

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** November 18, 2009

**SUBJECT:** Western Highlands Area Authority – Quarterly Fiscal Monitoring Report (FMR) for the period ended September 30, 2009

**ATTACHMENTS:** Fiscal Monitoring Report (FMR) – September 30, 2009

**SUMMARY OF REQUEST:**

G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The attached FMR for Western Highlands Area Authority was received by the County Finance Officer on October 30, 2009.

**BOARD ACTION REQUESTED:**

Request that the Board consider approving the Fiscal Monitoring Report of Western Highlands Area Authority for the period ended September 30, 2009.

**Suggested Motion:**

**I move that the Board of Commissioners approve the Western Highlands Area Authority Fiscal Monitoring Report for the period ended September 30, 2009.**



**Western Highlands Network**  
A LOCAL MANAGEMENT ENTITY

Rec'd  
10/30/09

October 27, 2009

Carey McLelland  
Finance Director  
Henderson County  
113 N Main Street  
Hendersonville, NC 28792

Dear Mr. McLelland:

Enclosed please find the Western Highlands Area Authority's Fiscal Monitoring Report for the 2010 fiscal year 1st quarter, ending September 30, 2009. State Law requires the LME to provide the quarterly FMR to the County Finance Officer. This report is to be provided to the Board of County Commissioners at the next regularly scheduled meeting of the Board. I have cited Legislative Bill H2077 for easy reference:

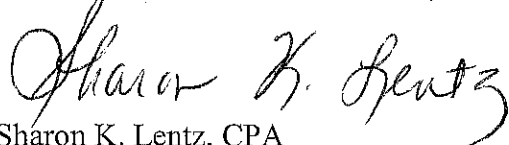
**SECTION 3(a)** G.S. 122C-117(c) reads as rewritten:

"(c) Within 30 days of the end of each quarter of the fiscal year, the area director and finance officer of the area authority shall provide the quarterly report of the area authority to the county finance officer. The county finance officer shall provide the quarterly report to the board of county commissioners at the next regularly scheduled meeting of the board. The clerk of the board of commissioners shall notify the area director and the county finance officer if the quarterly report required by this subsection has not been submitted within the required period of time. This information shall be presented in a format prescribed by the county. At least twice a year, this information shall be presented in person and shall be read into the minutes of the meeting at which it is presented. In addition, the area director or finance officer of the area authority shall provide to the board of county commissioners ad hoc reports as requested by the board of county commissioners."

Please don't hesitate to call if you have any questions.

Cordially,

Western Highlands Area Authority



Sharon K. Lentz, CPA  
Chief Financial Officer

Enclosure

Division of Mental Health, Developmental Disabilities & Substance Abuse Services  
 Quarterly Fiscal Monitoring Report  
 Western Highlands Area Authority

LME

for the period ending: September 30, 2009  
 # of month in the fiscal year: 3 30-Sep-09  
 (July = 1, August = 2, . . . , June = 12)

1. REPORT OF BUDGET VS. ACTUAL

ITEM	Basis of Accounting: (check one) Cash x Accrual	(1) (2)		(3) (4)		(5) (6)	
		PRIOR YEAR		CURRENT YEAR		BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE **
		BUDGET	ACTUAL	BUDGET	ACTUAL YR-TO-DATE		
REVENUE							
Client Fees		-	-	-	-	-	-
Medicaid - "Regular Fee-for-Service"		12,700,000	11,634,580	13,000,000	2,392,665	10,607,315	73.62%
Medicaid - CAP/MRDD		900,000	802,543	600,000	171,255	428,745	114.17%
Medicare		-	-	-	-	-	#DIV/0!
Insurance		-	-	-	-	-	#DIV/0!
Other Local		260,000	284,625	110,000	12,619	97,381	45.89%
Area Program Transfers		-	-	-	-	-	#DIV/0!
Appropriation of Fund Balance *		5,147,265	-	2,135,139	-	2,135,139	0.00%
<b>Total Local Funds</b>		<b>19,007,265</b>	<b>12,721,749</b>	<b>15,845,139</b>	<b>2,576,558</b>	<b>13,268,581</b>	<b>65.04%</b>
County Appropriations (by county):							
Buncombe County		600,000	600,000	600,000	600,000	-	400.00%
Henderson County		528,612	528,612	528,612	-	528,612	0.00%
Madison County		30,000	30,000	30,000	-	30,000	0.00%
Mitchell County		18,000	18,000	18,000	-	18,000	0.00%
Polk County		74,991	74,991	74,991	74,991	-	400.00%
Rutherford County		102,168	102,168	102,168	102,168	-	400.00%
Transylvania County		99,261	99,261	99,261	-	99,261	0.00%
Yancey County		26,000	26,000	26,000	6,500	19,500	100.00%
<b>Total County Funds</b>		<b>1,479,032</b>	<b>1,479,032</b>	<b>1,479,032</b>	<b>783,659</b>	<b>695,373</b>	<b>211.94%</b>
Service Management Funds		5,960,035	5,960,035	6,373,644	1,527,424	4,846,220	95.86%
Service Delivery Funds		32,718,043	32,040,043	31,794,918	6,398,996	25,395,922	80.50%
All Other State/Federal Funds		288,132	220,269	270,000	64,275	205,725	95.22%
<b>Total State and Federal Funds</b>		<b>38,966,210</b>	<b>38,220,347</b>	<b>38,438,562</b>	<b>7,990,695</b>	<b>30,447,867</b>	<b>83.15%</b>
<b>TOTAL REVENUE</b>		<b>59,452,507</b>	<b>52,421,127</b>	<b>55,762,733</b>	<b>11,350,912</b>	<b>44,411,821</b>	<b>81.42%</b>
EXPENDITURES:							
Service Management		9,084,479	7,979,695	8,800,859	1,807,166	6,993,693	82.14%
Directly Provided Services		-	-	-	-	-	#DIV/0!
Provider Payments		48,766,712	45,309,292	45,353,581	9,103,554	36,250,027	80.29%
All Other		1,601,316	1,498,355	1,608,293	852,159	756,134	211.94%
<b>TOTAL EXPENDITURES</b>		<b>59,452,507</b>	<b>54,787,342</b>	<b>55,762,733</b>	<b>11,762,878</b>	<b>43,999,855</b>	<b>84.38%</b>
CHANGE IN CASH BALANCE			(2,366,214)		(411,966)		
Beginning Unrestricted Fund Balance			6,096,570		6,674,720		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures		11.23%	6,674,720	11.00%	6,133,493		

\* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.  
 \*\* annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

2. CURRENT CASH POSITION:	(1)	(2)	(3)	(4)	(5)	Receivables net of Allowance for Uncollectible Receivables
	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	TOTAL	
Accounts Payable (Accrual Method)						
Account Receivable (Accrual Method)						

Current Cash in Bank 12,506,711

3. SERVICE EXCEPTIONS: ( Provided Based on System Capability)

Services authorized but not billed

\* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater than 110% and for any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the catchment area".

*[Signatures]*  
 Area Director 10/27/09 date Area Finance Officer Sharon Leutz, 10-27-09 date Area Board Chair [Signature] date

CC: County Manager for each county within the catchment area.