

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

Meeting Date: April 5, 2010

Subject: Adopt Resolution and Amended Budget for Henderson County's
2009 CDBG Hook-up Grant

Attachments: 1. Resolution Amending the FY2010 Budget
2. Resolution for the Planning Director to sign DCA documents on behalf of
Henderson County

SUMMARY OF REQUEST:

Attached are two resolutions: one amending the FY2010 Budget required for the County to begin the 2009 Community Development Block Grant, and one specifically authorizing the Planning Director to Sign DCA Reports and Documents.

BOARD ACTION REQUESTED:

Planning Staff recommends that the Board of Commissioners approve and adopt the necessary resolutions for the 2009 Water & Sewer Hook-up Grant.

Suggested Motion: I move that the Board approve the resolution authorizing the Planning Director to Sign DCA Reports and Documents for Henderson County. I further move that the Board approve the attached resolution amending the Fiscal Year 2010 Budget regarding this project.

HENDERSON COUNTY
**RESOLUTION AMENDING THE FY10 BUDGET
REGARDING THE 2009 CDBG HOOK UP GRANT**

WHEREAS, the Henderson County Board of Commissioners, hereinafter the County, approved the submittal of an application to the NC Department of Commerce Division of Community Assistance, hereinafter “grantor agency” for a 2009 CDBG water and sewer connection grant;

WHEREAS, Henderson County was awarded sewer and water hook-up grant funds in the amount of \$66,500 on January 7, 2010 by the North Carolina Division of Community Assistance; .

WHEREAS, this Amendment to the FY10 Budget is necessary to reflect the receipt of grant funds for the above-stated purposes;

BE IT ORDAINED, by the County of Henderson’s Board of Commissioners that:

Section 1. The project, hereinafter the “2009 HookUp Project,” is authorized under the Community Development Block Grant Program and is described in the work statement contained in the Grant Agreement between the County and the grantor agency signed by the Director of DCA on January 19, 2010.

Section 2. The County Manager is hereby directed to proceed with the 2009 Hook-Up Project within the terms of the Grant Agreement, grant document(s), the rules and regulations of the Department of Commerce Division of Community Assistance, and the budget contained below.

Section 3. The FY10 Budget is hereby amended as follows:

The following revenues are anticipated to be available to complete this project:

Community Development Block Grant:	<u>\$ 66,500.00</u>
TOTAL	\$ 66,500.00

The following expenditures are appropriated for the project:

Rehabilitation	\$56,520.00	Administration	<u>\$ 9,975.00</u>
TOTAL PROJECT BUDGET	\$66,500.00		

Section 4. The Finance Director is hereby directed to maintain, within the 2009 Hook-Up Project funds, sufficient detailed financial records to provide satisfactory accounting to the grantor agency as required by the Grant Agreement(s), federal regulations, and state regulations.

Section 5. Requests for funds should be made to the grantor agency in an orderly and timely manner as funds are obligated and expenses incurred.

Section 6. The Finance Director and/or Planning Director are directed to report quarterly on the financial status of each project element in Section 3 of the Grant Agreement and on the total grant revenues received or claimed related to the 2009 Hook-Up Project.

Section 7. The County Manager is hereby authorized to transfer funds from one 2009 Hook-Up Project line item to another 2009 Hook -Up Project line item without further approval by the County

Board of Commissioners, subject to the regulations of the North Carolina Department of Commerce,
Division of Community Assistance.

This Resolution and Amendment to the FY10 Budget was approved by the Henderson County Board
of Commissioners on this the 5th day of April, 2010.

William Moyer, Chairman

Attest: (County Seal)

Terry Wilson, Clerk to the Board

**HENDERSON COUNTY
RESOLUTION AUTHORIZING THE PLANNING DIRECTOR TO SIGN
REQUIRED DCA REPORTS AND DOCUMENTS**

WHEREAS, the County of Henderson has received a Community Development Water & Sewer Hook-Up Block Grant from the North Carolina Department of Commerce, Division of Community Assistance; and

WHEREAS, the County of Henderson must sign various reports and documents, which need to be periodically sent to the Division of Community Assistance during the administration of the grant; and

BE IT RESOLVED, that Anthony Starr, the Planning Director, is designated to sign these reports and documents on behalf of Henderson County's Board of Commissioners and that Carey McLelland, the Finance Director, is designated as an alternate should Anthony Starr not be available.

BE IT FURTHER RESOLVED, the authorization is to be effective on April 5, 2010.

Adopted this the 5th day of April, 2010

William Moyer, Chairman

Attest: (County Seal)

Terry Wilson, Clerk to the Board