# REQUEST FOR BOARD ACTION

## HENDERSON COUNTY BOARD OF COMMISSIONERS

| MEETING DATE: | November 2,   | 2009 |
|---------------|---------------|------|
| MEETING DATE. | TAOAGIIIDGI 7 | 4007 |

SUBJECT: Quarterly Schools Maintenance Report

ATTACHMENTS: Yes

**SUMMARY OF REQUEST:** 

Attached is the Public Schools Quarterly Maintenance Report.

# **BOARD ACTION REQUESTED:**

This presentation is being made to provide information to the Board of Commissioners. No specific Board action is requested.

**Suggested Motion:** 

No motion suggested.

#### **Board of Public Education**

Ervin W. Bazzle, Chairperson
Melissa L. Maurer, Vice Chairperson
C. Shannon Baldwin
Mary Louise Corn
Lisa T. Edwards
Jane S. Orwoll
Rick R. Wood



Dr. Stephen L. Page
Superintendent

414 Fourth Avenue West Hendersonville, NC 28739-4261 Phone (828) 697-4733 FAX (828) 697-5541 or 697-4738 www.henderson.k12.nc.us

October 20, 2009

Mr. William L. (Bill) Moyer, Chairman Henderson County Board of Commissioners One Historic Courthouse Square, Suite 1 Hendersonville, NC 28792

Re: 2009-2010 Maintenance Budget First Quarter Report

#### Dear Bill:

During the School Board's October 13, 2009, regular business meeting, we received the 2009-2010 Capital Budget and First Quarter Report. Enclosed is a copy of the Henderson County Public Schools Capital Outlay Budget, the Henderson County Public Schools Capital Outlay Fund as of September 30, 2009, and a spreadsheet of completed projects/purchases for the first quarter. We have made an effort and documented when local vendors have been used. I have summarized below the expenditures indicated in the report.

#### Category I - Land and Buildings

- 1. Carpet and Tile Replacement: We budgeted \$17,500.00. The allocation for the tile replacement at North Henderson (in rooms X113, Z144 and Y 115) is \$5,896.00.
- 2. Roof/Ceiling Repair: Although all roofing projects are being completed with funding in the 10-year Capital Budget, this project is a repair resulting from an insurance claim. Hail damage occurred on the metal roof structures at North Henderson High and Apple Valley Middle. The insurance company provided the school system \$108,998.00 for the repair. Engineering fees for the roof replacement project totaled \$5,109.00.
- 3. Wood Floor Repair: We have budgeted \$25,000.00 for wood floor repair and refinishing. Both dance floors at East High and West High as well as the gym floors at Hendersonville High were repaired and refinished. The total cost was \$18,075.00.

#### Category II - Furnishings and Equipment

- 4. System-Wide Technology: We have budgeted \$150,000.00 to continue the Henderson County Public Schools Technology Plan. We purchased a computer for the Henderson County Public School Energy Manager for \$1,226.00.
- 5. Custodial Equipment: We budgeted \$26,500.00 for the purchase of custodial equipment. Four commercial grade lawn tractors were purchased from state contract for a total of \$16,917.00.

Mr. Moyer October 20, 2009 Page 2

### Category II - Furnishings and Equipment (continued)

- 6. Furniture: We expended \$10,668.00 of the budgeted amount of \$48,000.00 for furniture replacement or additions.
- 7. Vehicles: We had no vehicle expenditures of the budgeted amount of \$202,689.00 during the first quarter.

We have expended \$57,892.00 of the total budget of \$578,687.00 (\$449,889.00 from the County). We have \$502,795.00 remaining in the budget.

As always, I will be available to discuss any matter addressed in this letter and to respond to questions, if any, from the Commissioners. We look forward to working together to do what is best for our children.

Sincerely yours,

HENDERSON COUNTY BOARD OF PUBLIC EDUCATION

Ervin W. Bazzle, Chairperson

EWB:bcb

Enclosures

pc: Members, Henderson County Board of Public Education

Stephen L. Page, Ed. D., Superintendent

Senior Staff, HCPS

# HENDERSON COUNTY PUBLIC SCHOOLS CAPITAL OUTLAY FUND REVISED BUDGET

|   | 2009-2010 |         |             | 2008-2009   |                | \$          | 9/6         |  |
|---|-----------|---------|-------------|-------------|----------------|-------------|-------------|--|
| Revenues:   |           | Budget  |             | Budget      |                | Change      | Change *    |  |
|   |           |         |             |             |                |             |             |  |
| County Appropriation                                | \$        | 449,889 | 9           | 3 2,255,339 | 9              | (1,805,450) | -80.05% (1) |  |
| Sales Tax Refund                                    |           | 18,800  |             | 33,500      |                | (14,700)    | -43.88% (2) |  |
| Contributions and Donations                         |           | 1,000   |             | 13,327      |                | (12,327)    | -92.50% (3) |  |
| Restricted Fund Balance Appropriated                |           | 108,998 | <del></del> |             |                | 108,998     | (4)         |  |
| Total Revenues                                      |           | 578,687 |             | 2,302,166   |                | (1,723,479) | -74.86%     |  |
| Expenditures:                                       |           |         |             |             |                |             |             |  |
| Category I-Land and Buildings                       |           |         |             |             |                |             |             |  |
| Energy Management Systems                           | \$        | •       | \$          | 50,000      | \$             | (50,000)    | -100.00%    |  |
| HVAC Systems  |           | -       |             | 89,000      |                | (89,000)    | -100.00%    |  |
| Carpet and Tile Replacement                         |           | 17,500  |             | -           |                | 17,500      | -           |  |
| Building Repair/Refurbishment                       |           | -       |             | 261,916     |                | (261,916)   | -100.00%    |  |
| Site Prep/Utilities                                 |           | -       |             | 40,000      |                | (40,000)    | -100.00%    |  |
| ADA Requirements                                    |           | _       |             | 15,000      |                | (15,000)    | -100.00%    |  |
| Paving/Concrete Repair                              |           | -       |             | 185,000     |                | (185,000)   | -100.00%    |  |
| Roof/Ceiling Repair                                 |           | 108,998 |             | 755,000     |                | (646,002)   | -85.56% (4) |  |
| Wood Floor Repair                                   |           | 25,000  |             | 27,451      |                | (2,451)     | -8.93%      |  |
| Security Locks                                      |           | -       |             | 13,696      |                | (13,696)    | -100.00%    |  |
| West High District Facility Needs (Windsor Aughtry) |           | -       |             | 17,750      |                | (17,750)    | -100.00%    |  |
| Covered Walks                                       |           | -       |             | 28,500      |                | (28,500)    | -100.00%    |  |
| Mobile Unit Leases                                  |           | -       |             | 26,400      |                | (26,400)    | -100.00%    |  |
| Waste Water Disposal                                |           | -       |             | 166,214     |                | (166,214)   | -100.00%    |  |
| Total Category I                                    | \$        | 151,498 | \$          | 1,675,927   | \$ (1,524,429) |             | -90.96%     |  |
| Category II-Furnishings and Equipment               |           |         |             |             |                |             |             |  |
| System-Wide Technology                              | \$        | 150,000 | \$          | 235,000     | \$             | (85,000)    | -36.17%     |  |
| Custodial Equipment and Repairs                     |           | 26,500  |             | 107,500     |                | (81,000)    | -75.35%     |  |
| Furniture   |           | 48,000  |             | 55,239      |                | (7,239)     | -13.10%     |  |
| Total Category II                                   | \$        | 224,500 | \$          | 397,739     | \$             | (173,239)   | -43.56%     |  |
| Category III-Vehicles                               |           |         |             |             |                |             |             |  |
| Vehicles & Moving Equipment                         | \$        | 202,689 | \$          | 228,500     | \$             | (25,811)    | -11.30%     |  |
| Total Category III                                  | \$        | 202,689 | \$          | 228,500     |                | (25,811)    | -11.30%     |  |
| Total Expenditures                                  | \$        | 578,687 | \$ 2        | 2,302,166   | \$             | (1,723,479) | -74.86%     |  |

<sup>\*</sup> See explanation of significant changes on page 2.

# HENDERSON COUNTY PUBLIC SCHOOLS CAPITAL OUTLAY FUND

as of September 30, 2009

|  |          | Current<br>Year-To-<br>Date |          |                    |
|--|----------|-----------------------------|----------|--------------------|
| REVENUES: County Appropriation                         | \$       | 32,263                      | <b></b>  |                    |
| Contributions and Donations                            |          | 3,250                       |          |                    |
| Misc Operating Revenues                                |          | 250                         | _        |                    |
| TOTAL REVENUES   | \$       | 35,763                      | =        |                    |
|  |          | Current<br>Year-To-         |          | Purchase<br>Orders |
| EXPENDITURES:  |          | Date                        | Ou       | itstanding         |
| Category I - Land and Buildings                        | •        | 40.0                        | à.       |                    |
| Gym Floors (Refinishing) Building Repair/Refurbishment | \$       | 18,075                      | \$       | 2.502              |
| TOTAL CATEGORY I                                       | \$       | 11,006<br><b>29,081</b>     | \$       | 3,503<br>3,503     |
| TO THE CHIEGORY  |          | 29,001                      | <u> </u> | 3,303              |
| Category II-Furnishings and Equipment                  |          |                             |          |                    |
| System Wide Technology                                 | \$       | 1,226                       | . \$     | **                 |
| Custodial Equipment and Repairs                        | 4        | 16,917                      | Ψ        | -                  |
| Furniture  |          | 10,668                      |          | 9,112              |
| TOTAL CATEGORY II                                      | \$       | 28,811                      | \$       | 9,112              |
| Category III-Vehicles                                  |          |                             |          |                    |
| Vehicles & Moving Equipment                            |          |                             |          |                    |
| TOTAL CATEGORY III                                     |          |                             | \$       | -                  |
| TOTAL EXPENSE  |          |                             |          |                    |
| TOTAL EXPENDITURES                                     | \$       | 57,892                      | \$       | 12,615             |
| EXCESS OF EXPENDITURES OVER REVENUES                   | <u> </u> | (22,129)                    |          |                    |
|  | Φ.       | (44) 1 47 J                 |          |                    |

# HENDERSON COUNTY PUBLIC SCHOOLS FACILITY PROJECTS AND REPAIRS PROJECTS, REPAIRS, AND PURCHASES

EXHIBIT B BUDGET: \$578,687

| _              |                |                       |                       |   |                     |                          |             |  |                           | · ~~        | 0,007        |
|----------------|----------------|-----------------------|-----------------------|---|---------------------|--------------------------|-------------|--|---------------------------|-------------|--------------|
|                |                |                       |                       |   |                     |                          |             |  |                           |             |              |
| 1,             | Ö              |                       |                       |   |                     |                          |             | T  | T ~                       |             | COST         |
| F              | 11             |                       |                       |   |                     | 0                        |             |  | l o                       | 1           | SAVINGS (EST |
| la.            | 2              |                       | MAINTENANCE           |   | COST                | Z                        | SED         | 0  | EN C                      | , ,         | COST -       |
| Ç              | <u>0</u> #     | SCHOOL SCHOOL         | CATEGORY              |   |                     | Z Z                      | E DIC       | 5  | L V)                      | ı. J        | ACTUAL       |
| 7              | v 1            |                       | Carpet & tile         | DESCRIPTION   | EST.                | EST.<br>Running<br>Total | DATE        | 5  | LOCAL VENDOR<br>(LOW BID) | ACTUAL      | COST AFTER   |
|                | 2              |                       | Carpet & tile         | VCT: E132,E119, C116 (Health Department recommendation)   | H H                 | 臣氏丁                      |             |  | 유플                        | COST        |              |
| V              | / 3            |                       | Carpet & tile         | PE Locker room flooring (Health Department recommendation)  | \$7.500             | 22.500                   | 06/30/09    | PY5768   |                           |             | 1            |
| V              | 4              |                       | Ceiling Repair        | VC1: X113, Z144, Y115 (Health Department recommendation)  | \$7,500<br>\$10,000 | \$7,500                  | <del></del> |  | 1                         |             | 1            |
| V              |                |                       |                       | Room 202, media center, V building computer lab and V22A (Health Department and V22A)   | \$10,000            | \$17,500                 | <del></del> | 404  | X                         | \$5,896.00  | \$4,104.00   |
| ~              | <del></del>    | - O Storii            | Wood floor care       | Technish Dalice wood noor   | 1                   |                          | 06/30/09 2  | <sup>2</sup> PY5735                              | X                         |             | ,            |
| V              | <del> </del>   |                       |                       | Refinish Dance wood floor   | \$5,000             | \$22,500                 |             |  |                           |             |              |
| ~              | 6              |                       | sor Wood floor care   | Refinish Dance wood floor   | 1                   |                          | 06/07/09    | 408  | x                         | \$1,950.00  | \$1,925.00   |
| $\vdash$       | +              |                       | Wood floor care       | Refinish main and aux wood floor in gym   | 1                   |                          | 08/06/09    | 3 408  | x                         | \$1,125.00  | 4-,520.00    |
|                | +              | A V MIS/North High    | Roof - insurance      | Insurance payment for metal roofing replacement at North/AVMS hail damese   | \$20,000            | \$42,500                 | 08/06/09    | 408  | X                         | \$15,000.00 | \$5,000.00   |
|                | <del>  7</del> | 0                     |                       | AVE fees for metal roof replacement   | \$108,998           | \$151,498                | 6           | .  |                           |             | \$2,000.00   |
|                | +              |                       | Technology            | Continue on a modified schedule of the Henderson County Public School Technology Plan   |                     |                          |             | 1  |                           | \$5,109.77  |              |
|                | 8              |                       | ce Technology         | Thew computer for energy manager  | \$150,000           | \$301,498                |             | 1  |                           | 90,100,77   |              |
|                | <del></del>    |                       | Technology            | Upgrade maintenance work order system   |                     |                          |             | 878  |                           | \$1,226.00  |              |
|                | 10             | 7.7.                  | Furniture             | Office reception counter needed as office area repoyated to improve the little of the |                     |                          | 4           | 1  |                           | 91,220.00   |              |
|                | <del></del>    |                       |                       | Office reception counter needed as office area renovated to improve school and  | \$10,000            | \$311,498                |             | 1  |                           |             |              |
| $\rightarrow$  | 11,            |                       |                       | r driftdie for Student population growth  | \$18,000            | \$329,498                | 08/17/09    | 575  |                           | \$2,613.36  | \$15,386.64  |
| $\rightarrow$  |                |                       | erFurniture           | Admin office replacement furniture  | \$20,000            | \$349,498                |             | 1  |                           | Φ2,013.30   | \$15,580.04  |
|                | 12             |                       | h/Furniture           | Classroom set of desks  |                     |                          | 08/06/09    | 405  |                           | \$750.15    | \$11,944.95  |
| +              |                |                       | Vehicle replacement   | Replacement of work van ( 1998 van with 194,785 miles as of 3/09) - Electrician   |                     |                          | 08/25/09    | 578  |                           | \$7,304.90  | \$11,944.93  |
| +              |                |                       |                       | Replacement of work van (1992 van with 174,997 miles as of 3/09) - Plumber  | \$25,000            | \$374,498                |             | <del>                                     </del> |                           | Ψ/,50π.50   | 1            |
| $\rightarrow$  | 1              | System                | T. omere repracement  | 2 new buses: 1 yellow handicap and 1 activity bus with a lift   | \$25,000            | \$399,498                |             | <del>                                     </del> |                           |             |              |
| +              |                | Hendersonville High   | Custodial equipment   | Auto scrubber   | \$152,689           | \$552,187                | 5           | +  |                           |             |              |
| <del>-</del> - |                | Hendersonville Elem ( | Custodial equipment ( | Carpet extractor  | \$2,500             | \$554,687                |             | <del>                                     </del> |                           |             |              |
| <del></del>    |                | Rugby                 | Custodial equipment ( | Carpet extractor  | \$1,500             | \$556,187                |             | <del>                                     </del> |                           |             |              |
|                |                | Edneyville (          | Custodial equipment H | Electric Buffer   | \$1,500             | \$557,687                |             | -  |                           |             |              |
|                |                | Marlow                |                       | Portable Carpet extractor   | \$1,500             | \$559,187                |             |  |                           |             |              |
| <del></del>    |                | Hendersonville Elem ( |                       | Riding mower - comerical grade  | \$1,500             | \$560,687                |             |  |                           |             |              |
|                |                | Bruce Drysdale C      |                       | Riding mower - comerical grade  | \$4,500             |                          | 09/11/09    | 964  |                           | 71.000.10   |              |
|                |                | Etowah                |                       | Riding mower - comerical grade  | \$4,500             |                          | 09/11/09    | 964  |                           | \$4,229.10  | \$270.90     |
|                | 23 N           |                       |                       | Riding mower - comerical grade  Riding mower - comerical grade  | \$4,500             |                          | 09/11/09    | 966  |                           | \$4,229.10  | \$270.90     |
|                |                |                       |                       | dung mower - comerical grade  | \$4,500             |                          | 09/11/09    | 967  |                           | \$4,229.10  | \$270.90     |
|                |                |                       |                       |   |                     | 9270,007                 | 09/11/09    |  |                           | \$4,229.10  | \$270.90     |
|                |                |                       |                       |   |                     |                          |             |  | otals                     | \$57,891.58 | \$39,444.19  |
|                |                |                       |                       |   |                     |                          |             |  |                           |             |              |
|                |                |                       |                       |   |                     |                          |             |  |                           |             |              |

#### ATTACHMENT EXHIBIT B

### HENDERSON COUNTY PUBLIC SCHOOLS FACILITY PROJECTS, REPAIRS AND PURCHASES FOOTNOTES

| FOOTNOTE | PROJECT # | SCHOOL         | CATEGORY            | DESCRIPTION   |
|----------|-----------|----------------|---------------------|---|
| 1        | 1         | Apple Valley   | Carpet <sup>e</sup> | Project completed with funds remaining from the 2008-09 budget - cost \$6,813.51  |
| 2        | 4         | Hendersonville | Ceiling Repair      | Majority of the project was completed in house with remaining materials from Dana and East High capital projects - cost \$980   |
| 3        |           | West Henderson | Wood Floor Repair   | The refinishing of the dance floor at WHHS was on next year's capital project list, however there was severe water damage at the end of this year. The bids allowed to refinish both high school dance floors and stay within the budget. |
| 4        | 8         | System         | Technology          | Computer program currently using is coming out with new improvements in 2010-2011: Hold until next year for improvements  |
| 5        | 14        | System         | Vehicles            | Budget estimate reduced from \$165,000 to \$152,689 for budget revenue-expenditures equalization  |
| 6        | I A       | VMS/North High | Metal Roof          | \$108,998 was received from the insurance company for hail damage on the metal roof structure. This money will be used to replace the metal roofing at both sites.  |