

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: July 7, 2008

SUBJECT: Proposed Facility Use Fee
Historic Courthouse Community Rooms

ATTACHMENTS: No

SUMMARY OF REQUEST:

The expectation for maintenance, security and appearance for the Henderson County Historic Courthouse is higher than that of our other office buildings. This is even more the case with the museum location within the building. Therefore, we are requiring that when either of the public rooms are in use (Large Community Room on the 2nd Floor and Small Community Room in the basement), staff is present to assure appropriate use and to secure the building afterwards. While the rooms are available to the public as per the Facility Use Policy, we recommend revising the policy to include a Facility Use Fee to cover expenses associated with staffing.

The Facility Use fee will only apply to the two Historic Courthouse Community Rooms and be applicable only outside normal business hours. The fee is recommended at \$25 per hour with a \$50 minimum.

BOARD ACTION REQUESTED:

The Board is requested to approve the recommended Facility Use Fee for the Historic Courthouse Community Rooms.

Suggested Motion:

I move the Board approve the proposed Facility Use Fee for the two Community Rooms in the Historic Courthouse.