

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: September 17, 2008

SUBJECT: Engineer Selection
FY09 Facility Improvement Study
Henderson County Solid Waste

ATTACHMENTS: No

SUMMARY OF REQUEST:

As directed by the Board in FY08 during the Solid Waste Vision Presentation, Engineering staff solicited engineering firms to perform the FY09 Solid Waste Facility Improvement Study. The study will review the existing Stoney Mountain Facility and develop a plan to address existing problems with traffic, access and to analyze and incorporate an expanded recycling operation.

In accordance with NC General Statute 143-64.31 (Procurement of Architectural, Engineering, and Surveying Services), staff sent a Request for Qualifications (RFQ) to all the local consultants in Henderson County and others that have expressed interest in working with the County. Staff also posted the RFQ on the County's website. The responses were received by August 18, 2008 and the following firms submitted Statements of Qualifications: Camp Dresser & McKee Inc. (CDM), Joyce Engineering Inc., McGill and Associates PA, and Municipal Engineering Services Company PA.

A detailed review of the firms was conducted by staff based on the criteria established within the RFQ. The selection criteria are as follows: Project Team, Project Experience, Planning Performance, Relationship with Funding and Regulatory Agency and Customer Service. McGill and Associates was selected by staff as the most qualified.

Upon approval of McGill and Associates as the most qualified firm, staff will negotiate an Engineering Agreement and present it to the Board at a future meeting. In the event a reasonable agreement cannot be negotiated, staff will present the next most qualified firm to the Board and then continue the process.

BOARD ACTION REQUESTED:

Authorize the selection of McGill and Associates as the most qualified responding engineering firm to conduct the FY09 Solid Waste Feasibility Study.

Suggested Motion:

I move that the Board authorize the selection of McGill and Associates as the most qualified responding engineering firm to conduct the FY09 Solid Waste Feasibility Study and direct staff to negotiate an agreement for the Board's approval.