

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: September 16, 2009

SUBJECT: Western Highlands Area Authority – Quarterly Fiscal Monitoring Report (FMR) for the period ended June 30, 2009

ATTACHMENTS: Fiscal Monitoring Report (FMR) – June 30, 2009

SUMMARY OF REQUEST:

G.S. 122C-117(c) requires the staff of the local area mental health authority to provide the County Finance Officer with the quarterly Fiscal Monitoring Report (FMR) within 30 days of the end of the quarter. The County Finance Officer is then required to provide the FMR to the Board of Commissioners at the next regularly scheduled meeting of the board. The attached FMR for Western Highlands Area Authority was received by the County Finance Officer on September 8, 2009.

BOARD ACTION REQUESTED:

Request that the Board consider approving the Fiscal Monitoring Report of Western Highlands Area Authority for the period ended June 30, 2009.

Suggested Motion:

I move that the Board of Commissioners approve the Western Highlands Area Authority Fiscal Monitoring Report for the period ended June 30, 2009.



Western Highlands Network

A LOCAL MANAGEMENT ENTITY

Rec'd
9/8/09

September 04, 2009

Carey McLelland
Finance Director
Henderson County
113 N Main Street
Hendersonville, NC 28792

Dear Mr. McLelland:

Enclosed please find the Western Highlands Network's Fiscal Monitoring Report for the 2009 fiscal year 4th quarter, ending June 30, 2009. State Law requires the LME to provide the quarterly FMR to the County Finance Officer. This report is to be provided to the Board of County Commissioners at the next regularly scheduled meeting of the Board. I have cited Legislative Bill H2077 for easy reference:

SECTION 3(a) G.S. 122C-117(c) reads as rewritten:

"(c) Within 30 days of the end of each quarter of the fiscal year, the area director and finance officer of the area authority shall provide the quarterly report of the area authority to the county finance officer. The county finance officer shall provide the quarterly report to the board of county commissioners at the next regularly scheduled meeting of the board. The clerk of the board of commissioners shall notify the area director and the county finance officer if the quarterly report required by this subsection has not been submitted within the required period of time. This information shall be presented in a format prescribed by the county. At least twice a year, this information shall be presented in person and shall be read into the minutes of the meeting at which it is presented. In addition, the area director or finance officer of the area authority shall provide to the board of county commissioners ad hoc reports as requested by the board of county commissioners."

Please don't hesitate to call if you have any questions.

Cordially,

Western Highlands Area Authority

Sharon Lenz, CFO

Enclosure

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
 Quarterly Fiscal Monitoring Report
 Western Highlands Area Authority LME

for the period ending: June 30, 2009
 # of month in the fiscal year: 12
 (July = 1, August = 2, ..., June = 12)

1. REPORT OF BUDGET VS. ACTUAL

ITEM	PRIOR YEAR		CURRENT YEAR			
	2007-2008		BUDGET	ACTUAL YR-TO-DATE	BALANCE (Col. 3-4)	ANNUALIZED PERCENTAGE **
	BUDGET	ACTUAL				
REVENUE						
Client Fees	-	-	-	-	-	-
Medicaid - "Regular Fee-for-Service"	12,000,000	10,671,023	13,000,000	11,634,560	1,365,420	89.50%
Medicaid - CAP/MRDD	600,000	617,185	600,000	802,543	(202,543)	133.76%
Medicare	-	-	-	-	-	#DIV/0!
Insurance	-	-	-	-	-	#DIV/0!
Other Local	681,235	772,828	260,000	284,625	(24,625)	109.47%
Area Program Transfers	892,618	882,618	-	-	-	#DIV/0!
Appropriation of Fund Balance *	1,038,470	-	5,147,265	-	5,147,265	0.00%
Total Local Funds	15,212,323	12,953,655	19,007,265	12,721,749	6,285,516	66.93%
County Appropriations (by county):						
Buncombe County	600,000	600,000	600,000	600,000	-	100.00%
Henderson County	528,402	528,612	528,612	528,612	-	100.00%
Madison County	30,000	30,000	30,000	30,000	-	100.00%
Mitchell County	18,000	18,000	18,000	18,000	-	100.00%
Polk County	74,991	74,991	74,991	74,991	-	100.00%
Rutherford County	102,168	102,168	102,168	102,168	-	100.00%
Transylvania County	99,261	99,261	99,261	99,261	-	100.00%
Yancey County	26,000	26,000	26,000	26,000	-	100.00%
Total County Funds	1,478,822	1,479,032	1,479,032	1,479,032	-	100.00%
Service Management Funds	6,373,644	6,373,644	5,960,035	5,960,035	-	100.00%
Service Delivery Funds	31,719,979	27,509,311	32,718,043	32,040,043	678,000	97.93%
All Other State/Federal Funds	240,000	236,146	288,132	220,269	67,863	76.45%
Total State and Federal Funds	38,333,623	34,119,101	38,966,210	38,220,347	745,863	98.09%
TOTAL REVENUE	55,024,768	48,551,788	59,452,507	52,421,127	7,031,380	88.17%
EXPENDITURES:						
Service Management	8,792,422	6,770,141	9,084,479	7,979,695	1,104,784	87.84%
Directly Provided Services	-	-	-	-	-	#DIV/0!
Provider Payments	44,629,412	38,580,914	48,766,712	45,309,292	3,457,420	92.91%
All Other	1,602,934	1,480,355	1,601,316	1,498,355	102,961	93.57%
TOTAL EXPENDITURES	55,024,768	46,831,410	59,452,507	54,787,342	4,665,165	92.15%
CHANGE IN CASH BALANCE		1,720,379		(2,366,214)		
Beginning Unrestricted Fund Balance		6,105,452		6,096,570		
Current Estimated Unrestricted Fund Balance and percent of budgeted expenditures	11.08%	6,096,570	11.23%	6,674,720		

* "Appropriation of Fund Balance" represents the Area Program Fund Balance that has been incorporated as part of the Approved Budget. Actual Yr-To-Date should reflect Fund Balance utilized to date and an explanation needs to be provided for the specific uses of fund.
 ** annualized Revenue percentage less than 90% and Expenditure percentages greater than 110% must be explained on the attachment and submitted with the Fiscal Monitoring Report

2. CURRENT CASH POSITION:	(1)	(2)	(3)	(4)	(5)	Receivables net of Allowance for Uncollectible Receivables
	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS	TOTAL	
Accounts Payable (Accrual Method)	3,217,706					
Account Receivable (Accrual Method)	859,659	138,638	33,612	175,094	\$ 1,207,002	\$ 976,704

Current Cash in Bank 12,662,903

3. SERVICE EXCEPTIONS: (Provided Based on System Capability)

Services authorized but not billed

* We certify (a) this report to contain accurate and complete information, (b) explanations are provided for any expenditure item with an annualized expenditure rate greater than 110% and for any revenue item with an annualized receipt rate of less than 90%, and (c) a copy of this report has been provided to each county manager in the catchment area.

Area Director: *[Signature]* 9/1/09 date
 Area Finance Officer: *[Signature]* 8-27-09 date
 Area Board Chair: *[Signature]* 9/1/09 date

CC: County Manager for each county within the catchment area.

Division of Mental Health, Developmental Disabilities & Substance Abuse Services
Quarterly Fiscal Monitoring Report - Explanation of Revenue and Expenditure Variances
Western Highlands Area Authority **Local Management Entity**
for the period ending: June 30, 2009

Note: Our annual audit is currently underway. The numbers reflected on this report are not final numbers.
We will update FY2009 numbers on the September report after the audit is complete.

ITEM	Explanation
-------------	--------------------

Revenues:

Medicaid - Regular Fee for Service: Actual cash revenues have not met projections. Providers have 365 days to bill Medicaid.

All other State/Federal Funds: This revenue is the Shelter Plus Program directly with the Federal Government. The amount billed can vary given the number of participants in the program. Our budgeted numbers represent the maximum amount of funds available for the program.

Expenditures: