580	09/11/09		\$4,229.19	-\$270.81
✓	23 Mills River	Custodial equipment	Riding mower	\$4,500	\$598,080	09/11/09		\$4,229.19	-\$270.81
✓		DPI Allocation	Bus Replacement	\$385,236	\$983,316				
✓		DPI Bus Lease	Bus Lease					\$385,236.00	\$0.00
	West District	Donation	Windsor Autrey	\$8,500	\$991,816				-\$676.97
			<b>Totals</b>		<b>\$991,816</b>			<b>\$761,381.02</b>	<b>-\$676.97</b>

**HENDERSON COUNTY PUBLIC SCHOOLS**  
**CAPITAL OUTLAY FUND**  
as of March 31, 2010

Attachment "C"

	Current Year Budget	Year-To- Date Actual	Prior Year-To- Date Actual	Current Budget Balance Remaining	
<b>REVENUES:</b>					
County Appropriation	\$ 449,889	169,103	\$ 2,154,290	\$ 280,787	
Other State Allocations	2,898.00	2,898	-	-	
DPI Allocation for Bus Replacement	385,236.00	385,236	-	-	
Sales Tax Refund	18,800	-	36	18,800	
Contributions and Donations	9,500	9,750	8,250	(250)	
Miscellaneous Operating Revenue	-	1,987	-	(1,987)	
Fixed Asset Insurance Settlement	125,493	16,495	1,498	108,998	
<b>TOTAL REVENUES</b>	<b>\$ 991,816</b>	<b>\$ 585,468</b>	<b>\$ 2,164,074</b>	<b>\$ 406,347</b>	
<i>% of BUDGET</i>		<i>59.03%</i>	<i>63.45%</i>		
<b>EXPENDITURES:</b>					
	Current Year Budget	Year-To- Date Actual	Prior Year-To- Date Actual	Purchase Orders Outstanding	Current Budget Balance Remaining
<b><u>Category I-Land and Buildings</u></b>					
Sugarloaf Architects/Engineering	\$ -	\$ -	\$ 18,392	\$ -	\$ -
Hillandale Canopy Repair	4,667	4,667	-	-	-
System-Wide Leases - Mobile Units	-	-	22,000	-	-
Building Repair/Refurbishment	-	-	234,731	-	-
Diesel Storage Tank Replacement	-	-	-	30,000	(30,000)
Covered Walks	-	-	28,500	-	-
Energy Management Systems	-	-	50,000	-	-
HVAC Systems	-	-	83,749	-	-
Paving/Concrete Repair	-	-	161,334	-	-
Wood Floor Repair	31,240	26,240	27,450	-	5,000
Roof Repair	126,993	114,171	776,766	12,373	449
Rock Wall Repair-Apple Valley	11,828	-	-	11,828	-
Security Locks	-	-	15,421	-	-
Site Preparation	-	-	27,814	-	-
West High District Facility Needs (Windsor Aughtry)	8,500	-	-	-	8,500
East High School Renovation	-	-	315,023	-	-
Sugarloaf Elementary Playground	-	-	25,299	-	-
Carpeting and Tile	17,500	9,318	-	-	8,182
<b>Total Category I</b>	<b>\$ 200,728</b>	<b>\$ 154,396</b>	<b>\$ 1,786,479</b>	<b>\$ 54,201</b>	<b>\$ (7,870)</b>
<i>% of BUDGET</i>		<i>76.92%</i>	<i>86.13%</i>		
<b><u>Category II-Furnishings and Equipment</u></b>					
System-Wide Technology	\$ 150,000	\$ 4,992	\$ 208,970	\$ -	\$ 145,008
Custodial Equipment and Repairs	26,500	25,912	57,838	-	588
Waste Water Disposal	-	-	141,503	-	-
Furniture	41,760	29,057	65,592	-	12,703
<b>Total Category II</b>	<b>\$ 218,260</b>	<b>\$ 59,962</b>	<b>\$ 473,903</b>	<b>\$ -</b>	<b>\$ 158,298</b>
<i>% of BUDGET</i>		<i>27.47%</i>	<i>132.22%</i>		
<b><u>Category III-Vehicles</u></b>					
DPI Bus Leases	\$ 385,236	\$ 385,236	\$ -	\$ -	\$ -
Vehicles & Moving Equipment	187,592	28,647	406,100	78,939	80,006
<b>Total Category III</b>	<b>\$ 572,828</b>	<b>\$ 413,883</b>	<b>\$ 406,100</b>	<b>\$ 78,939</b>	<b>\$ 80,006</b>
<i>% of BUDGET</i>		<i>72.25%</i>	<i>41.51%</i>		
<b>TOTAL EXPENDITURES</b>	<b>\$ 991,816</b>	<b>\$ 628,241</b>	<b>\$ 2,666,482</b>	<b>\$ 133,140</b>	<b>\$ 230,434</b>
<i>% of BUDGET</i>		<i>63.34%</i>	<i>78.18%</i>		
<b>EXCESS OF EXPENDITURES OVER REVENUES</b>		<b>\$ (42,773)</b>	<b>\$ (502,408)</b>		