

# REQUEST FOR BOARD ACTION

## Henderson County Board of Commissioners

**Meeting Date:** May 5, 2008

**Subject:** Juvenile Crime Prevention Council – FY 08-09 Henderson County Plan and Grant Recommendations

**Attachments:** Yes

1. FY 08-09 Annual Plan
2. Local Grant Applications

### Summary of Request:

The Henderson County Juvenile Crime Prevention Council (JCPC) has developed the FY 08-09 Henderson County Annual Plan. This plan is being recommended for approval to the Board of Commissioners' by the JCPC.

The JCPC has also approved funding for local juvenile crime prevention programs. These funds for FY 08-09 in the amount of \$202,985, are available for this purpose through the State of North Carolina. Each program is required to provide a 30% match.

The programs approved by the JCPC, and recommended for approval by the Board of Commissioners' are as follows:

1)	JCPC Administrative Expenses	\$ 3,500
2)	DJJDP/29 <sup>th</sup> Henderson County Emergency Temp Shelter	\$ 5,832
3)	DJJDP/29 <sup>th</sup> Henderson County Psychological Services	\$ 8,470
4)	Henderson County Public Schools/C-Stop Counselor	\$ 20,529
5)	Project Challenge (Restitution)	\$ 68,250
6)	Boys and Girls Club of Henderson County	\$ 22,000
7)	Dispute Settlement Center	\$ 69,700
8)	Horse Sense of the Carolinas	<u>\$ 4,704</u>
	TOTAL	\$202,985

### Board Action Request:

The Board is requested to approve the JCPC recommendations for both the FY 08-09 Annual Plan, and the Grant recommendations so they may be forwarded to Raleigh before the May 12<sup>th</sup> deadline.

### Suggested Motion:

*I move that the Board approve the JCPC recommendations for both the FY 08-09 Annual Plan, and the distribution of the FY 2009 Juvenile Crime Prevention Program funds.*

# Juvenile Crime Prevention Council County Plan

## Henderson County

2008-09

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- VI. Juvenile Crime Prevention Council Action Plan
- VII. County Juvenile Crime Prevention Council Request for Proposals
- VIII. Funding Decisions Summary

Attachment:

Juvenile Crime Prevention Council Funded Program Descriptions

Initial year

## Executive Summary

The Henderson County Juvenile Crime Prevention Council (JCPC), in fulfillment of the duties and responsibilities as set forth in the General Statutes of the State of North Carolina, has completed the activities required to develop this County Plan for FY 2008 through FY 2009.

The JCPC has identified the issues and factors which have an influence and impact upon delinquent youth, at-risk youth, and their families in Henderson County. Further, the JCPC has identified the strategies and services most likely to reduce/prevent delinquent behavior.

JCPC Action Plan: An Action Plan to impact delinquent behavior (included in this document) has been developed. With the goals, measurable objectives and corresponding outcomes, the JCPC proposes to:

### *Goals*

*"To reduce and prevent delinquent behavior"*

Priorities for Funding: Through a risk & needs assessment and a resource assessment, the JCPC has determined that the following services are needed to reduce/prevent delinquency Henderson County.

1. Temporary Shelter Services
2. Specialized Foster Care
3. Emergency Foster Care
4. Home-Based Family Services
5. Counseling Services for Substance Abuse & Mental Health
6. Crisis Counseling
7. Restitution and Community Service Programs
8. Mediation
9. Structured Educational Day Programs
10. Guided Growth
11. Adult Volunteer / Mentoring Programs
12. Parenting Classes
13. Psychological Assessment Services
14. Wilderness / Outdoor Programs
15. Structured after-school and weekend programs

Monitoring and Evaluation: Each program funded in the past year by the JCPC has been monitored. The monitoring results and program outcomes evaluations were considered in making funding allocation decisions. The JCPC continues to conduct implementation monitoring of its action plan and its funded programs on a quarterly basis.

Initial year

Funding Recommendations: Having published a Request for Proposals for these needed services for a minimum of thirty (30) days, the JCPC has screened the submitted proposals and has determined which proposals best meet the advertised needed services. As required by statute, the JCPC recommends allocation of the NC Department of Juvenile Justice and Delinquency Prevention (NC DJJDP) Funds to the following Programs in the amounts specified below for FY 2008-2009  
(See JCPC Funding Allocations page) :

1. Temporary Shelter - \$5832.00
2. Psych. Services - \$8470.00
3. Project Challenge - \$68,250.00
4. Dispute Settlement - \$69,700.00
5. C-Stop - \$20,529.00
6. Boys & Girls Club - \$22,000.00
7. Horse Sense of the Carolinas - \$4,704.00

*(Please see Attachment \_\_\_\_\_ for descriptions of the programs recommended for funding)*

The JCPC further recommends that the following amount be allocated from the NC DJJDP funds for the administrative costs of the Council for FY 2008-2009:  
*\$ 3,500.00*

Respectfully Submitted,

Chair,

Henderson County Juvenile Crime Prevention Council

Date



Henderson  
I. DJJDP County Funding Plan

Available Funds: \$ 202,985 Local Match: \$ 87,347 Rate: 30%

A Program Agreement Form for each program listed below is included as an attachment to the Community Prevention and Intervention Plan.

#	Program Provider	DJJDP Funding	LOCAL FUNDING			OTHER State/Federal	Total
			County	Local Cash Match	Local In-Kind		
1	JCPC Administrative Expense	\$3,500					\$3,500
2	Temporary Shelter Care	\$5,832			\$1,750		\$7,582
3	Psych Services to the Court	\$8,470			\$2,541		\$11,011
4	Dispute Services	\$69,700	\$10,700	\$15,474	\$3,000		\$98,874
5	Project Challenge	\$68,250			\$20,475		\$88,725
6	C-Stop	\$20,529		\$24,791			\$45,320
7	Boy & Girls Club	\$22,000		\$6,600			\$28,600
8	Horse Sense of the Carolinas. Inc.	\$4,704			\$2,016		\$6,720
9							\$0
10							\$0
11							\$0
12							\$0
13							\$0
14							\$0
<b>TOTALS:</b>		<b>\$202,985</b>	<b>\$10,700</b>	<b>\$46,865</b>	<b>\$29,782</b>	<b>\$0</b>	<b>\$290,332</b>
<b>UNALLOCATED FUNDS:</b>		<b>\$0</b>					

The above plan was derived through a planning process by the Henderson County  
 Juvenile Crime Prevention Council and represents the County's Plan for use of these funds in FY 2008-2009

\_\_\_\_\_  
 Chairperson, Juvenile Crime Prevention Council (Date)

\_\_\_\_\_  
 Chairperson, Board of County Commissioners (Date)



**SUMMARY REPORT OF THE  
HENDERSON COUNTY RISK AND NEEDS ASSESSMENT COMMITTEE**

- I. Risk Assessment Summary**
- II. Needs Assessment Summary**
- III. Resource Assessment Summary**
- IV. Summary of Gaps and Barriers in the Community Continuum**
- V. Proposed Priority Services for Funding**

**Part I Risk**

The Risk and Needs Assessment Committee reviewed data gleaned from the Juvenile Risk Assessment instrument administered by Juvenile Court Counselors after juveniles are referred with a complaint alleging that a delinquent act has occurred and prior to adjudication of the juvenile. The Juvenile Risk Assessment is an instrument used to predict the likelihood of the juvenile being involved in future delinquent behavior. For some youth, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*represented by percentages which with a star next to them*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

**Henderson County Risk Factor Observations: FY 2006-2007**

R1 Age at First Delinquent Offense – 14% of adjudicated youth was under age 12. This is an increasing trend over the past two years. Percentage doubled over the previous year and is higher than the state.

R2 Prior Referrals – 36% of adjudicated youth had two or more prior referrals. Increasing trend and higher than the state.

R6 Substance Use – 43%\*\* of adjudicated youth had some level of substance use/abuse. 33% in need of further assessment which is higher than the state.

R7 School Behavior – 40% of adjudicated youth had serious behavioral problems in school. Increase over previous year. 60% of adjudicated youth had moderate to serious behavioral problems in school.

R8 Peer Relationships – 67% of adjudicated youth lack prosocial peers or sometimes associate with delinquent others. Higher than state rate.

R9 Parental Supervision – 87% of parents are willing and able to supervise adjudicated youth. (Comments indicating supervision data was not reflective of what's happening in the community). Parental supervision capability is a concern and a potential risk factor



## Part II. Needs

The Risk and Needs Assessment Committee also reviewed data gleaned from the Juvenile Needs Assessment instrument administered by Juvenile Court Counselors prior to court disposition of a juvenile. The Juvenile Needs Assessment is an instrument used to examine a youth's needs in the various domains of his life: The Individual Domain, The School Domain, The Peer Domain, and the Community Domain. This instrument was designed to detect service intervention needs as an aid in service planning. As with the Juvenile Risk Assessment, some of the individual item ratings may be heavily dependent upon information reported by the juvenile or the parent(s). For these items (*represented by percentages which with a star next to them*), there is a likelihood of under-reporting the incidence of a particular behavior and the actual incidence may be higher than suggested by these figures. In those cases, the figure should be interpreted as a measure of the minimum level of occurrence.

### Henderson County Elevated Needs Observations: FY 2006-2007

Y1 Peer Relationships – 58% of adjudicated youth have some association with delinquent peers. Higher than state. 70% have regular association with delinquent peers/criminals.

Y2 School Behavior – 68% of adjudicated youth have moderate to serious behavior problems at school. This represents a slight increase from the previous year.

Y4 Substance Abuse – 11%\*\* of adjudicated youth had some substance abuse treatment. Below state

Y8 Mental Health Needs – 80% of adjudicated youth have some level of mental health needs. 52% need more mental health assessment. Higher than state.

F2 Parent Supervision – 84% of adjudicated youth come from homes where parents/guardians have marginal or inadequate supervision skills.

F4 Substance Abuse Among Family – 17%\*\* of adjudicated youth come from homes where one or more family members are involved in alcohol/drug abuse. Higher than state.

## Part III. Summary of the Existing Community Resources

Availability and adequacy of skill based programs generally good. Mentoring services are difficult to access for court youth. Restorative services programming is currently funded by the JCPC and are adequate. If JCPC funds were not available, no services in this area would exist.

There are several programs in the community that provide alternative schooling and services for long term suspended youth including C-Stop a JCPC funded program.

Assessment services are good and accessible. They are JCPC funded.

Clinical Treatment services are available, however, since mental health reform services are still not available for youth without Medicaid or insurance. Accessibility is still frequently a problem.

Residential services for short-term are available.

#### **Part IV Summary of Gaps and Barriers in the Continuum of Services**

Structured activities – the biggest gap is in mentoring services. They are not accessible.

Restorative services – no gaps or barriers noted.

Community day – Generally services are available.

Clinical treatment – Access to services still a problem, long waiting time to access. Gap in services for youth who do not have Medicaid or insurance.

Residential – Short term, temporary care is available and accessible. Some waiting lists exist at times. However, longer term care is not accessible to court services.

Without JCPC funding gaps would exist that are not currently noted.

#### **Part V. Proposed Priority Services for Funding**

The committee compared the services needed to address the elevated Juvenile Risk Factors and Juvenile Needs with services currently available in the community. Services which are currently available in the community and sufficient to meet the needs of court involved youth or those youth most at risk for court involvement are not considered as a priority for JCPC funding.

**The Committee proposes that the following services in ranked order be approved as the funding priorities for FY 2008-2009.**

1. Mentoring
2. Parent/Family Skills
3. Interpersonal Skills
4. Experiential Skills
5. Tutoring/Academic Enhancement
6. Vocational Skills
7. Mediation
8. Restitution/Community Service
9. Structured Day Programming
10. Psychological Assessments
11. Counseling
12. Home Based Family Counseling
13. Crisis Counseling
14. Substance Abuse Treatment
15. Sexual Offender Treatment
16. Group Home
17. Temporary Shelter
18. Runaway Shelter
19. Specialized Foster Care
20. Temporary Foster Care

## Henderson County

## Research-Based Programs Summary

JCPC Funded Program Name	Program Type	Does program provide service(s) or is it a structure?	Evidence of Research Base	SPEP			
				Primary Service	Supplemental Service	SPEP Ratings Prevention/Intervention	
145013 Youth Mediation Services	Interpersonal Skills	<input checked="" type="checkbox"/> Service <input type="checkbox"/> Structure		Interpersonal Skills		N/A	N/A
145015 Project Challenge	Restitution	<input checked="" type="checkbox"/> Service <input type="checkbox"/> Structure		Restitution	Life Skills	N/A	55
145001 Youth Mediation	Mediation	<input checked="" type="checkbox"/> Service <input type="checkbox"/> Structure				N/A	N/A
145011 Conflict Resolution Education	Interpersonal Skills	<input checked="" type="checkbox"/> Service <input type="checkbox"/> Structure		Interpersonal Skills		71	NEC
145013 Boys Group	Interpersonal Skills	<input type="checkbox"/> Service <input checked="" type="checkbox"/> Structure		Interpersonal Skills		61	NEC
145024 C-Stop	Structured Day	<input type="checkbox"/> Service <input checked="" type="checkbox"/> Structure			Interpersonal Skills	N/A	N/A
145017 YMS Family Counseling	Parent/Family Skills	<input checked="" type="checkbox"/> Service <input type="checkbox"/> Structure			Family Counseling	67	NEC
14570 B&GC Education & Social Development	Structured Day	<input type="checkbox"/> Service <input checked="" type="checkbox"/> Structure				N/A	N/A
145050 Temporary Shelter	Temporary Shelter	<input type="checkbox"/> Service <input checked="" type="checkbox"/> Structure				N/A	N/A
145060 Psych Services	Psychological Assessment	<input type="checkbox"/> Service <input checked="" type="checkbox"/> Structure				N/A	N/A
		<input type="checkbox"/> Service <input type="checkbox"/> Structure					
		<input type="checkbox"/> Service <input type="checkbox"/> Structure					
		<input type="checkbox"/> Service <input type="checkbox"/> Structure					
		<input type="checkbox"/> Service <input type="checkbox"/> Structure					

**Juvenile Crime Prevention Council Action Plan: FY: 08-12**

**Goal:** To prevent or reduce delinquent behavior

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0 To reduce alcohol and substance abuse/use by 5 % among juveniles served	Each Henderson County JCPC program will include in their intake and exit protocol questions to document substance use/abuse before and during intervention. Program representative(s) will confer with referring agents to verify authenticity of collected information..	Each Henderson County JCPC program will know reported substance abuse use/abuse before and during intervention.	Henderson County JCPC programs will know how their programs impact substance abuse.They will also collaborate with the referring agent to facilitate needed referral to substance abuse resource. JCPC as a whole will determine if program(s) experiencing clients with recent history of substance use/abuse are in need of new components or modifications that are preferably research based.	Program representative and referring agent	4 years
2.0 To reduce subsequent complaints by 5 % among juveniles served	Each JCPC program will include in their intake and exit protocol questions to document legal history before and during intervention. Program representative(s) will confer with referring agents to verify authenticity of collected	Each JCPC program will know legal history of each client before and during intervention.	JCPC programs will know how their programs impact recidivism as it relates to new complaints/offenses. They will also collaborate with the referring agent to facilitate needed referral to positively	Program representatives and referring agent.	4 years

	information..		effect new complaints/offense. JCPC as a whole will determine if program(s) .experiencing clients with new complaints/offenses are in need of new components or modifications that are preferably research based.	
3.0 To reduce violations of community supervision by 5 % among juveniles served	Each JCPC program will include in their intake and exit protocol questions to document history of violations before and during intervention. Program representative(s) will confer with referring agents to verify authenticity of collected information..	Each JCPC program will know legal history of each client before and during intervention, specifically history of violations of supervision.	JCPC programs will know how their programs impact violations of supervision. They will also collaborate with the referring agent to facilitate needed referral to positively effect new incidents of violations of supervision.. JCPC as a whole will determine if program(s) experiencing clients with new incidents of violations of supervision are in need of new components or modifications that are preferably research based.	Program representatives and referring agent.  4 years
4.0 To reduce subsequent convictions by 5 % among juveniles	Each JCPC program will include in their intake and exit protocol	Each JCPC program will know legal history of each client	JCPC programs will know how their programs impact	Program representatives and referring agent  4 years

<p>served</p>	<p>questions to document history of adjudications/convictions before and during intervention. Program representative(s) will confer with referring agents to verify authenticity of collected information..</p>	<p>before and during intervention, specifically history of violations of supervision.</p>	<p>adjudications/convictions. They will also collaborate with the referring agent to facilitate needed referral to positively effect new incidents of violations of supervision.. JCPC as a whole will determine if program(s) experiencing clients with new incidents of violations of supervision are in need of new components or modifications that are preferably research based.</p>		
<p>5.0 To fulfill 90 % of restitution contracts to victims</p>	<p>Any JCPC funded program having a restitution component will report monthly on what led to a client's unsuccessful termination (not being able to pay restitution).</p>	<p>Monthly report with explanation of restitution not being paid.</p>	<p>Insuring that resource and referring agent have worked in collaboration to resolve barriers to success prior to unsuccessful termination. JCPC as a whole will determine if Project Challenge unsuccessful clients are in need of new components or modifications that are preferably research based.</p>	<p>Program representatives and referring agent</p>	<p>4 years</p>
<p>6.0 To increase parental accountability by 5 % among parents of juveniles served</p>	<p>Each JCPC program will include in their intake protocol a document stating the role of the</p>	<p>Parent responsibilities will be documented prior to service delivery</p>	<p>JCPC programs will better understand parental/guardian responsibilities within</p>	<p>Program representatives and referring agent</p>	<p>4 years</p>

	parent/guardian within their program structure/delivery. The parent/guardian will sign this document. Upon exiting the program, the referring agent will evaluate the parent's/guardian's accountability. The overall JCPC will develop a template for parent/guardian evaluating accountability.	and then evaluate upon termination of their involvement in program.	the framework of their service delivery. They will collaborate with the referring agent to make new referrals in the event that evaluations indicate parent/guardian needs.	
7.0				
8.0				
9.0				

**Goal:**

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0					
2.0					
3.0					
4.0					
5.0					
6.0					

**Goal:**

Objective	Activities	Output/Outcome Measures	Evaluation/Results	Person(s) Responsible	Timeframe
1.0					
2.0					
3.0					





# HENDERSON COUNTY JUVENILE CRIME PREVENTION COUNCIL

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Arnold "Skip" Sheldon, Chairman  
Mary Murray, Vice Chairman

## Request for Proposals

The Henderson County Juvenile Crime Prevention Council (J.C.P.C.) is seeking proposals for intervention and prevention programs to serve delinquent, undisciplined, at-risk and court-involved youth in Henderson County. Local public agencies, private non-profit corporations, local housing authorities and other non-profit organizations may submit **proposals, which are due on or before Tuesday, March 11, 2008 at 10:00 a.m.**, to the Henderson County Office of Youth Programs, 2110 Woodridge Drive, Hendersonville, NC 28739, phone number 828-697-4919. An official application form is required and must be completed and turned in before the deadline.

Henderson County may have up to \$202,985 in State funds available to match projects. Local organizations must provide a 30% local cash match for successful programs. The program funding period is July 1, 2008 through June 30, 2009.

All agencies who wish to apply for funding, must attend a required Orientation Workshop, which will be held on Monday, February 11, 2008 at 9:00 a.m. at the Henderson County Commissioners Meeting Room at 100 N. Kings St., Hendersonville, NC 28792.

All organizations that submit a proposal must also make a verbal presentation of their proposal to the Juvenile Crime Prevention Council meeting on Thursday, March 20, 2008 at 12:15 p.m. at the Henderson County Board of Commissioners Office at 100 North King Street, Hendersonville, NC.

Program proposals shall address the priority risk factors and needed dispositional options as identified by the J.C.P.C. Annual Plan. The priority risk factors effecting youth in Henderson County are as follows: 1) early and persistent behavior problems in school and day care, 2) early initiation of conduct problems, 3) family management problems, 4) impoverished neighborhoods and 5) community drug and alcohol use.

The needed dispositional options and services needed to address these risk factors and which will be considered for possible funding are as follows:

- Temporary Shelter Services
- Specialized Foster Care
- Emergency Foster Care
- Home-based Family Services
- Counseling Services for Substance Abuse and Mental Health
- Crisis Counseling
- Restitution and Community Service Program
- Mediation
- Structured Educational Day Program
- Structured after-school and weekend programs
- Guided Growth
- Adult Volunteer/Mentoring Program
- Parenting Classes
- Psychological Assessment Services
- Wilderness/Outdoor Adventure Program

Programs shall accomplish one or more of the following goals:

- a) accountability of the juvenile
- b) redirection of negative behavior(s)
- c) development of self-discipline
- d) development of social and life skills
- e) involvement and participation of parent(s)

Please contact the following if you have any questions or need more information:  
Kathy M. Nash at the Henderson County Office of Youth Programs, phone 828-697-4919,  
FAX 828-697-4712.

**Web-site:** for grant application forms go to: [www.juvjus.state.nc.us](http://www.juvjus.state.nc.us)

Click on Juvenile Crime Prevention Councils. Then click on JCPC Forms and Program Agreements in Word or Excel. Make sure to also fill out the budget narrative and line-item pages that are linked to the program agreement.

**Disclaimer:**

The availability of state funds and their exact amount is subject to the actions of the North Carolina General Assembly and the Department of Juvenile Justice and Delinquency Prevention.

# Juvenile Crime Prevention Council - Funding Decisions Summary

Program Funded	Reason for Funding (Check all that apply)
145070 Educational & Social Development (Boys & Girls Club)	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145060 Psychological Assessments	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145015 Project Challenge - Community Service/Resitution	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input checked="" type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145024 CSTOP	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145001 Dispute Settlement Services - Interpersonal Skill Building/Mediation/Conflict Resolution	<input checked="" type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145050 Temporary Shelter - Temporary Shelter Care	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
145025 Horse Sense - Counseling	<input checked="" type="checkbox"/> Meets funding priority <input checked="" type="checkbox"/> Compatible with research <input checked="" type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input checked="" type="checkbox"/> Has evaluation component <input checked="" type="checkbox"/> Addresses parental accountability <input checked="" type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input checked="" type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other <input checked="" type="checkbox"/> Would increase funding to this service if funds were available
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# Juvenile Crime Prevention Cou. Funding Decisions Summary

	<input type="checkbox"/> Other <input type="checkbox"/> Other <input type="checkbox"/> Would increase funding to this service if funds were available
	<input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other
	<input type="checkbox"/> Would increase funding to this service if funds were available <input type="checkbox"/> Meets funding priority <input type="checkbox"/> Compatible with research <input type="checkbox"/> Cost efficient <input type="checkbox"/> Addresses reductions of complaints, violations of supervision & convictions <input type="checkbox"/> Has evaluation component <input type="checkbox"/> Addresses parental accountability <input type="checkbox"/> Addresses use of alcohol/controlled substances <input type="checkbox"/> Addresses restitution to victims <input type="checkbox"/> Addresses gang participation <input type="checkbox"/> Other <input type="checkbox"/> Other

Program Not Funded	Reason for Not Funding (Check all that apply)
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Not compatible with research <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other
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	<input type="checkbox"/> Lack of funding, addresses priority need and would fund if resources allowed <input type="checkbox"/> Does not meet funding priority <input type="checkbox"/> Lesser quality than another program funded of it's type <input type="checkbox"/> Greater cost than program of same type and quality <input type="checkbox"/> Other

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145024	<b>NAME OF COMPONENT:</b> CSTOP Interpersonal Skills Specialist  <b>BRIEF DESCRIPTION:</b> Interpersonal Skill Building

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

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SECTION IB	PROGRAM COMPONENT DESCRIPTION
DJJDP COMPONENT ID #	COMPONENT INFORMATION
1.	NAME OF COMPONENT:  BRIEF DESCRIPTION:

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	NAME OF COMPONENT:  BRIEF DESCRIPTION:

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	NAME OF COMPONENT:  BRIEF DESCRIPTION:

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	NAME OF COMPONENT:  BRIEF DESCRIPTION:

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	NAME OF COMPONENT:  BRIEF DESCRIPTION:

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[The below component numbers must be numbered to match the component numbers in Section IA.

SECTION IB DJJDP COMPONENT ID #	PROGRAM COMPONENT DESCRIPTION
1. 145050	<p><b>NAME OF COMPONENT:</b> Emergency Temporary Shelter</p> <p><b>BRIEF DESCRIPTION:</b> This program enables the court counselor to broker residential services exclusively for court involved juveniles and their families in need of an alternative to living at home for varying lengths of stay attributed to risk factors or problems connected to the needs of the juvenile or family.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

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SECTION IB DJJDP COMPONENT ID #	PROGRAM COMPONENT DESCRIPTION
1. 145015	<p><b>NAME OF COMPONENT:</b>Project Challenge</p> <p><b>BRIEF DESCRIPTION:</b> Project Challenge is a dispositional option to juvenile court allowing participants to repay or give back to their community due to the impact of their damages or injury caused by their offences. Project Challenge provides participants the opportunity to fulfill their obligation to the courts by completing community service, and provides victims repayment of monetary loss. The mission of Project Challenge is to help youth become confident, productive members of their community through the offering of their time and talents and through challenging recreational activities.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>



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[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145001	<b>NAME OF COMPONENT:</b> Youth Mediation Services  <b>BRIEF DESCRIPTION:</b> Mediation services for youth

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2. 145011	<b>NAME OF COMPONENT:</b> Conflict Resolution Education  <b>BRIEF DESCRIPTION:</b> Skill building elective course at alternative high school

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3. 145013	<b>NAME OF COMPONENT:</b> DJJDP Boys Group  <b>BRIEF DESCRIPTION:</b> Skill building group for boys involved with the DJJDP

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4. 145014	<b>NAME OF COMPONENT:</b> DJJDP Girls Group  <b>BRIEF DESCRIPTION:</b> Skill building group for girls involved with the DJJDP

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5. 145017	<b>NAME OF COMPONENT:</b> Family Coaching  <b>BRIEF DESCRIPTION:</b> One-on-one family skill building for parents and teenagers to improve communication and reduce conflict in the home

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SECTION IB DJJDP COMPONENT ID #	PROGRAM COMPONENT DESCRIPTION
1. 145070	<p align="center"><b>COMPONENT INFORMATION</b></p> <p><b>NAME OF COMPONENT:</b> Education &amp; Social Development Program</p> <p><b>BRIEF DESCRIPTION:</b> The program is an after-school, and summer youth development program providing life enhancing programs and character development experiences to at-risk youth. It specifically addresses school failure and anti-social/risky behavior in at-risk youth through the delivery of nationally-recognized and locally-customized programs.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

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SECTION IB DJJDP COMPONENT ID #	PROGRAM COMPONENT DESCRIPTION
1. 145025	<p align="center"><b>COMPONENT INFORMATION</b></p> <p><b>NAME OF COMPONENT:</b> Horse Power</p> <p><b>BRIEF DESCRIPTION:</b> Outpatient mental health counseling using the experiential model of equine assisted psychotherapy and evidenced based mental health paradigms.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

**North Carolina Department of Juvenile Justice and Delinquency Prevention**

**JCPC PROGRAM AGREEMENT**  
(Submit five (5) copies with original signatures)

REVISED 2/18/2008

Date received in the Area Office: \_\_\_\_\_

**SECTION IA**

<b>FUNDING PERIOD:</b>	2008-2009	<b>DJJD FUNDING # (cont. only):</b>	145000
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, signed agreement for multi-county must be attached.	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, multi-component page(s) must be attached.
<b>NAME OF PROGRAM:</b>	JCPC Administration		

<b>SPONSORING AGENCY:</b>	HendersonCounty JCPC		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 100 North King Street City: Hendersonville State: NC Zip Code: 28792		
<b>Please check type:</b>	<input type="checkbox"/> Public	<input checked="" type="checkbox"/> Non-Profit	<b>Federal ID #</b> 56-1904030

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJD COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145000	JCPC Administration		\$3,500.00
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			<b>\$3500.00</b>

Program Manager Name & Address (same person on signature page)

Name: Arnold Sheldon

Title: Chairman

Mailing

Address: 1115 Kilpatric Road

City: Hendersonville Zip: 28739

Phone: (828)891-3264

Fax: (828)697-4712

E-mail: shelhalla@bellsouth.net

Contact Person (if different from program manager)

Name: Kathy Nash

Title: Clerk

Mailing

Address: 2110 Woodridge Drive

City: Hendersonville Zip: 28739

Phone: (828)697-4919

Fax: (828)697-4712

E-mail: nashk@hendersoncountydss.org

Program Fiscal Officer (cannot be program manager)

Name: J. Carey McLelland

Title: Financial Director

Mailing

Address: 113 North Main Street  
Historic Courthouse Annex

City: Hendersonville Zip: 28792

Phone: (828)697-4821

Fax: (828)697-4569

E-mail: carey@hendersoncountync.org



## SECTION VII

Program: \_\_\_\_\_

JCPC Administration

Fiscal Year 2008-2009Number of months 12

	Cash	In-Kind	Total
<b>I. Personnel Services</b>			
120 Salaries & Wages			
180 Fringe Benefits			
190 Professional Services			
<b>II. Supplies &amp; Materials</b>			
	\$100		\$100
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials	\$100		\$100
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
<b>III. Current Obligations &amp; Services</b>			
	\$800		\$800
310 Travel & Transportation	\$100		\$100
320 Communications	\$400		\$400
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing	\$200		\$200
390 Other Services	\$100		\$100
<b>IV. Fixed Charges &amp; Other Expenses</b>			
	\$2,600		\$2,600
410 Rental of Real Property			
430 Equipment Rental	\$2,600		\$2,600
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
<b>V. Capital Outlay</b>			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
<b>Total</b>	<b>\$3,500</b>		<b>\$3,500</b>

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

<u>\$3,500.00</u>	DJJD/JCPC Funds	<u>* This is the amount of your request on your application</u>	
<u>0%</u>	Local Match Rate	<u>Is the Local Match Rate 10%, 20% or 30%?</u>	
_____	County Cash	_____	(Specify Source)
_____	Local Cash	_____	(Specify Source)
_____	Local Cash	_____	(Specify Source)
_____	Local In-Kind	_____	(Specify Source)
_____	Other	_____	(Specify Source)
_____	Other	_____	(Specify Source)
_____	Other	_____	(Specify Source)
_____	Other	_____	(Specify Source)
<u>\$3,500</u>	<b>TOTAL</b>	<u>\$ -</u>	<u>\$ -</u>
		Required Local Match	Match Provided




**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/23/08
Chair, County Board of Commissioners or County Finance Director	Date
* 	4/23/08
Chair, Juvenile Crime Prevention Council	Date
* 	4/23/08
Program Manager	Date

**North Carolina Department of Juvenile Justice and Delinquency Prevention  
JCPC PROGRAM AGREEMENT**

(Submit five (5) copies with original signatures)

REVISED 2/18/2008

Date received in the Area Office: \_\_\_\_\_

<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	July 1, 2008-June 30, 2009	<b>DJJDP FUNDING # (cont. only):</b>	145050
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, signed agreement for multi-county must be attached.	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, multi-component page(s) must be attached.
<b>NAME OF PROGRAM:</b>	Emergency Temporary Shelter		

<b>SPONSORING AGENCY:</b>	DJJDP/29th/Henderson County		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 200 North Grove Street, Suite 36 City: Hendersonville State: NC Zip Code: 28792		
<b>Please check type:</b>	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Non-Profit	<b>Federal ID #</b>

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJDP COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145050	Emergency Temporary Shelter	Temporary Shelter	\$7,582.00
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			\$7,582.00

**Program Manager Name & Address (same person on signature page)**

Name: Rodney C. Wesson, M.Ed. Title: Chief Court Counselor  
 Mailing Address: 200 North Grove Street, Suite 36 City: Hendersonville Zip: 28712  
 Phone: (828)697-4895 Fax: (828)697-5610 E-mail: rodney.wesson@ncmail.net  
 Contact Person (if different from program manager)

Name: Lee Bradley Title: Court Counselor  
 Mailing Address: 200 North Grove Street, Suite 36 City: Hendersonville Zip: 28792  
 Phone: (828)697-4895 Fax: (828)697-4895 E-mail: lee.bradley@ncmail.net  
 Program Fiscal Officer (cannot be program manager)

Name: J. Carey McLelland Title: Finance Director  
 Mailing Address: 113 North Main Street City: Hendersonville Zip: 28792  
 Phone: (828)697-4821 Fax: (828)697-4569 E-mail: carey@hendersoncountync.org



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[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145050	<b>NAME OF COMPONENT:</b> Emergency Temporary Shelter  <b>BRIEF DESCRIPTION:</b> This program enables the court counselor to broker residential services exclusively for court involved juveniles and their families in need of an alternative to living at home for varying lengths of stay attributed to risk factors or problems connected to the needs of the juvenile or family.

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjjdp.org">www.ncdjjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages.</i>					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: 145050 [EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]				Component ID #: 145050	
What is this component's maximum client capacity at any given time?					10
Frequency of contact per client:	1	Anticipated Average Length of Stay:		30	Days
Total Component Cost:	\$7,582.00	÷ by	Estimated # to be served during funding period:		10
Estimated Average Cost per Youth:		\$758.20			
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		1		
	1 #	of admissions Juvenile Court referred	100 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year
		<input checked="" type="checkbox"/> Last full fiscal year
<b>Applies to continuation programs only</b> Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.		
MEASURABLE OBJECTIVES	RESULTS	
1-Of the youth admitted to program for delinquent and/or undisciplined behavior, 50% will show reduction in court referrals for six months after completion of program. 2-Of youth admitted for runaway behavior, 50% will show reduction in court referrals for runaways for six months after completion of program. 3-Of youth admitted to program, 60% will have improved school attendance and improved academic achievement for twelve months after completion of program. 4-50% of your referred in program will have no court referrals for disruptive behaviors in school.	1) 07-08: Achieved  2) 07-08: Not Applicable  3) 07-08: Achieved  4) 07-08: Achieved	

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>There is need for alternative to detention placement for juveniles in Henderson County of the 29th District Court District. Juveniles sometimes need alternatives to living at home to deescalate problems with themselves and/or their family systems. Many of these juveniles who meet the criteria for secure detention would be better served in a nonsecure placement.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>Juveniles age 7-17 who are referred by Court and Juveniles Court Counselor of the 29th District Court District, Henderson County. These juveniles will meet the criteria for secure custody, but will be served in an appropriate non-secure placement. Juvenile court referrals will be given precedence.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>1 - To reduce the number of juveniles in secure custody.  2 - To provide an appropriate alternative placement for juveniles who meet the criteria for secure custody as evidenced by a 30% reduction in the number of juveniles placed in secure custody by June 30, 2009.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>
	<p>1. Juveniles who participate in this program have a 50% reduction in Court referrals for six months following their participation in this program as evidenced by a follow up with the Juvenile Court counselors records.  2. 50% of juveniles who participate in this program will show improvement in the areas of school attendance, academic achievement, and no disruptive behaviors at school as evidenced by information obtained by the school.  3. Juveniles who participate in this program will show improved behaviors outside of school and compliance with conditions of Court ordered supervision by June 30, 2009 as evidenced by a 50% reduction in probation violations and out of school suspensions.  4. 100% of participants maintained in a stabilizing environment while transitioning to appropriate intensity of intervention.</p>
	<p><b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>
	<p>This program reduces the impact of the risk factors and changes the way the juvenile responds to them. The non-secure placements offer foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. They communicate healthy beliefs and serve as positive role models. Authority figures bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships than healthier behaviors. Under the peer domain, it promotes social competency, self-efficacy, interpersonal skills, etc. Under the individual domain it promotes positive relationships with peers. Under the family domain it promotes effective family supervision, family connectedness and communication. Under the school domain it promotes school connectedness and involvement in prosocial school activities. This starts to address peer relationships, sub abuse issues, juveniles as parents, MH issues, conflict in home, parent supervision skills, sub abuse in home, school behavior/adjustment &amp;</p>

academic functioning. It impacts these issues derived from peer domain, indiv domain, family domain and school domain by matching juveniles with best available/quailified non-secure placement. For ex., Crossnore Schools provides wholistic approach with education, counseling, vocational services, positive peer opportunities, etc. During juvenile's stay, necessary services are secured by DJJDP to address identified needs such as MH services, sub abuse tx services, medical attention, etc.

**Protective Factors Utilized:** *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

This program reduces the impact of the risk factors and changes the way the juvenile responds to them. The non-secure placements offer foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. They communicate healthy beliefs and serve as positive role models. Authority figures bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships than healthier behaviors. Under the peer domain, it promotes social competency, self-efficacy, interpersonal skills, etc. Under the individual domain it promotes positive relationships with peers. Under the family domain it promotes effective family supervision, family connectedness and communication. Under the school domain it promotes school connectedness and involvement in prosocial school activities.

SECTION IV	COMPONENT NARRATIVE (attach for each component)												
<b>(1) Physical facilities:</b>	<p>a) Physical address (es) where program services are delivered.</p> <table border="1" data-bbox="196 170 1502 317"> <thead> <tr> <th data-bbox="196 170 737 205">Name of Facility</th> <th data-bbox="737 170 1182 205">Licensed For #</th> <th data-bbox="1182 170 1502 205">County or Location</th> </tr> </thead> <tbody> <tr> <td data-bbox="196 205 737 241">1) Crossnore School, Inc.</td> <td data-bbox="737 205 1182 241">18 Children</td> <td data-bbox="1182 205 1502 241">Avery</td> </tr> <tr> <td data-bbox="196 241 737 277">2) South Mountain Childrens Home, Inc.</td> <td data-bbox="737 241 1182 277">18 Children</td> <td data-bbox="1182 241 1502 277">Burke</td> </tr> <tr> <td data-bbox="196 277 737 312">3) Caring For Children</td> <td data-bbox="737 277 1182 312">6 Children</td> <td data-bbox="1182 277 1502 312">Buncombe</td> </tr> </tbody> </table> <p>See next box...Note:</p> <p>b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.</p> <p>Each residential facility contracted with is licensed by North Carolina standards and guidelines through the Department of Health &amp; Human Services (DSS or Mental Health). Facilities, foster homes or group homes, have the room and space to provide services to meet basic needs and more.</p> <p>Note: DJJDP reserves the right to use this money with other residential providers not identified currently, but wwho might during the funding period agree to non-secure placement as documented in this particuliar agreement.</p>	Name of Facility	Licensed For #	County or Location	1) Crossnore School, Inc.	18 Children	Avery	2) South Mountain Childrens Home, Inc.	18 Children	Burke	3) Caring For Children	6 Children	Buncombe
Name of Facility	Licensed For #	County or Location											
1) Crossnore School, Inc.	18 Children	Avery											
2) South Mountain Childrens Home, Inc.	18 Children	Burke											
3) Caring For Children	6 Children	Buncombe											
<b>(2) Staff and/or Volunteers:</b>	<p>a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);</p> <p>Each residential provider has direct frontline staff providing structure and supervision. Their certificates, education and work experience varies. They are all supported by administrative staff with undergraduate and master level educaiton. Their job titles could include but not be limited to therapist, social worker, supervisor, direttore, etc.</p> <p>b) Staff position responsibilities relative to this component.</p> <p>The non-secure service provider involves the family. Placement inlcudes a placement plan that defines the roles of the juvenile and family member. The juvenile and family have contact directly and indirectly to maintain their communication. The juvenile continues to have their needs met with the understanding of what his/her exit plan is. The family continues to work with the court counselor, non-secure service provider representative, therapist, etc. It will not be unusual for the family to have site visits.</p> <p>Each non-secure service provider develops appropriate structure that takes into account the needs of the juvenile including but not limited to food, clothing, shelter, education, emotional, spiritual, recreational, etc. In a therapeutic foster home the juvenile will attend public school (8am-3pm) when possible and counseling sessions as scheduled. Other appointments will be attempted after school hours. Time will be made available in the evening to study and complete homework. Supper, baths and downtime before bedtime will follow between 9pm and 10pm depending on the age and progress of the juvenile. Similar activities and schedules will take place in a group care setting except that many services will be offered on campus.</p>												

(3) Describe implementation to include:

a) Standardized Program Evaluation Protocol (SPEP) service type:

- Indicate the primary and supplemental service(s) if applicable: ; and
- This program is a STRUCTURE ONLY.
- Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

A. Referrals are made by court counselor to appropriate contracted provider via thier specific application.

B. 100% of referrals are from juvenile court, & screened prior to referral for appropriateness by supervising court counselor & chief court counselor.

C. Admission & screening process is completed by admissions team of non-secure provider(s). CC gets placement based on needs & availability of beds. An up to 30 day stay in non-secure resource enables cc to more adequately meet needs of juvenile and/or family more effectively.

c) Termination process to include the criteria for successful or satisfactory termination.

Successful termination occurs when juvenile & his/her family resolve issues which required separation, or when long term appropriate placement other than home is obtained utilizing other funding streams. Unsuccessfully termination occurs when behavior disrupts providers ability to meet needs precipitating referral. Placement can be terminated by parent, provider or cc.

What are the reasons which may result in less than successful or satisfactory termination?

The juvenile's behavior indicates a level of care that exceeds what the residential provider believes they are capable oof providing. Additionally, a parent could withdraw their support for the placement.,

How is the referring agency involved with the termination process?

DJJDP will be in regular contact with residential provider to assess success and lack of success. These contacts by email, phone and in person will faciliate court counselor's ability to comprehend to what extent the program is meeting needs. While the final decision for termination rests with the provider, the decision for termination will be driven by system of care precepts and the child & family team.

The follow up process, if applicable.

Court counselor will remain in contact with the provider to the point of receiving the documented final discharge summary and until all remaining issues have been resolved such as new petitions, outstanding bills, recovery of personal items, etc.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

Court counselor will be an active participant in all referrals. Beginning with the referral the court counselor will provide necessary informaiton to determine whether the placement resource can meet the needs of the juvenile and family. The court counselor will contribute the development of a treatment plan to outline what needs to be accomplished and in what time frame. The court counselor will stay in touch with the juvenile through face to face contacts as well as telephone calls and correspondence. The court counselor will attend placement conferences and maintain regular contacts with the non-secure placement provider. The court counselor will be in regular contact with the family though home visits, office visits, phone calls, etc. The court counselor or the district's on call staff will be available 24/7 to meet the needs of all involved in the placement.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family What interventions will typically be utilized in this component and how will parents/guardians be involved?

Each residential providers works with the juvenile, family, court counselor and other members of the treatment to develop an appropriate treamtent plan prioritizing needs while matching them with avilable resources. This also includes a crisis plan. Staff will respond to inappropriate behavior therapeutically and look to redirect before behavior excalates. Techniques will include but not be

limited to nonverbal prompts, verbal prompts, redirects, reframing, reinforcement of positive choices, behavior contracts, denial of privileges, etc. Emphasis will be placed on positive consequences for positive choices.

f) Methods used to implement the treatment element.

Each service provider develops appropriate structure that takes into account the needs of the juvenile including but not limited to food, clothing, shelter, education, emotional, spiritual, recreational, etc. In a therapeutic foster home the juvenile will attend public school (8am-3pm) when possible and counseling sessions as scheduled. Other appointments will be attempted after school hours. Time will be made available in the evening to study and complete homework. Supper, baths and downtime before bedtime will follow between 9pm and 10pm depending on the age and progress of the juvenile. Similar activities and schedules will take place in a group care setting except that many services will be offered on campus.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

Residential programs fall into two distinct categories: therapeutic foster homes and group care. The therapeutic foster homes are trained by their respective providers, Tiptons Therapeutic Foster Homes, Lutheran Family Services and Omni Visions. Group care providers such as Crossnore Schools, Inc or Caring For Children provide annual training for their staff and work with other providers as well as the LME.

**SECTION IV COMPONENT NARRATIVE - Continued**

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

N/A





## SECTION VII

Program: \_\_\_\_\_

Temporary

Fiscal Year	2008-2009	Number of months		12
	Cash	In-Kind	Total	
<b>I. Personnel Services</b>	\$5,832	\$1,750	\$7,582	
120 Salaries & Wages		\$1,750	\$1,750	
180 Fringe Benefits				
190 Professional Services	\$5,832		\$5,832	
<b>II. Supplies &amp; Materials</b>				
210 Household & Cleaning				
220 Food & Provisions				
230 Education & Medical				
240 Construction & Repair				
250 Vehicle Supplies & Materials				
260 Office Supplies & Materials				
280 Heating & Utility Supplies				
290 Other Supplies & Materials				
<b>III. Current Obligations &amp; Services</b>				
310 Travel & Transportation				
320 Communications				
330 Utilities				
340 Printing & Binding				
350 Repairs & Maintenance				
370 Advertising				
380 Data Processing				
390 Other Services				
<b>IV. Fixed Charges &amp; Other Expenses</b>				
410 Rental of Real Property				
430 Equipment Rental				
440 Services & Maint. Contracts				
450 Insurance & Bonding				
490 Other Fixed Charges				
<b>V. Capital Outlay</b>				
510 Office Furniture & Equipment				
530 Educational Equipment				
540 Motor Vehicle				
550 Other Equipment				
580 Buildings, Structures & Improv.				
<b>Total</b>	\$5,832	\$1,750	\$7,582	

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

\$	<u>5,832</u>	DJJDP/JCPC Funds	* This is the amount of your request on your application	
	<u>30%</u>	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
		County Cash	(Specify Source)	
		Local Cash	(Specify Source)	
		Local Cash	(Specify Source)	
\$	<u>1,750</u>	Local In-Kind	County Finance Dept. (salary)	(Specify Source)
		Other	(Specify Source)	
		Other	(Specify Source)	
		Other	(Specify Source)	
		Other	(Specify Source)	
	<u>\$7,582</u>	<b>TOTAL</b>	\$ <u>1,750</u>	\$ <u>1,750</u>
			Required Local Match	Match Provided

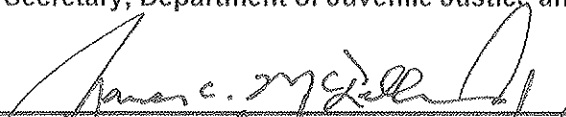


**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/23/08
Chair, County Board of Commissioners or County Finance Director	Date
	4/23/08
Chair, Juvenile Crime Prevention Council	Date
	4/16/08
Program Manager	Date

**North Carolina Department of Juvenile Justice and Delinquency Prevention**

**JCPC PROGRAM AGREEMENT**  
(Submit five (5) copies with original signatures)

REVISED 2/18/2008

Date received in the Area Office:

<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	July 1, 2008-June 30, 2009	<b>DJJD FUNDING # (cont. only):</b>	145060
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, signed agreement for multi-county must be attached.	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, multi-component page(s) must be attached.
<b>NAME OF PROGRAM:</b>	Psychological Services		

<b>SPONSORING AGENCY:</b>	DJJD/29th/Henderson County		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 200 North Grove Street, Suite 36 City: Hendersonville State: NC Zip Code: 28792		
<b>Please check type:</b>	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Non-Profit	<b>Federal ID #</b>

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJD COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145060	Emergency Temporary Shelter	Psychological Assessments	\$11,011.00
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			\$11,011.00

**Program Manager Name & Address (same person on signature page)**

Name: Rodney C. Wesson, M.Ed. Title: Chief Court Counselor  
 Mailing Address: 200 North Grove Street, Suite 36 City: Hendersonville Zip: 28712  
 Phone: (828)697-4895 Fax: (828)697-5610 E-mail: rodney.wesson@ncmail.net

Contact Person (if different from program manager)

Name: Lee Bradley Title: Court Counselor  
 Mailing Address: 200 North Grove Street, Suite 36 City: Hendersonville Zip: 28792  
 Phone: (828)697-4895 Fax: (828)697-4895 E-mail: lee.bradley@ncmail.net

Program Fiscal Officer (cannot be program manager)

Name: J. Carey McLelland Title: Finance Director  
 Mailing Address: 113 North Main Street City: Hendersonville Zip: 28792  
 Phone: (828)697-4821 Fax: (828)697-4569 E-mail: carey@hendersoncountync.org

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.]

SECTION IB	PROGRAM COMPONENT DESCRIPTION
DJJDP COMPONENT ID #	COMPONENT INFORMATION
1. 145060	<p><b>NAME OF COMPONENT:</b> Psychological Services</p> <p><b>BRIEF DESCRIPTION:</b> This program enables the court counselor to broker psychological services in the form of an assessment exclusively for court involved juveniles and their families. This facilitates identification of significant mental health needs and risk factors as well as development of appropriate recommendations to meet needs in local area. Services are provided in a more efficient timeline that is unmatched by other providers.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjdp.org">www.ncdjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages.</i>					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: 145060 [EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]				Component ID #: 145060	
What is this component's maximum client capacity at any given time?					23
Frequency of contact per client:	1	Anticipated Average Length of Stay:		20	Days
Total Component Cost:	\$11,011.00	÷ by	Estimated # to be served during funding period:	23	
Estimated Average Cost per Youth:		\$479.00			
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		10		
	10 #	of admissions Juvenile Court referred	100 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year
		<input checked="" type="checkbox"/> Last full fiscal year
Applies to continuation programs only Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.		
MEASURABLE OBJECTIVES	RESULTS	
Psychologist will administer and interpret psychological evaluations on 33 court referred clients from DJJDP. Thirty evaluations will be Level II (Basic Diagnostic and Intake level evaluations), and three will be a Level V (Sex Offender Specific Evaluation). With this service DJJDP office will be able to successfully evaluate and place 50% of youth served into appropriate treatment programs and thus divert them from more traditional consequences such as training schools and detention.	For 07-08 fiscal year 10 juveniles served as of 2/25/08. For all 10 juveniles objectives have been met.	

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>Frequently undisciplined and delinquent juveniles are brought into court with a need for further placement and treatment outside of their current home or county. Most placement services require an up-to-date psychological evaluation as a part of their admission requirements.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>The youth to be served are between the ages of 6 and 17 years of age who are at risk and referred to juvenile court.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>The program goal is to provide assessments in no more than 20 days to determine placement and treatment needs of juveniles at risk or referred to juvenile court. The emergency psychological evaluations will help with the placement process and help avoid them from being committed to a Youth Development Center.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>
	<p>All 100% of referred clients will be afforded an evaluation and written report with results being returned to Court Counselor within 20 days. 90% of all clients will be referred to resources as recommended by the evaluation. 80% of reported recommendations will be meaningful in determining appropriate dispositional and programming options.</p>
	<p><b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p> <ol style="list-style-type: none"> <li>1) Early Initiation of conduct problems;</li> <li>2) Early and persistent problems in school/academic failure;</li> <li>3) Family management problems;</li> <li>4) Parent problems/community drug and alcohol use;</li> <li>5) Impoverished neighborhoods.</li> </ol> <p>The evaluations will help court counselors and subsequent service providers to better understand the impact of the applicable risk factors while prioritizing what needs should be addressed. Evaluations will offer direct or indirect insight as to what services are needed to address peer relationships, substance abuse issues, juveniles as parents, Mental Health issues, conflict within the home, parental supervision skills, substance abuse in the home, school behavior/adjustment and academic functioning. It has an impact on these issues derived from the peer domain, individual domain, family domain and school domain by matching juveniles with the best available/qualified resources.</p>
	<p><b>Protective Factors Utilized:</b> <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i></p>

This program allows for better matches between the juvenile's needs and available resources. In particular, court counselors can make better referrals for residential treatment. Court counselors and subsequent service providers will know better how to facilitate the juveniles to understand clear and healthy standards, to bond and to get the most from their strengths.

Program develops buffers for the juveniles from the negative consequences of exposure to conduct problems, persistent school failure, mental health issues, family management problems and community drug/alcohol use. It also reduces the impact of these risk factors and changes the way the juvenile responds to them. The evaluation might lead to non-secure placements with foster parents or authority figures who establish clear rules, clear boundaries, high expectations for success, etc. Identified service providers communicate healthy beliefs and serve as positive role models. Identified service providers bond with the juveniles and note their strengths or positive individual characteristics. The strengths of the child combined with new skills, recognition of success and opportunities to be successful lead to better relationships and healthier behaviors. It begins with an appropriate & timely evaluation.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
	<b>(1) Physical facilities:</b>
	<p>a) Physical address (es) where program services are delivered.            Services will be provided at the Henderson County Courthouse located at 200 North Grove Street, Suite 36, Hendersonville, NC 28792. DJJDP reserves the right to relocate the service to Rutherford Psychological Services, located at Old Caroleen Road, Rutherfordton, NC, in the event that there is a scheduling conflict. In addition to the Henderson County Courthouse, Sex Offender Specific Evaluations could be conducted at Tipton's Youth Services located at 1007 East main Street, Spindale, NC 28160.</p>
	<p>b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.            Services will be provided at the Henderson County Courthouse located at 200 North Grove Street, Suite 36, Hendersonville, NC 28792. DJJDP reserves the right to relocate the service to Rutherford Psychological Services, located at Old Caroleen Road, Rutherfordton, NC, in the event that there is a scheduling conflict. In addition to the Henderson County Courthouse, Sex Offender Specific Evaluations could be conducted at Tipton's Youth Services located at 1007 East main Street, Spindale, NC 28160.</p>
	<b>(2) Staff and/or Volunteers:</b>
	<p>a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);            John Hooper is a Licensed Psychological Associate who will perform the non-SOSE evaluations, typically WISC-R IV. His credentials do not support him conducting the Sex Offender Specific Evaluation (SOSE). This evaluation will be performed by Lori Tipton (Licensed Psychologist) of Tipton's Youth Services. Services will fall under this contract.</p>
	<p>b) Staff position responsibilities relative to this component.            Provide evaluations for those court involved juveniles referred.</p>



(3) Describe implementation to include:

a) Standardized Program Evaluation Protocol (SPEP) service type:

- Indicate the primary and supplemental service(s) if applicable: ; and .
- This program is a STRUCTURE ONLY.
- Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Referrals are made by court counselor. The psychologist, John Hooper will confirm appointment dates and times. Mr. Hooper will direct referral source to Greg Scott or Lori Tipton of Tipton's Youth Services in the event of SOSE. Appointments will be scheduled and court counselor will communicate with family. Parent and juvenile will attend appointments. Evaluations will include from one to as many as three appointments. The written evaluation will be completed in 20 days. Upon receipt of the written evaluation, the juvenile's involvement is terminated.

c) Termination process to include the criteria for successful or satisfactory termination.

Upon receipt of the written evaluation, the juvenile's involvement is terminated.

What are the reasons which may result in less than successful or satisfactory termination?

The juvenile and family might not cooperate deliberately or not so deliberately. The assessments or evaluations could be beyond the comprehension of the juvenile and/or parent.

How is the referring agency involved with the termination process?

DJJDP makes the referral and is in contact with the provider as well as the juvenile and family throughout the period of service. The court counselor schedules the appointment, verifies that the appointment was kept, receives the documented evaluation and seeks to implement recommendations.

The follow up process, if applicable.

Court counselor can consult with the provider at any time to clarify and seek a greater understanding of the evaluation, juvenile's needs and recommendations.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The court counselor will be the referring agent. The referral will include information needed to support the evaluation process. The court counselor will also prepare the juvenile and family for the impending service. The court counselor will consult with the evaluator to understand the documented findings. It also puts the court counselor in an informed position to deal with other service providers who will find the evaluation helpful in providing their respective services.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family What interventions will typically be utilized in this component and how will parents/guardians be involved?

This treatment element helps to better assess the problem behavior to build more effective treatment plans in a more timely manner. It assists the court counselor to look for signs of mental illness, emotional duress or family dysfunction. This will also help identify the juvenile's strengths. The assessment or evaluation defines the significant issues and matches the needs of the juveniles with available treatment. This insight places the court counselor in a stronger position to advocate for services with the Court, juvenile, family and local continuum of care. Timely intervention matching needs to best available resources offers the best chance to minimize inappropriate behavior.

f) Methods used to implement the treatment element.

Make appropriate referrals for court involved juveniles and receive timely psychological evaluations that result in appropriate treatment recommendations that lead to referrals to community resources.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

Psychologists involved with assessments and/or evaluations are educated, credentialed and certified appropriately in their particular field of expertise. They update their abilities and skills with available training and education annually.

**SECTION IV COMPONENT NARRATIVE - Continued**

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

N/A



## SECTION VII

Program: \_\_\_\_\_

Temporary

Fiscal Year	2008-2009		Number of months	12
	Cash	In-Kind	Total	
<b>I. Personnel Services</b>	\$8,470		\$8,470	
120 Salaries & Wages				
180 Fringe Benefits				
190 Professional Services	\$8,470		\$8,470	
<b>II. Supplies &amp; Materials</b>				
210 Household & Cleaning				
220 Food & Provisions				
230 Education & Medical				
240 Construction & Repair				
250 Vehicle Supplies & Materials				
260 Office Supplies & Materials				
280 Heating & Utility Supplies				
290 Other Supplies & Materials				
<b>III. Current Obligations &amp; Services</b>				
310 Travel & Transportation				
320 Communications				
330 Utilities				
340 Printing & Binding				
350 Repairs & Maintenance				
370 Advertising				
380 Data Processing				
390 Other Services				
<b>IV. Fixed Charges &amp; Other Expenses</b>		\$2,541	\$2,541	
410 Rental of Real Property		\$2,541	\$2,541	
430 Equipment Rental				
440 Services & Maint. Contracts				
450 Insurance & Bonding				
490 Other Fixed Charges				
<b>V. Capital Outlay</b>				
510 Office Furniture & Equipment				
530 Educational Equipment				
540 Motor Vehicle				
550 Other Equipment				
580 Buildings, Structures & Improv.				
<b>Total</b>	\$8,470	\$2,541	\$11,011	

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

\$	<u>8,470</u>	DJJDP/JCPC Funds	* This is the amount of your request on your application	
	<u>30%</u>	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
		County Cash		(Specify Source)
		Local Cash		(Specify Source)
		Local Cash		(Specify Source)
\$	<u>2,541</u>	Local In-Kind	Henderson County Office Space	(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
		Other		(Specify Source)
	<u>\$11,011</u>	<b>TOTAL</b>	\$ <u>2,541</u>	\$ <u>2,541</u>
			Required Local Match	Match Provided

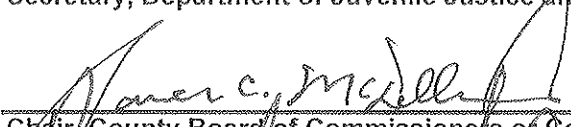


**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/23/08
Chair, County Board of Commissioners or County Finance Director	Date
	4/23/08
Chair, Juvenile Crime Prevention Council	Date
	4/16/08
Program Manager	Date

**North Carolina Department of Juvenile Justice and Delinquency Prevention**

**JCPC PROGRAM AGREEMENT**

(Submit five (5) copies with original signatures)

REVISED 2/18/2008	Date received in the Area Office:
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<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	July 1, 2008-July 30 2009	<b>DJJD FUNDING # (cont. only):</b>	145024
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, signed agreement for multi-county must be attached.</small>	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, multi-component page(s) must be attached.</small>
<b>NAME OF PROGRAM:</b>	Community Short Term Opportunity Program (CSTOP)		

<b>SPONSORING AGENCY:</b>	Henderson County Public Schools		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 414 Fourth Ave W. City: Hendersonville State: NC Zip Code: 28739-4261		
<b>Please check type:</b>	<input checked="" type="checkbox"/> Public	<input type="checkbox"/> Non-Profit	<b>Federal ID #</b> 56-1821543

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJD COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145024	CSTOP Interpersonal Skills Specialist	Interpersonal Skill Building	
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			

**Program Manager Name & Address (same person on signature page)**

**Name:** Mr. David Jones **Title:** Associate Superintendent  
**Mailing Address:** 414 4th Avenue West **City:** Hendersonville **Zip:** 28739  
**Phone:** (828)697-4733 **Fax:** (828)697-5541 **E-mail:** djones@henderson.k12.nc.us  
*Contact Person (if different from program manager)*

**Name:** Ms. Shelly Gross **Title:** CSTOP Counselor  
**Mailing Address:** 2529 Asheville Highway **City:** Hendersonville **Zip:** 28739  
**Phone:** (828)697-4629 **Fax:** (828)698-6130 **E-mail:** sgross@bal.henderson.k12.nc.us  
*Program Fiscal Officer (cannot be program manager)*

**Name:** Mrs. Kerry Shannon **Title:** Finance Director  
**Mailing Address:** 414 4th Avenue West **City:** Hendersonville **Zip:** 28739  
**Phone:** (828)697-4733 **Fax:** (828)697-4733 **E-mail:** kshannon@henderson.k12.nc.us

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145024	<b>NAME OF COMPONENT:</b> CSTOP Interpersonal Skills Specialist  <b>BRIEF DESCRIPTION:</b> Interpersonal Skill Building

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJD COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.nedjdp.org">www.nedjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Community Short Term Opportunity Program [EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]				Component ID #: 145024	
What is this component's maximum client capacity at any given time?					16
Frequency of contact per client:	8		Anticipated Average Length of Stay:	90	Days
Total Component Cost:	\$41,698.00	÷ by	Estimated # to be served during funding period:	50	
Estimated Average Cost per Youth:		\$834.00			
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		50		
	0 #	of admissions Juvenile Court referred	0 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year
		<input checked="" type="checkbox"/> Last full fiscal year
<b>Applies to continuation programs only</b> Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.		
MEASURABLE OBJECTIVES		RESULTS
1. Forty-five of the fifty (90%) of students referred to the program will successfully complete the risk/needs assessment. 2. Twenty-five out of the fifty (50%) of students for whom an assessment is completed will be referred for additional school or community based services. 3. Thirty-five of the fifty (70%) of the students for whom an Individual Service Plan has been defined will not again be referred to the program within one year. 4. Forty-two of the fifty students (approx. 85%) for whom an Individual Service Plan has been defined will not be charged with additional offenses within one year.		1. Forty-eight of the fifty clients (96%) have completed the risk/needs assessment at the end of six months. 2. Forty-two of the fifty (84%) students for whom a risk/needs assessment was completed were referred for additional school or community based services. 3. Thirty-eight (76%) students for whom an Individual Service plan was defined were not referred to the program at the six month mark. 4. Thirty-eight of the fifty students (76%) for whom an Individual Service plan was defined were not charged with additional offenses.



SECTION III	COMPONENT SUMMARY (attach for each component)
	<b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>
	Students suspended out of school for 1-10 days are at the increased risk of demonstrating delinquent behaviors due to being unsupervised. These students are also at a higher than normal risk of victimization by adults or anti-social peers. In addition, unsupervised students who actually serve out of school suspension are losing attendance credit and have a high risk of academic failure. Specific risk factors impacted by this program are as follows: early and persistent behavior problems in school, early initiation of conduct problems (including academic failure), community drug and alcohol use, lack of conflict resolution skills, and anti-social behaviors.
	<b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>
	The target population is juveniles ages 11-17 (grades 6-12) who are short term suspended from school for 1 to 10 days and who have demonstrated delinquent behavior in school. Priority for placement will be given to students who are under the supervision of the Juvenile Division of the District Court. Students who are enrolled in any Henderson County's Middle and High Schools are eligible for CSTOP.
	<b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i>
	Program goals are as follows; to decrease the cumulative number of actual out of school suspension days served by the middle and high school students; to provide suspended students attending CSTOP with life skills training in the areas of character education, conflict resolution, anger management, appropriate behavior skill development, and drug abuse resistance; to provide students who attend the CSTOP program with an opportunity to maintain attendance and academic credit; and to help students who have been suspended return to their assigned school and maintain academic and behavioral skills in that setting.
	<b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>
	1. By the end of each student's initial CSTOP assignment, forty-five out of fifty (90%) of students will complete a risk/needs assessment which will be evaluated by the Interpersonal Skills Specialist. A determination will be made regarding each student's need for interpersonal skills development through an Individual Service Plan, referral for other school or community based services. 2. By the end of the 2007-2008 school year, thirty-two out of fifty (64%) of CSTOP participating students for whom an Individual Service Plan has been defined will have improved school attendance (as indicated by decreased absences for disciplinary reasons than in the previous school year). 3. By the end of the 2007-08 school year, thirty-two out of the fifty (64%) students for whom an Individual Service Plan has been completed will demonstrate fewer incidents of disruptive school behavior (as indicated by a decreased number of days of out-of-school suspension). 4. By the end of the 2007-08 school year, forty-two out of fifty students (84%) who are court involved and/or for whom an Individual Service Plan has been defined, will not be charged with an additional offense within one year.
	<b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>
	Community drug and alcohol use is a J.C.P.C elevated risk factor in Henderson County. Data from previous CSTOP student referrals suggest that alcohol/drug use at school is a significant problem. The Interpersonal Skills Specialist will utilize literature from the Center for Disease Control, the Drug Enforcement Administration, and the Department of Public Instruction in educating at risk students. Also, school system approved videos relating to drug and alcohol abuse are used. Once a student is identified as a high risk for abusing drugs/alcohol, they are referred for an assessment

by our on-site North Carolina Mentor Clinical Addictions Specialist.

**Protective Factors Utilized:** *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.* :

The CSTOP Interpersonal Skills Specialist will focus on the development of life and social skills of court involved students who attend the program. The Specialist will encourage positive interaction with others through interpersonal skill building, problem solving, conflict resolution, individual counseling, and group activities. These activities help students develop the skills that are necessary for becoming better communicators and problem solvers.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
	<b>(1) Physical facilities:</b>
	<p>a) Physical address (es) where program services are delivered.  CSTOP is located at Balfour Education Center, 2529 Asheville Highway, Hendersonville, NC 28791.</p>
	<p>b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.  The CSTOP classroom is located in the main school building on campus. The Interpersonal Skills Specialist's office is adjacent to the main office. In addition to the services provided at Balfour Educational Services Center, the Interpersonal Skills Specialist conducts follow up visits to the eight schools we service. The daily routine of the classroom includes; tutoring, character education, life skills building, problem solving drug awareness, and referral of students to community agencies.</p>
	<b>(2) Staff and/or Volunteers:</b>
	<p>a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);  The CSTOP Interpersonal Skills Specialist possesses a Bachelor's Degree in Social Work. She has a total of thirteen years work experience working with at-risk youth in a variety of settings. She spent five years as the program coordinator/counselor for the Alternative to Suspension Program for the North Miami Beach Police Department. As the coordinator, she provided suspended and truant youth with counseling, guidance and educational opportunities. She also spent seven years working with Eckerd Youth Alternatives in Okeechobee, FL. where she supplied adjudicated youth and families with support, supervision and counseling.</p>
	<p>b) Staff position responsibilities relative to this component.  The CSTOP Interpersonal Skills Specialist's responsibilities include:  Keeping confidential cumulative files and discipline records on all students served. This file contains demographic information, law enforcement contacts, medication needs, IEPs (Individual Education Plans), Action Plans, and referral information. An additional confidential Excel file is maintained by the CSTOP Interpersonal Skills Specialist. This file contains the student's Individual Service Plan, student demographics and referral reasons. A Client Tracking File database is also used to track student court information. All the records assist us in tracking progress toward meeting measurable objectives. The Interpersonal Skills Specialist also interacts with the students by promoting positive social interaction through conflict resolution and decision making skills.</p>

SECTION IV COMPONENT NARRATIVE - Continued

(3) Describe implementation to include:

a) Standardized Program Evaluation Protocol (SPEP) service type:

- Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Tutoring.
- This program is a STRUCTURE ONLY.
- Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

School administrators from the middle and high schools are the primary source of referrals to CSTOP. Law enforcement officers and court counselor officials may also refer to the program if the need arises. Students who receive disciplinary short term suspension for 1 to 10 days have the opportunity to attend CSTOP. The school administrator notifies the parent/guardian of the CSTOP referral. Upon entering the program, students meet with the Interpersonal Skills Specialist and participate in an intake interview, risk/needs assessment, and receive an Individual Service Plan. If the student is identified as court involved, the Individual Skills Specialist will make contact with the Juvenile Court Counselor. A student will not be accepted to CSTOP if they have exceeded the maximum of 15 days per semester or 30 days a school year.

c) Termination process to include the criteria for successful or satisfactory termination.

Students who participate in interpersonal skill activities, complete classroom assignments, demonstrate appropriate behavior, and cooperate with staff during their assigned days are successfully terminated from the program.

What are the reasons which may result in less than successful or satisfactory termination?

If a student becomes disruptive in the CSTOP classroom, refuses to complete academic assignments, or endangers others, the student will be unsuccessfully terminated from the program and must complete the remainder of the out-of-school suspension off campus.

How is the referring agency involved with the termination process?

If a student is terminated unsuccessfully from CSTOP, the referring school is notified in writing as to the reason for the students termination from the program. The Juvenile Court Counselors are also notified when a student chooses not to comply with CSTOP rules and regulations.

The follow up process, if applicable.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

See attached.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family What interventions will typically be utilized in this component and how will parents/guardians be involved?

See attached.

f) Methods used to implement the treatment element.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

CSTOP was modeled by two existing programs, The ROC in Rutherford County and Cleveland County CSTOP. Both programs operate under the belief that by providing educational instruction(tutoring) and interpersonal skill development, students will have improved behavior and more effectively communicate with others. Research has shown that youth with interpersonal skills are more likely to grow up to be healthy and successful adults. Keeping a student in an

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The court system can refer students who are serving short-term suspensions and who are under court supervision. Juvenile Court Counselors provide basic information to the CSTOP Interpersonal Skills Specialist regarding court involved youth. This information is necessary for effectively serving each student for data tracking purposes (CTF). In addition to the court system, local law enforcement has the option of referring students who are delinquent by truancy. Students under the age of 16 can be transported to the program in order for the Specialist to determine their status. Juvenile Court Counselors visit CSTOP and check on or counsel with court involved students. The CSTOP Interpersonal Skills Specialist has frequent contacts with the Juvenile Court Counselor in an effort to better serve court involved students. Other agencies to which referrals are made include NC Mentor and the Dispute Settlement Center.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?

Through interpersonal skill development, students are taught to respond appropriately to clearly defined rules and how violations of school rules (and laws) result in a logical consequence. Particular attention is given to discussing and redirecting student misbehavior in the classroom, home, and community. Students also learn such skills as conflict resolution, character development and anger management. Students learn interpersonal skills such as modeling of behavior, positive interaction with others and goal setting.

educational environment gives them a much greater chance of being successful academically and socially. Henderson County CSTOP has been in existence for four years and has found these practices to be very effective. To date we have serviced approximately 3,500 students and saved over 8,000 days from being OSS. The majority of these 2,000 students would have been unsupervised which leads to delinquent acts, a gap in educating services and unexcused absences. Henderson County CSTOP provides educational services and interpersonal skill building through classroom activities, guest speakers, and a staff that models positive characteristics.

#### **SECTION IV COMPONENT NARRATIVE - Continued**

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Many of the students that attend CSTOP seem to like the classroom environment better than their home school setting. Students like the low staff ratio and the individual attention and have become very receptive to the program. Due to this positive reception, many students misbehave in order to return to CSTOP. With this being said, classroom size is a concern. We are presently able to service approximately 18 students in a day. Once we reach our capacity, we must postpone a student's entry which in some instances means a student will be out-of-school suspension for that day.



**SECTION VII**

Program: \_\_\_\_\_

CSTOP

Fiscal Year \_\_\_\_\_

Number of months \_\_\_\_\_

	Cash	In-Kind	Total
<b>I. Personnel Services</b>	\$20,529	\$24,791	\$45,320
120 Salaries & Wages	\$20,529	\$19,361	\$39,890
180 Fringe Benefits		\$5,430	\$5,430
190 Professional Services			
<b>II. Supplies &amp; Materials</b>			
210 Household & Cleaning			
220 Food & Provisions			
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			
<b>III. Current Obligations &amp; Services</b>			
310 Travel & Transportation			
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			
<b>IV. Fixed Charges &amp; Other Expenses</b>			
410 Rental of Real Property			
430 Equipment Rental			
440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
<b>V. Capital Outlay</b>			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
<b>Total</b>	\$20,529	\$24,791	\$45,320



**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

<u>\$20,529</u>	DJJDP/JCPC Funds	* This is the amount of your request on your application	
<u>30%</u>	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		(Specify Source)
<u>\$24,791</u>	Local Cash	In kind and salary	(Specify Source)
	Local Cash	15% of Supervising Principal Salary	(Specify Source)
	Local In-Kind		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
<u>\$45,320</u>	<b>TOTAL</b>	<b>\$ 6,159</b>	<b>\$ 24,791</b>
		Required Local Match	Match Provided



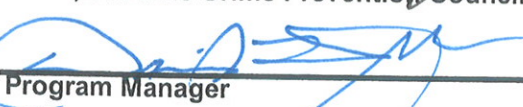
<b>Revenue, Budget Narrative and Budget Information Totals are equal</b>	<b>FALSE</b>
--	--------------

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/14/08
Chair, County Board of Commissioners or County Finance Director	Date
	4/23/08
Chair, Juvenile Crime Prevention Council	Date
	Date
Program Manager	Date

<b>North Carolina Department of Juvenile Justice and Delinquency Prevention</b>		
<b>JCPC PROGRAM AGREEMENT</b>		
(Submit five (5) copies with original signatures)		
REVISED 12/28/2007	DJJDP USE ONLY	Date received in the Area Office:

<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	July 1, 2008-June 30,2009	<b>DJJDP FUNDING # (cont. only):</b>	145015
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>If yes, signed agreement for multi-county must be attached.</small>	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, multi-component page(s) must be attached.</small>
<b>NAME OF PROGRAM:</b>	Project Challenge		

<b>SPONSORING AGENCY:</b>	Project Challenge North Carolina Inc.		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 11A Link Street City: Spruce Pine State: NC Zip Code: 28777		
<b>Please check type:</b>	<input type="checkbox"/> Public	<input checked="" type="checkbox"/> Non-Profit	<b>Federal ID #</b> 56-1904030

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJDP COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145015	Project Challenge	Restitution	\$88,725
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			

**Program Manager Name & Address (same person on signature page)**

Name: Gordon Keath Title: President & CEO  
Mailing Address: 11A Link Street City: Spruce Pine Zip: 28777  
Phone: (828)765-0776 Fax: (828)765-7206 E-mail: gordonkeath@projectchallengenc.org

**Contact Person (if different from program manager)**

Name: Chris Norman Title: Area Administrator  
Address: 11A Link Street City: Spruce Pine Zip: 28777  
Phone: (828)467-3893 Fax: (828)765-7206 E-mail: chrisnorman@projectchallengenc.org

**Program Fiscal Officer (cannot be program manager)**

Name: Linda Zulfer Title: Chief Financial Officer  
Mailing Address: 11A Link Street City: Spruce Pine Zip: 28777  
Phone: (828)765-0776 Fax: (828)765-7206 E-mail: lindazulfer@projectchallengenc.org

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

SECTION IB	PROGRAM COMPONENT DESCRIPTION
DJJDP COMPONENT ID #	COMPONENT INFORMATION
1. 145015	<p><b>NAME OF COMPONENT:</b>Project Challenge</p> <p><b>BRIEF DESCRIPTION:</b> Project Challenge is a dispositional option to juvenile court allowing participants to repay or give back to their community due to the impact of their damages or injury caused by their offences. Project Challenge provides participants the opportunity to fulfill their obligation to the courts by completing community service, and provides victims repayment of monetary loss. The mission of Project Challenge is to help youth become confident, productive members of their community through the offering of their time and talents and through challenging recreational activities.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjjdp.org">www.ncdjjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: <b>Project Challenge</b> [EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]				Component ID #: <b>145015</b>	
What is this component's maximum client capacity at any given time?					25
Frequency of contact per client:	once a week	Anticipated Average Length of Stay:		180	Days
Total Component Cost:	\$88,725	÷ by	Estimated # to be served during funding period:	60	
Estimated Average Cost per Youth:		\$1,479			
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		66		
	66 #	of admissions Juvenile Court referred	100 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		
REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year			
<b>Applies to continuation programs only</b> Please <u>list each Measurable Objective</u> in your current program agreement and <u>indicate the degree (%) to which your program has been successful</u> in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.					
MEASURABLE OBJECTIVES			RESULTS		

- 1) 65% of youth served will have no new court referrals.
- 2) 65% of youth served will have a reduction, or no increase, in school suspensions and expulsions .
- 3) By post test at termination, 65% of youth served will demonstrate the following social skills: following instructions, accepting correction, asking permission and getting along with peers.

- 1)91% or 60 of 66 youth that completed the program have had no new court referrals.
- 2)93% or 61 of 66 youth that completed the program have had a reduction, or no increase, in school disciplinary referrals.
- 3) By post test at termination,100% or 66 of 66 youth that have completed the program have demonstrated the following social skills: following instructions, accepting correction, asking permission and getting along with peers.

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>Juveniles can only discern the impact of the damages or injury caused by their offenses if they have had the opportunity to provide restoration to the victim or community through their own effort. Project Challenge provides this opportunity. Project Challenge meets the growing need for deferral agreements, as well as the need for diversion contracts, and Level I and II dispositions.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>Project Challenge has identified juveniles between the ages of 10 and 17 years of age that have been referred by the juvenile court system or the Juvenile Court Counselors as its target population.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>The goal of the program is to provide the Juvenile Court System and the Department of Juvenile Justice with a dispositional structure for restitution and rehabilitation in delinquent and undisciplined cases, as well as a suitable plan for deferral agreements. Project Challenge, while a service to the court, will also be providing participants and local communities a program that increases self-esteem and civic awareness.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>
	<p>1) 65% of youth served will have no new court referrals. 2) 65% of youth served will have a reduction, or no increase, in school suspensions and expulsions. 3) By post test at termination, 65% of youth served will demonstrate the following social skills: following instructions, accepting correction, asking permission and getting along with peers. 4) 95% will fulfill their obligation to the court order or diversion contract in a timely manner.</p>
	<p><b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>
	<p>Relationships with positive peers. Project Challenge teaches social/interpersonal skills to help participants better deal with relationships and involve participants in activities that introduce them to positive peers in their own community. 2) Academic functioning. Project Challenge addresses this need by offering CS credit if a participant receives tutoring in an area of need.</p>
	<p><b>Protective Factors Utilized:</b> <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i></p>
	<p>1) Social or interpersonal skill. Project Challenge teaches 4 basic social skills to each participant. 2) Bonding with pro-social others and activities. By being someone that our participants are able to depend on and be a positive influence we are able to establish a mentoring relationship and engage participants in giving activities they will continue to participate in after completion of the program.</p>

SECTION IV	COMPONENT NARRATIVE (attach for each component)
<b>(1) Physical facilities:</b>	<p>a) Physical address(es) where program services are delivered. Our office is located at 200 North Grove Street Suite 36 Hendersonville, NC 28792.</p> <p>b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation. The facilities that are utilized vary with community service activities and include but are not limited to, food drives, fire departments, nursing homes, parks and rec, and others. Project Challenge will strive to set up regular and consistent CS sites such as those listed above. Each morning staff typically completes paperwork and record keeping in the office and interacts with and updates the court counselors. Most afternoons and Saturday's community service projects are completed. Staff set up the sites, transports to and from, and supervises participants during each activity. During the summer months larger amounts of community service is completed during the day.</p>
<b>(2) Staff and/or Volunteers:</b>	<p>a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience); Staff in County consists of a Program Coordinator. This position prefers a college degree with work experience. Volunteers qualify by completing the DJJDP minimum standard requirements of volunteers.</p> <p>b) Staff position responsibilities relative to this component. Staff is responsible for; (a)the intake process, (b)developing, planning, scheduling, supervising participant and volunteers. Verifying community service and restitution activities for youth involved in the program, (c)end-of-month paperwork which includes recidivism tracking of past participants and client tracking, (d)attending juvenile court, (e)participation as a secondary guide on the wilderness trips, (f)transporting the participants when necessary, (g)attending JCPC, interagency and other meetings that support the success of the children served. In addition, District Supervisors are responsible for personnel issues within the district and supporting the Program Coordinator in the above tasks.</p>

**(3) Describe implementation to include:**

a) Standardized Program Evaluation Protocol (SPEP) service type:

Indicate the primary and supplemental service(s) if applicable: Restitution; and Life Skills Training.

This program is a STRUCTURE ONLY.

Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

1) 100% of the participants are Juvenile Court and Juvenile Court Counselors referred. 2) All referrals are screened by the Juvenile Court Counselors for the appropriateness of our program. Project Challenge provides diversion, Level I, and Level II services to the Juvenile Court. 3) Once the referral has been made, an intake process is performed within five business days. Project challenge adheres to a no reject, eject policy.

c) Termination process to include the criteria for successful or satisfactory termination.

Once the participant has fulfilled thier obligation to the juvenile court and completed all required componets of the program, the participant is terminated from Project Challenge and is reported to DJJ through the client tracking process.

What are the reasons which may result in less than successful or satisfactory termination?

Reasons which may result in less than successful or satisfactory termination may include: relocating, new court involvement, or noncompliance of the juvenile.

How is the referring agency involved with the termination process?

Project Challenge communicates with court counselors, orally and in writing, before and during the termination process.

The follow up process, if applicable.

Surveys are conducted at six months and one year after completing the progam to track effectiveness.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

Court Counselors typically are communicated with daily, receive monthly reports on the progress of participants, as well as letters of completion and non-compliance.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family  
What interventions will typically be utilized in this component and how will parents/guardians be involved?

By providing a structured supervised work enivorment we are able to show participants how to show respect for authority figures, responsibility, accountability, and how to better get along with their peers and parents. Wilderness trips also incorporate lifeskills and teamwork.

f) Methods used to implement the treatment element.

Project Challenge incorporates lifeskills into most of our community service activites. Each of the lifeskills have steps that help our participants deal with inappropriate behavoir on many levels.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

Project Challenge utilizes the restorative justice platform to fulfill court ordered obligations.

Project Challenge also has partnered with Duke University to participate in a double blind study of the program effectiveness in anticipation of becoming an emerging best practice. Project Challenge is also included in the collaborative effort of JJTC.

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

One concern is the variance in caseload from year to year due to the fact that 100% of our referrals come from juvenile court. Another concern is juveniles not showing up for community service when they are scheduled. Funding is a concern due to the limited resources provided to local programs. Caseloads often exceed the capacity of youth that we are able to serve resulting in a demand that exceeds funding levels.



SECTION V	PROVISIONS
<b>Indemnification and Hold Harmless</b>	
<p>The program manager agrees at all times during the term of this agreement to indemnify and hold harmless the Department of Juvenile Justice and Delinquency Prevention against liability, loss, damages, costs, or expense which the Department of Juvenile Justice and Delinquency Prevention may be requested to pay by reason of any client's suffering personal injury, death, or property loss, or damage either while participating in or receiving from the program services to be furnished by the program under this agreement, operated, leased, chartered or otherwise contracted for by the program or any employee who is furnishing services called for under this agreement; provided, however, that the provisions of the paragraph shall not apply to liabilities caused by or resulting from the acts of the Department of Juvenile Justice and Delinquency Prevention or any of its officers, employee, agents or representatives.</p>	
<b>Audit Requirement – Grantee – County Government</b>	
<p>The North Carolina Department of Juvenile Justice and Delinquency Prevention provides Juvenile Crime Prevention Council funds to County Government to be disbursed to sub-grantees for purposes designated in JCPC program agreements. Local Government, Public Authorities or Non-State Entities/Organizations may be designated as sub-grantees by the County and Department of Juvenile Justice and Delinquency Prevention JCPC funds.</p>	
<b>Local Government or Public Authority Requirements</b>	
<p>Local Government or Public Authorities in accordance with N.C.G.S. §159-34, must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984". At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. The audit report is to be submitted to the Department of Juvenile Justice and Delinquency Prevention, the appropriate County Finance Office, and to other recipients as appropriate within nine months after the end of your program's fiscal year.</p>	
<p>In accordance with N.C.G.S. §143-6.2 recipients of State funds must 1) Ensure funds received are spent in accordance with the purposes for which they were granted and be accountable for the legal and appropriate expenditure of State grant funds; 2) Maintain reports, records, and other information to properly account for the expenditure of all State grant funds received by the grantee and to make reports, records and other information available to the Department or the State Auditor for oversight, monitoring and evaluation purposes; 3) Hold any non-State entity to which the grantee provides a grant of State funds accountable for the legal and appropriate expenditure of State grant funds.</p>	
<b>Non-State Entities</b>	
<p>Non-State Entities/Organizations receiving, using or expending State funds 1) less than \$25,000 are required to send in Level 1 forms or 2) \$25,000 and less than \$500,000 are required to provide Level 2 forms as identified in N.C.G.S. §143-6.1. Entities/Organizations receiving \$500,000 or more are required to prepare a financial statement/certified audit report prepared by a Certified Public Accountant (CPA), and Level 3 forms. These forms are prescribed by the Office of State Auditor and are located on the web-site (<a href="http://www.ncauditor.net">www.ncauditor.net</a>).</p>	
<b>Equal Employment Opportunity</b>	
<p>The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or physical handicap.</p>	
<b>Termination of Agreement</b>	
<p>If, through any cause, the Grantee/Sub-Grantee shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, the DJJDP shall thereupon have the right to terminate this Agreement by giving at least thirty (30) days prior written notice to the Grantee/Sub-Grantee of such termination and specifying the effective date of the termination. Further, the DJJDP or the Grantee/Sub-Grantee may terminate this Agreement at anytime and without cause by giving at least thirty (30) days advance written notice to the other. If this Agreement is terminated by DJJDP as provided herein, the Grantee/Sub-Grantee shall be reimbursed on a pro rata basis for services satisfactorily provided to DJJDP under this Agreement prior to Agreement termination.</p>	
<b>Acknowledgment</b>	
<p>As a term of this agreement the recipient agrees to indicate the program was funded in whole or in part by the North Carolina Department of Juvenile Justice and Delinquency Prevention in publicity and program materials.</p>	



**SECTION VII**

Program: \_\_\_\_\_

Fiscal Year	Number of months			
	2008-2009	Cash	In-Kind	Total
<b>I. Personnel Services</b>				
120	Salaries & Wages			
180	Fringe Benefits			
190	Professional Services			
<b>II. Supplies &amp; Materials</b>				
210	Household & Cleaning			
220	Food & Provisions			
230	Education & Medical			
240	Construction & Repair			
250	Vehicle Supplies & Materials			
260	Office Supplies & Materials			
280	Heating & Utility Supplies			
290	Other Supplies & Materials			
<b>III. Current Obligations &amp; Services</b>		\$68,250	\$12,020	\$80,270
310	Travel & Transportation			
320	Communications			
330	Utilities			
340	Printing & Binding			
350	Repairs & Maintenance			
370	Advertising			
380	Data Processing			
390	Other Services	\$68,250	\$12,020	\$80,270
<b>IV. Fixed Charges &amp; Other Expenses</b>			\$8,455	\$8,455
410	Rental of Real Property		\$8,455	\$8,455
430	Equipment Rental			
440	Services & Maint. Contracts			
450	Insurance & Bonding			
490	Other Fixed Charges			
<b>V. Capital Outlay</b>				
510	Office Furniture & Equipment			
530	Educational Equipment			
540	Motor Vehicle			
550	Other Equipment			
580	Buildings, Structures & Improv.			
<b>Total</b>		\$68,250	\$20,475	\$88,725

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

\$ 68,250	DJJDP/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash		(Specify Source)
	Local Cash		(Specify Source)
	Local Cash		(Specify Source)
\$ 20,475	Local In-Kind	Volunteer Hours/Rent	(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
<b>\$88,725</b>	<b>TOTAL</b>	<b>\$ 20,475</b>	<b>\$ 20,475</b>
		Required Local Match	Match Provided

**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**


This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention Date

 4/23/08  
Chair, County Board of Commissioners or County Finance Director Date

 4/23/08  
Chair, Juvenile Crime Prevention Council Date

 4/10/08  
Program Manager Date



**MULTI-COUNTY SOURCES OF REVENUE**

Name of Program		Project Challenge									
Fiscal Year	2008-2009										
County	Required Local Match %	Required Local \$ Match	DJJDP	Local			Other Funds			Totals	
				County	Other	In-Kind	State	Federal			
Henderson	30%	\$20,475	\$68,250			\$20,475				\$88,725	
McDowell	20%	\$7,332	\$36,662	\$3,666		\$3,666				\$43,994	
Polk	20%	\$3,618	\$18,091	\$3,618						\$21,709	
Rutherford	20%	\$12,493	\$62,464			\$12,493				\$74,957	
Transylvania	30%	\$6,980	\$23,265			\$6,980				\$30,245	
Project Challenge fundraising		\$0			\$13,788					\$13,788	
		\$0								\$0	
		\$0								\$0	
<b>Totals</b>		\$50,898	\$208,732	\$7,284	\$13,788	\$43,614	\$0	\$0		\$273,418	

Required District Match %



**LINE ITEM BUDGET**

**Program:** Project Challenge

**Fiscal Year:** 2008-2009

**Number of Months:**

	Cash	In-Kind	Total
<b>I. Personnel Services</b>	\$ 168,764	\$ -	\$ 168,764
120 Salaries & Wages	\$ 128,049		\$ 128,049
180 Fringe Benefits	\$ 39,155		\$ 39,155
190 Professional Services	\$ 1,560		\$ 1,560
<b>II. Supplies &amp; Materials</b>	\$ 17,080	\$ -	\$ 17,080
210 Household & Cleaning			\$ -
220 Food & Provisions	\$ 2,900		\$ 2,900
230 Education & Medical	\$ 2,400		\$ 2,400
240 Construction & Repair			\$ -
250 Vehicle Supplies & Materials	\$ 9,780		\$ 9,780
260 Office Supplies & Materials	\$ 2,000		\$ 2,000
280 Heating & Utility Supplies			\$ -
290 Other Supplies & Materials			\$ -
<b>III. Current Obligations &amp; Services</b>	\$ 30,930	\$ 32,159	\$ 63,089
310 Travel & Transportation			\$ -
320 Communications	\$ 5,280		\$ 5,280
330 Utilities			\$ -
340 Printing & Binding	\$ 250		\$ 250
350 Repairs & Maintenance	\$ 4,800		\$ 4,800
370 Advertising			\$ -
380 Data Processing	\$ 10,200		\$ 10,200
390 Other services	\$ 10,400	\$ 32,159	\$ 42,559
395 Contingency (Grp. Hm. Only)			\$ -
<b>IV. Fixed Charges &amp; Other Expenses</b>	\$ 13,030	\$ 11,455	\$ 24,485
410 Rental of Real Property		\$ 11,455	\$ 11,455
430 Equipment Rental			\$ -
440 Services & Maint. Contracts			\$ -
450 Insurance & Bonding	\$ 13,030		\$ 13,030
490 Other Fixed Charges			\$ -
<b>V. Capital Outlay</b>	\$ -	\$ -	\$ -
510 Office Furniture & Equipment			\$ -
530 Educational Equipment			\$ -
540 Motor Vehicle			\$ -
550 Other Equipment			\$ -
580 Buildings, Structures & Improv.			\$ -
<b>Total</b>	\$ 229,804	\$ 43,614	\$ 273,418



**North Carolina Department of Juvenile Justice and Delinquency Prevention  
JCPC PROGRAM AGREEMENT**

(Submit five (5) copies with original signatures)

REVISED 2/18/2008	Date received in the Area Office:
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<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	7/1/08-6/30/09	<b>DJJD FUNDING # (cont. only):</b>	145070
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, signed agreement for multi-county must be attached.</small>	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, multi-component page(s) must be attached.</small>
<b>NAME OF PROGRAM:</b>	Education & Social Development Program		

<b>SPONSORING AGENCY:</b>	Boys & Girls Club of Henderson County		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 1304 Ashe Street City: Hendersonville State: NC Zip Code: 28792		
<b>Please check type:</b>	<input type="checkbox"/> Public	<input checked="" type="checkbox"/> Non-Profit	<b>Federal ID #</b> 56-1803125

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJD COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145070	Education & Social Development Program	Interpersonal Skill Building	\$28,600.00
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			<b>\$28,600.00</b>

Program Manager Name & Address (same person on signature page)

Name: Kevin Lauritsen Title: Executive Director  
 Mailing Address: PO Box 1460 City: Hendersonville Zip: 28793  
 Phone: (828)693-9444 Fax: (828)693-1077 E-mail: bgc\_kmlauritsen@hotmail.com

Contact Person (if different from program manager)

Name: Joshua Propst Title: Operations Director  
 Mailing Address: PO Box 1460 City: Hendersonville Zip: 28793  
 Phone: (828)693-9444 Fax: (828)693-1077 E-mail: bgc\_jspropst@hotmail.com

Program Fiscal Officer (cannot be program manager)

Name: Tammy Simpkins Title: Accountant  
 Mailing Address: PO Box 1460 City: Hendersonville Zip: 28793  
 Phone: (828)693-9444 Fax: (828)639-1077 E-mail: bgc\_tsimpkins@yahoo.com

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

SECTION IB	PROGRAM COMPONENT DESCRIPTION
DJJDP COMPONENT ID #	COMPONENT INFORMATION
1. 145070	<p><b>NAME OF COMPONENT:</b> Education &amp; Social Development Program</p> <p><b>BRIEF DESCRIPTION:</b> The program is an after-school and summer youth development program providing life enhancing programs and character development experiences to at-risk youth. It specifically addresses school failure and anti-social/risky behavior in at-risk youth through the delivery of nationally-recognized and locally-customized programs.</p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
2.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
3.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
4.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

DJJDP COMPONENT ID #	COMPONENT INFORMATION
5.	<p><b>NAME OF COMPONENT:</b></p> <p><b>BRIEF DESCRIPTION:</b></p>

SECTION II		COMPONENT STATISTICAL INFORMATION	
Multi-Components: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>			
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjdp.org">www.ncdjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages</i> .			
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR	
Component Name: Education & Social Development Program <small>[EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]</small>		Component ID #: 145070	
What is this component's maximum client capacity at any given time?			15
Frequency of contact per client:	8	Anticipated Average Length of Stay:	45 Days
Total Component Cost:	\$28,600.00	÷ by	Estimated # to be served during funding period: 40
Estimated Average Cost per Youth:		\$715.00	
Applies to continuation programs only:	Actual number of youth admitted last fiscal year:		98
	0 #	of admissions Juvenile Court referred	0 % of total admissions
	3 #	of admissions law enforcement referred	3 % of total admissions

REPORT OF MEASURABLE OBJECTIVES	
<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
<b>Applies to continuation programs only</b> Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1. 60% of clients will improve knowledge and skills to resist alcohol, drugs and sexual activity. 2. 100% of female clients will not get pregnant during the program. 3. 50% of clients with failing grades will improve their GPA's. 4. 50% of clients will improve subpar behavior (suspensions). 5. 75% of clients will have no further court referrals. 6. 50% of teen clients (20 students) will identify their career interests and strengths. 7. 50% of clients will improve their interpersonal skills through participation in one experiential skill building adventure. **In addition to formal clients, 200+ youth fitting the JCPC's "at-risk" profile will be served by Club programs.	1. 69% of clients improved knowledge and skills to resist alcohol, drugs and sexual activity as evidenced by pre-/post-tests. 2. 100% of female clients did not get pregnant. 3. 61% of clients with failing grades improved to a "C" or better. 4. 73% of clients with prior suspensions (92% of total clients) improved their behavior by the end of the program as evidenced by report cards and /or club behavior records. 5. 96% of clients had no further court referrals during the course of the program as evidenced by surveys. 6. 50% of teen clients identified career interests and completed career exploration programs. 7. 42% of clients participated in an experiential skill building adventure.

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>The JCPC of Henderson County has identified six risk factors affecting youth: 1) age at first offense, 2) prior referrals, 3) substance use, 4) school behavior, 5) peer relationships, and 6) parental supervision. The Children and Family Resource Center of Henderson County has identified 4000+ school-age youth in the county who are living in poverty and fitting the JCPC and HCPS "at-risk" profile. The United Agenda for Children prioritized the following needs for at-risk youth: mentoring programs, increased social venues for teens, drug prevention and education, parent education, and sex education. Through a wide array of proven, nationally-recognized and locally-customized prevention programs, the Education &amp; Social Development Program will address the following elevated needs identified by the JCPC: positive peer relationships, improved school behavior, reduced substance abuse, and improved parent supervision and education. The B&amp;GC is located in Green Meadows, the largest public housing neighborhood in Henderson County and serves at-risk youth ages 6-17 years old. The neighborhood is largely low-income with regular incidents of drug activity, violence, prostitution, gambling and broken families. The organization's targeted population is, statistically, the most vulnerable to juvenile crime, failure in school, teen pregnancy and early sexual activity, use of alcohol, tobacco and others drugs, school dropout and other anti-social behaviors. During the school year, juvenile crime and other risky youth behaviors peak within the hours from 3:00-6:00 p.m., when there is often little or no parental supervision at home. Those are the times the Club serves its maximum number of youth on a daily basis. Further, the B&amp;GC serves the largest number of at-risk youth, with the highest frequency of client attendance and retention of any other organization in the county.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>The target population is 6-17 year old, low-income youth from an ethnically diverse cross-section of Henderson County- African American, Hispanic/Latino, and Caucasian. The B&amp;GC is already serving large numbers of these populations and has established good relationships with local law enforcement and the public schools, especially those with sizable numbers of "at -risk" youth. The B&amp;GC is also strategically located in one of the largest (mostly minority) public housing neighborhoods in the county and draws a significant portion of its membership from this community and from a nearby Title I school. Although the vast majority of Club members are considered "at-risk" and in need of the Club's services, priority will be given to those clients referred by the juvenile court services. The Club serves youth from all parts of Henderson County.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>As a result of the program, clients will improve their school performance, increase their family and peer support, enhance their life skills, build resiliency to risky behaviors and strengthen their leadership skills and potential; all under the supervision of caring, mentoring adult professionals. The overall mission of the B&amp;GC is to inspire and enable all young people, especially those who need us most, to reach their full potential as productive, responsible and caring citizens.</p>

**Measurable Objective(s):** *State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.*

1. 60% of clients will improve knowledge and skills to resist anti-social/risky behaviors by the end of the program as evidenced by pre-/post-tests. 2. 50% of clients with failing grades will improve a "C" or better by the end of the program as evidenced by report cards. 3. 50% of clients with demonstrated anti-social behaviors (suspensions) will have decreased number of incidents of same behaviors from beginning to end of program as evidenced by school report cards and/or Club behavior records. 4. 75% of clients will have no further court referrals during the course of the program as evidenced by juvenile court staff. 5. 15 clients will improve interpersonal skills through participation in one experiential skill building adventure, as evidenced by staff observation and evaluations. 6. During the course of the program, 3 parent/family centered special events will be conducted at the Club to include education, parenting skills, family counseling and child/parent fun. 7. 100% of female clients will not get pregnant during the course of the program as evidenced by staff observations/records and student surveys.

**Elevated Risk and Needs:** *Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.*

The program will daily provide students ages 6-17 with healthy alternatives to risky behavior and allow them opportunities to interact with positive peers and be mentored by trained, caring, adult professionals. The program will specifically address the problems of school failure and anti-social/risky behavior in youth through the delivery of nationally-recognized and locally-customized programs. Clients will have the opportunity to develop appropriate peer and family relationships, enhance social and life skills, receive academic tutoring and redirect their own negative behaviors. Daily homework time and life skills programs will address early and persistent behavior problems in school as well as early initiation of conduct problems. Targeted programs discouraging substance abuse and other risky behaviors will address the issue of personal/family drug and alcohol use. Team building and experiential outdoor learning activities will be provided to help clients enhance interpersonal skills. Appropriate parental supervision and family management problems will be addressed through the delivery of an array of family friendly educational programs and social events.

**Protective Factors Utilized:** *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

Increased self discipline and personal accountability are key components to the program. Through the implementation of a consistent discipline policy and through participation in targeted programs, clients will identify their own negative behavior traits and will have the opportunity to redirect those behaviors into positive actions and positive community involvement. These targeted programs along with continual association with positive peers and positive adult role models will also allow clients to improve their social and life skills. High impact activities such as team building and experiential skill building events will strengthen clients' social interactions as well as build self-confidence and self-reliance. Daily academic tutoring/homework help improve students' attitudes toward school and expectations of going to college, improve their academic performance, and increase connectedness and commitment to school/educational activities. Parents will be continually encouraged to participate in Club programs, and special events designed to involve/educate parents and strengthen family relationships/stability will be conducted quarterly.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
	<b>(1) Physical facilities:</b>
	a) Physical address (es) where program services are delivered. 1304 Ashe Street, Hendersonville, NC 28793
	b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation. The B&GC has grown to five buildings, consisting of 25,000 sq. ft. of quality programming space, including top-notch classrooms and recreational facility, an arts center, a multi-purpose center, a state-of-the-art technology center, a counseling center and a 3,000 sq. ft. teen center. Facility expansion in 2008 will include a new gymnasium and nine additional classrooms.
	<b>(2) Staff and/or Volunteers:</b>
	a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience); 1. Business Office Manager- Master's degree in Business and 14+ years experience in accounting. 2. Program Director- Master's degree in Human Resource Development, 10+ years experience with B&GC. 3. Education Coordinator- 9+ years experience with B&GC. 4. Additional FT and PT B&GC staff and up to 400 community volunteers will assist in the mentoring and guidance of participants.
	b) Staff position responsibilities relative to this component. 1. Business Office Manager- responsible for fiscal aspects of the program. 2. Program Director- responsible for management of program. 3. Education Coordinator- responsible for implementation of educational components of the program. 4. Program Staff/Volunteers- responsible for daily delivery of various aspects of the program.

**(3) Describe implementation to include:**

a) Standardized Program Evaluation Protocol (SPEP) service type:

- Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Behavior Management.
- This program is a STRUCTURE ONLY.
- Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Referrals- program will solicit referrals from juvenile courts, school administrators, guidance counselors, teachers, and SRO's, law enforcement and parents/guardians.

Screening- Referrals must fit identified juvenile justice problems and be appropriate to an after-school guided growth program. We want to find more ways to work with juvenile justice kids.

Admission- Admission requires parents to complete a written B&GC application. A \$5 fee is expected to cover admission costs and to create a modest "buy-in" from the client/guardian.

c) Termination process to include the criteria for successful or satisfactory termination.

Termination- Clients can be terminated through self/parent withdrawal, family relocation, or satisfactory/successful completion of the program. Membership is renewed on an annual basis.

Follow-up- Contact with referral sources and clients to follow progress of current and past clients.

What are the reasons which may result in less than successful or satisfactory termination?

Self withdrawal (suspension), parent withdrawal, and family relocation.

How is the referring agency involved with the termination process?

Juvenile court services will be notified of court-referred clients that withdraw from the program.

The follow up process, if applicable.

Club will attempt to re-establish client relationships and reconnect them with the program.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The B&GC continues to strengthen its involvement with juvenile court services. The Club solicits referrals from juvenile courts for clients who are good "fits" for an after-school/weekend interpersonal skills building program. Referrals from juvenile courts will be given priority. The Club will maintain contact with juvenile courts in tracking clients' interactions with the courts and with other referring agencies through regular client progress reports.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family What interventions will typically be utilized in this component and how will parents/guardians be involved?

The component will redirect behavior through sometimes daily (generally years) of contact with clients in an array of targeted life skills programs delivered by professional staff. Parent contact and family counseling programs will be delivered. Behavior/academic improvement contracts will be kept and revisited allowing clients ample opportunity to correct negative behaviors.

f) Methods used to implement the treatment element.

Methods will be group activities and individual training/counseling offered in an attractive, fun and engaging guided growth setting. Clients will consistently interact with positive peers and adult role models. Computer tracking and manual processes will be used to track client attendance, participation and outcomes. Outcomes will be determined by client participation/performance as evidenced by pre-/post-tests, surveys, school and juvenile court records, and staff observations.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

The program models research based programs from B&GCA and ARP Phoenix. Some programs include Gang Prevention Through Targeted Outreach, SMART Moves, Project Learn, Positive Action and Safe Dates. In the National Harris Survey of B&GC Alumni, research shows that 90% of B&GC alumni graduate from high school, 85% said the Club helped them know right from wrong, 75% are actively involved in their communities, and 57% said the Club saved their life.

**SECTION IV COMPONENT NARRATIVE - Continued**

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Program success requires that clients, especially those not mandated by the courts to attend the program, voluntarily commit to completing the program. The juvenile courts may or may not have a sizable number of appropriate referrals.





**Indemnification and Hold Harmless**

The program manager agrees at all times during the term of this agreement to indemnify and hold harmless the Department of Juvenile Justice and Delinquency Prevention against liability, loss, damages, costs, or expense which the Department of Juvenile Justice and Delinquency Prevention may be requested to pay by reason of any client's suffering personal injury, death, or property loss, or damage either while participating in or receiving from the program services to be furnished by the program under this agreement, operated, leased, chartered or otherwise contracted for by the program or any employee who is furnishing services called for under this agreement; provided, however, that the provisions of the paragraph shall not apply to liabilities caused by or resulting from the acts of the Department of Juvenile Justice and Delinquency Prevention or any of its officers, employee, agents or representatives.

**Audit Requirement – Grantee – County Government**

The North Carolina Department of Juvenile Justice and Delinquency Prevention provides Juvenile Crime Prevention Council funds to County Government to be disbursed to sub-grantees for purposes designated in JCPC program agreements. Local Government, Public Authorities or Non-State Entities/Organizations may be designated as sub-grantees by the County and Department of Juvenile Justice and Delinquency Prevention JCPC funds.

**Local Government or Public Authority Requirements**

Local Government or Public Authorities in accordance with N.C.G.S. §159-34, must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984". At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. The audit report is to be submitted to the Department of Juvenile Justice and Delinquency Prevention, the appropriate County Finance Office, and to other recipients as appropriate within nine months after the end of your program's fiscal year.

In accordance with N.C.G.S. §143-6.2 recipients of State funds must 1) Ensure funds received are spent in accordance with the purposes for which they were granted and be accountable for the legal and appropriate expenditure of State grant funds; 2) Maintain reports, records, and other information to properly account for the expenditure of all State grant funds received by the grantee and to make reports, records and other information available to the Department or the State Auditor for oversight, monitoring and evaluation purposes; 3) Hold any non-State entity to which the grantee provides a grant of State funds accountable for the legal and appropriate expenditure of State grant funds.

**Non-State Entities**

Non-State Entities/Organizations receiving, using or expending State funds 1) less than \$25,000 are required to send in Level 1 forms or 2) \$25,000 and less than \$500,000 are required to provide Level 2 forms as identified in N.C.G.S. §143-6.1. Entities/Organizations receiving \$500,000 or more are required to prepare a financial statement/certified audit report prepared by a Certified Public Accountant (CPA); and Level 3 forms. These forms are prescribed by the Office of State Auditor and are located on the web-site ([www.ncauditor.net](http://www.ncauditor.net)).

**Equal Employment Opportunity**

The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

**Termination of Agreement**

If, through any cause, the Grantee/Sub-Grantee shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, the DJJDP shall thereupon have the right to terminate this Agreement by giving at least thirty (30) days prior written notice to the Grantee/Sub-Grantee of such termination and specifying the effective date of the termination. Further, the DJJDP or the Grantee/Sub-Grantee may terminate this Agreement at anytime and without cause by giving at least thirty (30) days advance written notice to the other. If this Agreement is terminated by DJJDP as provided herein, the Grantee/Sub-Grantee shall be reimbursed on a pro rata basis for services satisfactorily provided to DJJDP under this Agreement prior to Agreement termination.

**Acknowledgment**

As a term of this agreement the recipient agrees to indicate the program was funded in whole or in part by the North Carolina Department of Juvenile Justice and Delinquency Prevention in publicity and program materials.

## Instructions for Section VI – Section VIII

1. Please do not include this instructions page in the copies of your program agreement, this page is for information purposes only.
2. **HARD COPIES OF SECTION VI (BUDGET NARRATIVE), SECTION VII (LINE ITEM BUDGET) AND SECTION VIII (SOURCES OF PROGRAM REVENUE, WHICH INCLUDES SIGNATURES, MUST BE ADDED FOLLOWING SECTION V (PROVISIONS PAGE) OF THE PROGRAM AGREEMENT.**
3. **THESE SECTIONS (VI – VIII) ARE IN EXCEL AND ARE AVAILABLE AT THE BELOW INTERNET LINK.**

[Click Here for Budget Narrative, Line Item Budget and Sources of Program Revenue pages](#)

**SECTION VI: BUDGET NARRATIVE**

Fiscal Year **2008-2009**

Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by

Item #	Justification	Expense	In-Kind?
120	Business Office salary 8% x \$39,000 = \$3,120	\$3,120	<input type="checkbox"/> Yes
	Program Director salary 11% x \$37,275 = \$4,100.25	\$4,100	<input type="checkbox"/> Yes
	Education Coordinator salary 12% x \$31,200 = \$3,744	\$3,744	<input type="checkbox"/> Yes
	Program Staff salary 15% x \$13,680 = \$2,052	\$2,052	<input type="checkbox"/> Yes
	Program Staff salary 15% x \$9,880 = \$1,482	\$1,482	<input type="checkbox"/> Yes
	Program Staff salary 15% x \$9,360 = \$1,404	\$1,404	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
180	Fringe Benefits		<input type="checkbox"/> Yes
	FICA - 7.65% x \$15,902.25 = \$1,216.52	\$1,217	<input type="checkbox"/> Yes
	SUTA - .84% x \$15,902.25 = \$133.58	\$134	<input type="checkbox"/> Yes
	Health Benefits - \$136.38 x 12 months = \$1,636.56	\$1,637	<input type="checkbox"/> Yes
	Pension Benefits - \$45.68 x 12 months = \$548.16	\$548	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
230	Education & Medical - \$100.50 x 12 months = \$1,206	\$1,206	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
310	Travel & Transportation		<input type="checkbox"/> Yes
	Vehicle Insurance - \$143 x 12 months = \$1,716	\$1,716	<input type="checkbox"/> Yes
	Vehicle Gas & Maintenance - \$180 x 12 months = \$2,160	\$2,160	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
440	Service & Maintenance Contracts - \$175 x 12 months = \$2,100	\$2,100	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
450	Insurance - \$165 x 12 months = \$1,980	\$1,980	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
<b>TOTAL</b>		<b>\$28,600</b>	

For each employee list the following information

Job Title	Annual or Hourly Wage	Months of Employment
Business Office	39,000	12
Program Director	37,275	12
Education Coordinator	15.00 / hr	12
Program Staff	14.25 / hr	12
Program Staff	9.50 / hr	12
Program Staff	9.00 / hr	12

## SECTION VII

Program:

Education &amp; Social Development Program

Fiscal Year	2008-2009		Number of months		12
	Cash	In-Kind			Total
<b>I. Personnel Services</b>	\$19,437				\$19,437
120 Salaries & Wages	\$15,902				\$15,902
180 Fringe Benefits	\$3,535				\$3,535
190 Professional Services					
<b>II. Supplies &amp; Materials</b>	\$1,206				\$1,206
210 Household & Cleaning					
220 Food & Provisions					
230 Education & Medical	\$1,206				\$1,206
240 Construction & Repair					
250 Vehicle Supplies & Materials					
260 Office Supplies & Materials					
280 Heating & Utility Supplies					
290 Other Supplies & Materials					
<b>III. Current Obligations &amp; Services</b>	\$3,877				\$3,877
310 Travel & Transportation	\$3,877				\$3,877
320 Communications					
330 Utilities					
340 Printing & Binding					
350 Repairs & Maintenance					
370 Advertising					
380 Data Processing					
390 Other Services					
<b>IV. Fixed Charges &amp; Other Expenses</b>	\$4,080				\$4,080
410 Rental of Real Property					
430 Equipment Rental					
440 Services & Maint. Contracts	\$2,100				\$2,100
450 Insurance & Bonding	\$1,980				\$1,980
490 Other Fixed Charges					
<b>V. Capital Outlay</b>					
510 Office Furniture & Equipment					
530 Educational Equipment					
540 Motor Vehicle					
550 Other Equipment					
580 Buildings, Structures & Improv.					
<b>Total</b>	\$28,600				\$28,600

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

<b>\$ 22,000</b>	DJJDP/JCPC Funds	* This is the amount of your request on your application	
<b>30%</b>	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
	County Cash	(Specify Source)	
<b>\$ 3,300</b>	Local Cash	City of Hendersonville, Counseling Fund (Specify Source)	
<b>\$ 3,300</b>	Local Cash	United Way of Henderson County (Specify Source)	
	Local In-Kind	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
	Other	(Specify Source)	
<b>\$28,600</b>	<b>TOTAL</b>	<b>\$ 6,600</b>	<b>\$ 6,600</b>
		Required Local Match	Match Provided

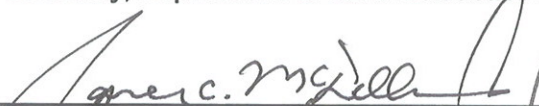

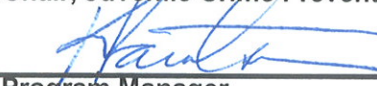
<b>Revenue, Budget Narrative and Budget Information Totals are equal</b>	<b>TRUE</b>
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**This document has been reviewed and recommended for funding.**

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

<b>Secretary, Department of Juvenile Justice and Delinquency Prevention</b>	<b>Date</b>
	4/23/08
<b>Chair, County Board of Commissioners or County Finance Director</b>	<b>Date</b>
	4/23/08
<b>Chair, Juvenile Crime Prevention Council</b>	<b>Date</b>
	4/17/08
<b>Program Manager</b>	<b>Date</b>

**North Carolina Department of Juvenile Justice and Delinquency Prevention  
JCPC PROGRAM AGREEMENT**

*(Submit five (5) copies with original signatures)*

REVISED 2/07/2008	DJJDP USE ONLY	Date received in the Area Office:
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<b>SECTION IA</b>			
<b>FUNDING PERIOD:</b>	08-09	<b>DJJDP FUNDING # (cont. only):</b>	145001
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>If yes, signed agreement for multi-county must be attached.</small>	<b>Multi-Components</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <small>If yes, multi-component page(s) must be attached.</small>
<b>NAME OF PROGRAM:</b>	Youth Mediation Services		

<b>SPONSORING AGENCY:</b>	Dispute Settlement Center		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 101 South Grove Street City: Hendersonville State: NC Zip Code: 28792		
<b>Please check type:</b>	<input type="checkbox"/> Public	<input checked="" type="checkbox"/> Non-Profit	<b>Federal ID #</b> 561427576

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJDP COMPONENT ID #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1. 145001	Youth Mediation Services	Mediation	\$14,251.00
2. 145011	Conflict Resolution Education	Interpersonal Skill Buildi	\$42,676.00
3. 145013	DJJDP Boys Group	Interpersonal Skill Buildi	\$14,409.00
4. 145014	DJJDP Girls Group	Interpersonal Skill Buildi	\$10,826.00
5. 145017	Family Coaching	Interpersonal Skill Buildi	\$16,712.00
<b>TOTAL COST OF COMPONENTS</b>			\$98,874.00

**Program Manager Name & Address** *(same person on signature page)*

Name: Christy Bridges Title: Youth Mediation Services Director  
Mailing Address: 101 South Grove Street City: Hendersonville Zip: 28792  
Phone: (828)697-7055 Fax: (828)697-8528 E-mail: dscyouth@mchsi.com

**Contact Person** *(if different from program manager)*

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: ( ) - \_\_\_\_\_ Fax: ( ) - \_\_\_\_\_ E-mail: \_\_\_\_\_

**Program Fiscal Officer** *(cannot be program manager)*

Name: Kate Stockman Title: Executive Director  
Mailing Address: 101 South Grove Street City: Hendersonville Zip: 28792

Phone: (828)697-7055      Fax: (828)697-8528      E-mail: [kate4peace@mchsi.com](mailto:kate4peace@mchsi.com)



**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145001	<b>NAME OF COMPONENT:</b> Youth Mediation Services  <b>BRIEF DESCRIPTION:</b> Mediation services for youth

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2. 145011	<b>NAME OF COMPONENT:</b> Conflict Resolution Education  <b>BRIEF DESCRIPTION:</b> Skill building elective course at alternative high school

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3. 145013	<b>NAME OF COMPONENT:</b> DJJDP Boys Group  <b>BRIEF DESCRIPTION:</b> Skill building group for boys involved with the DJJDP

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4. 145014	<b>NAME OF COMPONENT:</b> DJJDP Girls Group  <b>BRIEF DESCRIPTION:</b> Skill building group for girls involved with the DJJDP

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5. 145017	<b>NAME OF COMPONENT:</b> Family Coaching  <b>BRIEF DESCRIPTION:</b> One-on-one family skill building for parents and teenagers to improve communication and reduce conflict in the home

**SECTION V****PROVISIONS****Indemnification and Hold Harmless**

The program manager agrees at all times during the term of this agreement to indemnify and hold harmless the Department of Juvenile Justice and Delinquency Prevention against liability, loss, damages, costs, or expense which the Department of Juvenile Justice and Delinquency Prevention may be requested to pay by reason of any client's suffering personal injury, death, or property loss, or damage either while participating in or receiving from the program services to be furnished by the program under this agreement, operated, leased, chartered or otherwise contracted for by the program or any employee who is furnishing services called for under this agreement; provided, however, that the provisions of the paragraph shall not apply to liabilities caused by or resulting from the acts of the Department of Juvenile Justice and Delinquency Prevention or any of its officers, employee, agents or representatives.

**Audit Requirement – Grantee – County Government**

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Local Government or Public Authorities in accordance with N.C.G.S. §159-34, must have an audit performed in conformity with generally accepted auditing standards. The audit shall evaluate the performance of a unit of local government or public authority with regard to compliance with all applicable federal and State agency regulations. This audit, combined with the audit of financial accounts, shall be deemed to be the single audit described by the "Federal Single Audit Act of 1984". At a minimum, the required report shall include the financial statements prepared in accordance with generally accepted accounting principles, all disclosures in the public interest required by law, and the auditor's opinion and comments relating to financial statements. The audit shall be performed in conformity with generally accepted auditing standards and audits of non-governmental entities, both for-profit and not-for-profit, and must meet the requirements of OMB Circular A-133. The audit report is to be submitted to the Department of Juvenile Justice and Delinquency Prevention, the appropriate County Finance Office, and to other recipients as appropriate within nine months after the end of your program's fiscal year.

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**Non-State Entities**

Non-State Entities/Organizations receiving, using or expending State funds 1) less than \$25,000 are required to send in Level 1 forms or 2) \$25,000 and less than \$500,000 are required to provide Level 2 forms as identified in N.C.G.S. §143-6.1. Entities/Organizations receiving \$500,000 or more are required to prepare a financial statement/certified audit report prepared by a Certified Public Accountant (CPA); and Level 3 forms. These forms are prescribed by the Office of State Auditor and are located on the web-site ([www.ncauditor.net](http://www.ncauditor.net)).

**Equal Employment Opportunity**

The Contractor shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or physical handicap.

**Termination of Agreement**

If, through any cause, the Grantee/Sub-Grantee shall fail to fulfill in a timely and proper manner, its obligations under this Agreement, the DJJDP shall thereupon have the right to terminate this Agreement by giving at least thirty (30) days prior written notice to the Grantee/Sub-Grantee of such termination and specifying the effective date of the termination. Further, the DJJDP or the Grantee/Sub-Grantee may terminate this Agreement at anytime and without cause by giving at least thirty (30) days advance written notice to the other. If this Agreement is terminated by DJJDP as provided herein, the Grantee/Sub-Grantee shall be reimbursed on a pro rata basis for services satisfactorily provided to DJJDP under this Agreement prior to Agreement termination.

**Acknowledgment**

As a term of this agreement the recipient agrees to indicate the program was funded in whole or in part by the North Carolina Department of Juvenile Justice and Delinquency Prevention in publicity and program materials.

**SECTION VI: BUDGET NARRATIVE**

<b>Youth Mediation Services</b>	<b>Fiscal Year</b>	<b>2008-09</b>
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Provide justification of each line item entry in the Budget Information section. Indicate In-Kind by

Item #	Justification	Expense	In-Kind?
120	100% YM + 25% AA + 10% ED + 5% GGF + 15% MPA	\$45,553	<input type="checkbox"/> Yes
180	fringe	\$3,985	<input type="checkbox"/> Yes
180	FICA	\$3,643	<input type="checkbox"/> Yes
180	SUTA	\$911	<input type="checkbox"/> Yes
190	contractors	\$22,824	<input type="checkbox"/> Yes
190	audit (20%)	\$1,000	<input type="checkbox"/> Yes
190	accountant (20%)	\$850	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
210	cleaning supplies (20%)	\$80	<input type="checkbox"/> Yes
220	food & provisions (100%)	\$1,500	<input type="checkbox"/> Yes
230	educational and medical supplies (100%)	\$1,500	<input type="checkbox"/> Yes
260	office supplies (20%)	\$500	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
310	mileage (48.5 x 1546 mi)	\$750	<input type="checkbox"/> Yes
320	communications (20% phone, web, 100% internet)	\$2,453	<input type="checkbox"/> Yes
330	utilities (20% water, sewer, electric gas, garbage)	\$1,200	<input type="checkbox"/> Yes
340	printing	\$500	<input type="checkbox"/> Yes
350	repairs & maintenance	\$250	<input type="checkbox"/> Yes
370	advertising (20% yellow pages, newspaper)	\$1,600	<input type="checkbox"/> Yes
390	other ( 20% cleaning, training, etc.)	\$460	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
410	50% classroom at Balfour Ed Center (\$3/sf x 100 sf x 10 mo)	\$3,000	<input checked="" type="checkbox"/> Yes
410	rent (20%)	\$5,100	<input type="checkbox"/> Yes
440	copier maintenance (20%)	\$175	<input type="checkbox"/> Yes
450	insurance (20%)	\$1,040	<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
			<input type="checkbox"/> Yes
<b>TOTAL</b>		<b>\$98,874</b>	

For each employee list the following information

Job Title	Annual or Hourly Wage	Months of Employment
Youth Services Director (YM)	16.7	12
Administrative Assistant (AA)	10.5	12
Executive Director (ED)	28.1	12
Mediation Program Assistant (MPA)	12	12
Girls Group Facilitator (GGF)	16.54	12

## SECTION VII

Program:

Youth Mediation Services

Fiscal Year	2008-09	Number of months		12
	Cash	In-Kind	Total	
<b>I. Personnel Services</b>	\$78,766		\$78,766	
120 Salaries & Wages	\$45,553		\$45,553	
180 Fringe Benefits	\$8,539		\$8,539	
190 Professional Services	\$24,674		\$24,674	
<b>II. Supplies &amp; Materials</b>	\$3,580		\$3,580	
210 Household & Cleaning	\$80		\$80	
220 Food & Provisions	\$1,500		\$1,500	
230 Education & Medical	\$1,500		\$1,500	
240 Construction & Repair				
250 Vehicle Supplies & Materials				
260 Office Supplies & Materials	\$500		\$500	
280 Heating & Utility Supplies				
290 Other Supplies & Materials				
<b>III. Current Obligations &amp; Services</b>	\$7,213		\$7,213	
310 Travel & Transportation	\$750		\$750	
320 Communications	\$2,453		\$2,453	
330 Utilities	\$1,200		\$1,200	
340 Printing & Binding	\$500		\$500	
350 Repairs & Maintenance	\$250		\$250	
370 Advertising	\$1,600		\$1,600	
380 Data Processing				
390 Other Services	\$460		\$460	
<b>IV. Fixed Charges &amp; Other Expenses</b>	\$6,315	\$3,000	\$9,315	
410 Rental of Real Property	\$5,100	\$3,000	\$8,100	
430 Equipment Rental				
440 Services & Maint. Contracts	\$175		\$175	
450 Insurance & Bonding	\$1,040		\$1,040	
490 Other Fixed Charges				
<b>V. Capital Outlay</b>				
510 Office Furniture & Equipment				
530 Educational Equipment				
540 Motor Vehicle				
550 Other Equipment				
580 Buildings, Structures & Improv.				
<b>Total</b>	\$95,874	\$3,000	\$98,874	

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**

\$ 69,700	DJJD/JCPC Funds	* This is the amount of your request on your application	
30%	Local Match Rate	Is the Local Match Rate 10%, 20% or 30%?	
\$ 10,700	County Cash	Henderson County	(Specify Source)
\$ 9,000	Local Cash	Henderson County Public Schools	(Specify Source)
\$ 6,474	Local Cash	private donations	(Specify Source)
\$ 3,000	Local In-Kind	Henderson Co Public Schools	(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
	Other		(Specify Source)
<b>\$98,874</b>	<b>TOTAL</b>	<b>\$ 20,910</b>	<b>\$ 29,174</b>
		Required Local Match	Match Provided

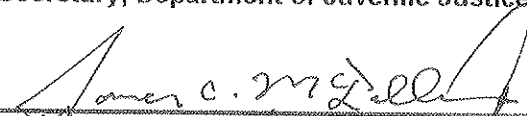
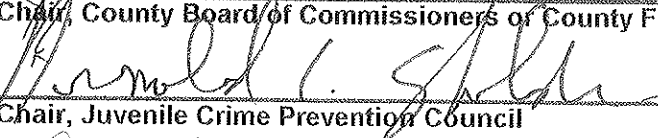

**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.

This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/23/08
Chair, County Board of Commissioners or County Finance Director	Date
	4/23/08
Chair, Juvenile Crime Prevention Council	Date
	4/17/08
Program Manager	Date

**SECTION II**

**COMPONENT STATISTICAL INFORMATION**

Multi-Components: Yes  No

If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site [www.nedfla.org](http://www.nedfla.org) entitled *FY 2008-09 JCPC Program Agreement Additional Component Pages*.

Component Service Statistics

**PROGRAM COMPONENT INFORMATION - APPLICATION YEAR**

Component Name: Youth Mediation Services  
 (EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION I B.)

Component ID #: 145001

What is this component's maximum client capacity at any given time? 20

Frequency of contact per client: 1 Anticipated Average Length of Stay: 60 Days

Total Component Cost: \$14,251.00 + by Estimated # to be served during funding period: 50

Estimated Average Cost per Youth: \$285.02

Component # (Continuation program only)	Actual number of youth admitted last fiscal year: 64	
	3 #	of admissions Juvenile Court referred 5 % of total admissions
	0 #	of admissions law enforcement referred 0 % of total admissions

**REPORT OF MEASURABLE OBJECTIVES**

First six months of current fiscal year  
 Last full fiscal year

Applies to continuation programs only

Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.

**MEASURABLE OBJECTIVES**

**RESULTS**

1. 90% of mediations will reach resolutions including steps to improve school attendance, grades, and/or behavior.
2. 75% of court referred or diverted youth who reach resolution in mediation will avoid further court involvement for one year.
3. 70% of referred clients will have direct contact with the program staff to discuss the situation and appropriateness for services.
4. Program staff will have direct contact with 80 referrals to discuss the situation, determine appropriateness for services and make referrals to other agencies when appropriate.
5. 75% of youth served by mediation will participate in mediation with one parent/guardian/family member.

1. 100% (64/64 or 47 mediations) of mediations reached resolutions including steps to improve school attendance, grades and/or behavior.
2. 92% (12/13) of court referred or diverted youth (includes District Court) who reached resolution in mediation avoided further court involvement for one year.
3. 85% (106/125) of referred clients had direct contact with the program staff to discuss the situation and appropriateness for services.
4. Program staff had direct contact with 106 referrals to discuss the situation, determined appropriateness for services and made referrals to other agencies when appropriate.
5. 64% (41/64) youth have participated in mediation with on parent/guardian/family member.

## SECTION III

## COMPONENT SUMMARY (attach for each component)

**Statement of the Problem:** *In concise terminology, describe how the program will address continuum need(s) in the county.*

JCPC has identified Early & Persistent Behavior Problems in Schools and Daycare and Early Initiation of Conduct Problems as risk factors for youth in Henderson County. Juvenile Delinquency such as behavioral problems, truancy and dropping out of school remains a major concern for North Carolina and Henderson County. The reasons most often given for dropping out were; lack of attendance, academic problems and discipline problems. Many youth involved in these situations lack the parental guidance and skills in problem solving, conflict resolution and communication.

**Target Population:** *Describe the target population, including age, and the steps taken to insure that the target population is served.*

The target population includes at-risk, undisciplined and delinquent youth ages 6-17, with priority given to youth referred from the DJJDP. To insure the target population is reached, the staff will regularly: attend Juvenile Court, consult with court counselors and youth serving agencies/schools, and design and distribute materials to promote the program in the community. The program is free and held at a convenient location and time.

**Program Goal(s):** *Provide a brief statement to describe the overall purpose of the program.*

The goal of mediation is to bring the youth and his/her family together, (involvement and participation of the parents) as well as other participants (school, youth, community) and engage them in appropriate problem solving to redirect negative behaviors, addressing the issue of Early & Persistent Behavior Problems in School and Early Initiation of Conduct Problems. Mediation is particularly helpful in engaging youth in developing solutions (development of social and life skills) and taking responsibility for his/her actions (accountability of the juvenile) with issues such as bullying, behavioral issues and youth conflict.

**Measurable Objective(s):** *State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.*

1. 90% of mediations will reach resolutions including steps to improve school attendance, grades, and/or behavior.
2. 75% of court referred or diverted youth who reach resolution in mediation will avoid further court involvement for one year.
3. 70% of referred clients will have direct contact with the program staff to discuss the situation and appropriateness for services.
4. Program staff will have direct contact with 80 referrals to discuss the situation, determine appropriateness for services and make referrals to other agencies when appropriate.
5. 75% of youth served by mediation will have parent/guardian/family member participation in the intake process and/or the mediation process.

**Elevated Risk and Needs:** *Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.*

Mediation addresses the following priority risk factors identified by the JCPC: Early & Persistent Behavior Problems in School and Daycare, Early Initiation of Conduct Problems and Family Management Problems. Mediation focuses on positive peer relationships and improving school behavior. Mediation addresses the behaviors as soon as they are identified, by bringing the youth, family, and other parties into dialog about how to improve behavior and to create an action plan (Family Management). Mediation is offered to youth of all grade levels and their families in order to identify and resolve problems before they become patterns (Early and Persistent Behavior in School, Early Initiation of Conduct Problems).

*Protective Factors Utilized: Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

The protective factors include: Social competency, Social/Interpersonal Skills, Good Relationships with Prosocial Peers, School Bonding and Family Communication. In mediation, youth are held accountable for their participation in the conflict/situation and they create a solution that is agreeable for all parties. In addition, mediation provides the youth with the opportunity to discuss how they could avoid the current situation in the future. It empowers the youth to make positive change in his/her life and also teaches creative problem solving. Parents are included in the mediation intake process and often participate in mediation (when able and appropriate).



SECTION IV	COMPONENT NARRATIVE (attach for each component)
(1) Physical facilities:	
a) Physical address(es) where program services are delivered.	Mediations involving the school are generally held at the Henderson County Public School where the student(s) attends, or held at the DSC, located at 101 & 103 South Grove Street, Hendersonville, NC. On site mediations are also available as appropriate and convenient
b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.	Mediations are held in a private room with a table and chairs for all participants. Mediations are held at a time that is most convenient to parties.
(2) Staff and/or Volunteers:	
a) Identify paid or volunteer staff position qualifications. (certifications, degrees, work experience):	Qualifications for staff and volunteers includes completion of Basic Mediation Skills training, experience or desire to work with at-risk and delinquent youth, and a commitment to making a difference in the lives of youth and families. Staff must have a minimum of a high school degree with a least one year of Human Service experience or an associates degree in the Human Services related field.
b) Staff position responsibilities relative to this component.	Staff Responsibilities include handling the referral and intake process; scheduling and providing mediation services; interacting with youth-serving agencies, such as Juvenile Court Counselors and schools; reporting and receiving progress status and develop support strategies; promoting the program in the community; seeking referrals; and maintaining the necessary statistical information for the program.

SECTION IV COMPONENT NARRATIVE - Continued

(5) Describe implementation to include:

a) Standardized Program Evaluation Protocol (SPEP) service type:

- Indicate the primary and supplemental service(s) if applicable: \_\_\_\_\_ : and \_\_\_\_\_
- This program is a STRUCTURE ONLY.
- Provides service. SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Referrals to the program are made by juvenile court counselors, judges, youth-serving agencies, law enforcement, schools, parents/guardians or the youth after identifying delinquency or undisciplined behavior, with priority given to DJJDP referrals. The Program Manager and staff conduct intakes by contacting and interviewing all parties to determine appropriateness of the situation for mediation within 10 business days of receiving the referral. Once appropriateness and willingness are determined, mediations are scheduled at a time that is convenient to all parties. Some parties do not feel that mediation is appropriate and will choose to conciliate instead of mediate. Some referrals may not be accepted if a youth is a chronic offender or if the issue involves a high level of violence. Under no circumstances will referrals concerning sexual matters be accepted for mediation.

c) Termination process to include the criteria for successful or satisfactory termination.

Youth are successfully terminated from the program upon completion of recommended mediation services.

What are the reasons which may result in less than successful or satisfactory termination?

Youth who choose not to participate in mediation or participate negatively in the process will receive less than a satisfactory termination. Sometimes the other party involved will decline or withdraw from the process so the youth cannot be served.

How is the referring agency involved with the termination process?

Program staff will communicate with the referring agency by phone to notify them of termination.

The referring agency will also receive written documentation of the termination.

The follow up process, if applicable.

Follow-up with participants and other agencies will document ongoing progress.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The Program Manager and/or staff will attend Juvenile Court monthly and will have contact with DJJDP counselors on a weekly basis to discuss and seek possible and appropriate referrals. The Program Manager and/or staff will also interact with DJJDP and other youth-serving agencies regularly to report and receive progress status and develop support strategies and collaboratively work at serving identified youth.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?

Mediation redirects inappropriate behavior because it is an empowering process that holds the youth accountable for his/her actions. Mediation encourages productive problem solving and includes the youth in creating a reparative, constructive agreement specifying actions to improve the situation. Mediation re-engages the parent, as well as school and community members, with the child in constructive ways and all parties are more likely to follow through with the agreement if they are involved in creating it.

f) Methods used to implement the treatment element.

Mediation - face to face, facilitated problem solving.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

The benefits of mediation are overwhelmingly reaffirmed throughout studies that show a dramatic drop in suspensions (Bell and others, 2000), detentions (Burreli, Zirbel and Allen, 2003), and physical fighting among students (Johnson and others, 1995). As individuals gain empowerment through mediation, they can more effectively learn to make self-determined choices and analyze critically alternatives to physical confrontations (Batton, 2004; Scott, 2003).

(4) **Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

An area of concern that could negatively affect the success of the program is the timeliness of the referrals. It is best if referrals are made as soon as the problem is identified so that the problem does not escalate nor goes neglected and unresolved. Another area of concern is the lack of referrals from appropriate agencies. Further, contacting some families proves to be difficult since there may be no telephone number or consistent address for the family. And since mediation is voluntary, not all parties choose to participate.

SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjjdp.org">www.ncdjjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Conflict Resolution Education <small>(EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION I.B.)</small>				Component ID #: 145011	
What is this component's maximum client capacity at any given time?					15
Frequency of contact per client:	85	Anticipated Average Length of Stay:	90-180	Days	
Total Component Cost:	\$42,276	÷ by	Estimated # to be served during funding period:	30	
Estimated Average Cost per Youth:		\$1,409			
<small>Applies to continuation programs only.</small>	Actual number of youth admitted last fiscal year:		40		
	0 #	of admissions Juvenile Court referred	0 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		

REPORT OF MEASURABLE OBJECTIVES		<input type="checkbox"/> First six months of current fiscal year
		<input checked="" type="checkbox"/> Last full fiscal year
<b>Applies to continuation programs only</b>		
Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.		
MEASURABLE OBJECTIVES	RESULTS	
1. 75% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year, as evidenced by documentation from juvenile court counselors or the clerk of court. 2. 75% of youth will report improvement in communication skills, anger management & conflict resolution skills by the end of the program, as evidenced by self and/or teacher evaluations. 3. 75% of youth will demonstrate understanding of subject material as evidenced by pre- and post-tests. 4. 75% of enrolled youth will report improvement in test scores from pre-test to post-tests. 5. 75% of Balfour instructors and staff will be trained in conflict resolution to better work with and meet the needs of youth and families, as evidenced	1. No youth were referred from Juvenile Court. 2. 100% (25/25) youth reported improvement in communication skills, anger management and conflict resolution skills by the end of the program as evidenced by self evaluations. 3. 89% (25/28) youth demonstrated understanding of subject material as evidenced by post-tests. 4. 97% (28/29) of enrolled youth reported improvement in test scores from pre-test to post-tests. 5. Balfour instructors and staff did not receive training this fiscal year due to the limited teacher workdays.	

by ongoing training sessions as approved by the school administrator.

**SECTION III**

**COMPONENT SUMMARY** (attach for each component)

**Statement of the Problem:** *In concise terminology, describe how the program will address continuum need(s) in the county.*

Juvenile Delinquency resulting from behavioral problems, truancy, youth gang activity and dropping out of school remains a major concern for NC and Henderson County, especially for youth enrolled in Balfour Education Center. Many of these youth often lack positive and appropriate role models in their lives to teach them how to respond to conflict and violence in appropriate and non-violent ways, which is why the need for Conflict Resolution Education is so high (Jones & Compton, 2003). Conflict Resolution Education at Balfour Education Center address Early & Persistent Behavior Problems in School and Early Initiation of Conduct Problems, which are priority risk factors effecting Henderson County.

**Target Population:** *Describe the target population, including age, and the steps taken to insure that the target population is served.*

The target population includes at-risk, undisciplined and delinquent youth enrolled at Balfour Education Center, ages 14 - 20. The program staff will consult with court counselors, school counselors, teachers and administrators, and other youth referring agencies regularly to identify appropriate referrals for the program. The program is held at school, is offered for course credit, is offered for spring & fall semesters and bus transportation is provided.

**Program Goal(s):** *Provide a brief statement to describe the overall purpose of the program.*

Upon successful completion of Conflict Resolution Education, students will have the necessary tools, skills and resources for living and working together peacefully in this interdependent and diverse world. This includes exposure to and understanding of respectful communication, listening skills, stress and anger management, the dynamics of conflict and components of peaceful conflict resolution.

**Measurable Objective(s):** *State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.*

1. 75% of youth who successfully complete the program will avoid court involvement for one year after program completion, as evidenced by documentation from juvenile court counselors and/or the clerk of court.
2. 75% of youth who successfully complete the program will report improvement in communication skills, anger management & conflict resolution skills by the end of the program, as evidenced by self evaluations.
3. 75% of enrolled youth who successfully complete the program will report improvement in test scores from pre-test to post-tests, as evidenced by pre- and post-tests.

**Elevated Risk and Needs:** Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.

The program addresses two priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare and Early Initiation of Conduct Problems. The majority of students enrolled at Balfour Education Center are high needs/high at-risk youth and attend because of early and persistent behaviors in school and conduct problems. Conflict Resolution Education focuses on positive school behavior and positive peer relationships. Negative behaviors are redirected through awareness, instruction, and by engaging youth in the learning process in areas of self esteem, respect, goal setting, smart choices, accountability, clear communication, conflict resolution, stress & emotions, diversity and service learning.

**Protective Factors Utilized:** Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.

CRE addresses the following protective factors: Development of Social/Interpersonal Skills, Social Competency, School Bonding, Classroom Management Climate and Positive Expectations/Optimism. The CRE curriculum provides students with social and interpersonal skills and social competency by engaging students in various activities that teach the following skills: communication, stress/anger management, accountability/goal setting, problem solving, empathy/compassion and diversity appreciation. CRE promotes school bonding by encouraging students to work together as a team and support one another. Youth engage in service learning and develop a sense of personal and school pride. Youth are supported by their instructors to make positive change in their lives and the lives of others.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
<b>(1) Physical facilities:</b>	
a)	Physical address(es) where program services are delivered. The Conflict Resolution Education program is held at the Balfour Education Center, located at 2525 Asheville Hwy, Hendersonville, NC. Community service projects and field trips may take place at the school or other facilities in the community.
b)	Describe the physical facilities where services are delivered and daily/weekly schedule of program operation. The Conflict Resolution Education program is held in a dedicated, private classroom at Balfour Education Center.
<b>(2) Staff and/or Volunteers:</b>	
a)	Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience); Staff qualifications include a bachelor's degree in Human Relations field or equivalent with one staff member having a valid NC Teaching License. All staff and volunteers will have experience and/or interest in working with at-risk and delinquent youth and will be dedicated and

passionate about making a difference in the lives of youth.

b) Staff position responsibilities relative to this component.

Program Staff is responsible for team teaching the class every day, as well as creating lesson plans, grading assignments, interacting with school staff and administration, mentoring students, working with students' families and maintaining the necessary statistical information and documentation for the program.

**(3) Describe implementation to include:**

a) Standardized Program Evaluation Protocol (SPEP) service type:

Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training.

This program is a STRUCTURE ONLY.

Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Screening is done by the school counselor and principal upon registering for school. Youth are admitted to the program once they have enrolled at Balfour Education Center and show up for their first day of class.

c) Termination process to include the criteria for successful or satisfactory termination.

Youth are successfully terminated upon successful completion of the course (attendance, participation and grades) or satisfactory completion when they have enrolled in the program late or leave the program early.

What are the reasons which may result in less than successful or satisfactory termination?

An unsatisfactory termination will be the result of a student who fails to participate or attend the program.

How is the referring agency involved with the termination process?

The school is informed of student's progress and success with the program.

The follow up process, if applicable.

No formal follow up process other than documented future court involvement.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

Program Staff will communicate with juvenile court counselors and other referring agencies on a monthly basis to discuss client progress. Juvenile court counselors also make visits to the program to check on court involved youth.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family  
What interventions will typically be utilized in this component and how will parents/guardians be involved?

CRE is expected to redirect inappropriate youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and getting along with others, regardless of differences.

f) Methods used to implement the treatment element.

Teambuilding, group discussion, group activities, mentoring (teachers to students) and working together on various projects.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

Conflict Resolution Education (CRE) has a strong and positive impact on schools and has been proven to decrease aggressiveness, discipline referrals, dropout rates, suspension rates, and violence in schools (Jones & Compton, 2003). CRE increases academic achievement, creates safer schools, and students develop a more positive attitude towards school (Stevahn, et. al, 2002, Jones & Compton, 2003).

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

An area of concern that could negatively affect the success of the program is students enrolling late into the semester, lack of referrals and class size exceeding the limit. It is best that youth are enrolled as soon as class begins for continuity of knowledge and skill building and best if they attend daily. Full and consistent participation by the youth also increases the chance for positive change.



**SECTION II** **COMPONENT STATISTICAL INFORMATION**

Multi-Components: Yes  No

If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site [www.jcpcfl.com](http://www.jcpcfl.com) entitled *FY 2008-09 JCPC Program Agreement Additional Component Pages*.

Component Service Statistics

**PROGRAM COMPONENT INFORMATION - APPLICATION YEAR**

Component Name: DJJDP Boys Group

Component ID #: 145013

(EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION I.B.)

What is this component's maximum client capacity at any given time?

8

Frequency of contact per client:

12

Anticipated Average Length of Stay:

84

Days

Total Component Cost:

\$14,409

÷ by

Estimated # to be served during funding period:

24

Estimated Average Cost per Youth:

\$600

Applies to continuation programs only.

Actual number of youth admitted last fiscal year:

24

24 #

of admissions Juvenile Court referred

100 % of total admissions

#

of admissions law enforcement referred

% of total admissions

**REPORT OF MEASURABLE OBJECTIVES**

First six months of current fiscal year

Last full fiscal year

Applies to continuation programs only

Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.

**MEASURABLE OBJECTIVES**

**RESULTS**

1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement of one year, as evidenced by documentation from the juvenile court counselors or clerk of court.
2. 75% of youth will report improvement in communication skills, stress & anger management, & conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations.
3. 75% of youth will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.

1. 81% (17/21) of court referred or diverted youth who successfully completed the program have avoided further court involvement.
2. 89% (16/18) youth reported improvement in communication skills, stress and anger management and/or conflict resolution skills by the end of the program, as evidenced by self evaluations.
3. 83% (15/18) youth reported learning one skill to make better decisions and avoid delinquent behavior, as evidenced by self evaluations.

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>Many at-risk youth and court involved youth lack parental guidance and skills (in problem solving, conflict resolution and communication) to improve decision-making behavior and address their needs. The DJJDP Boys Group will address these concerns by teaching youth skills to divert delinquent behavior by making better decisions. The DJJDP Boys Group addresses Early Initiation of Conduct Problems, Early &amp; Persistent Behavior Problems in School, and Family Management Problems which are identified as risk factors for Henderson County youth.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>The target population includes diverted or court-involved male youth, ages 11-17. The program staff will consult with court counselors regularly to identify appropriate referrals for the program. Collaboration with the Juvenile Court Counselors will insure that the target population is reached. The program will be held at the court house or the DSC training center, which are accessible locations and are on the local bus route.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>Upon successful completion of the DJJDP Boys Group, youth will possess the necessary tools, skills and resources for reducing juvenile delinquent behavior. These skills may include conflict resolution, anger management, respectful communication, self esteem, teambuilding, goal setting/making smart choices, safe sex and alcohol/drug abuse awareness.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>
	<ol style="list-style-type: none"> <li>1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year after program completion, as evidenced by documentation from the juvenile court counselors and/or clerk of court.</li> <li>2. 75% of parents who successfully complete all parent sessions will report at least one skill learned to better interact with their child and improve family relations.</li> <li>3. 75% of youth who successfully complete the program will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.</li> </ol>
	<p><b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>
	<p>The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare and Early Initiation of Conduct Problem. The DJJDP Boys Group will focus on positive skill building by bringing the youth together in a peer setting to learn productive ways to communicate, resolve conflict, manage anger and establish clear rules and consequences for behaviors. Group also includes parent participation which addresses Family Management Problems.</p>
	<p><b>Protective Factors Utilized:</b> <i>Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.</i></p>

DJJDP Boys Group provides youth with the following protective factors: Positive Expectations/Optimism, Social Support from Adults/Peers, Self-efficacy, Social Competency and Family Communication. The group setting provides a safe space for the boys to talk about their problems and brainstorm ways to handle their problems differently in the future. Each youth is held accountable for their choices and behaviors and are encouraged and taught new ways to avoid delinquent behavior through skill building in the following areas: communication, goal setting, stress/anger management, problem solving, drugs/alcohol awareness, safe sex and diversity appreciation. Parents participate in three sessions throughout the program and are also taught social and life skills to help them better communicate and interact with their teens.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
<b>(1) Physical facilities:</b>	<p>a) Physical address(es) where program services are delivered. The DJJDP Boys Group will be held in a conference room at the Henderson County Court House, located at 200 N Grove St, Hendersonville, NC 28792 or at the DSC training center at 103 South Grove Street, Hendersonville, NC. For special occasions, the Group may be held off-site at a location.</p> <p>b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation. The DJJDP Boys Group is held in a private meeting room with chairs and tables.</p>
<b>(2) Staff and/or Volunteers:</b>	<p>a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience); Staff and volunteer qualifications include a bachelor's degree in the Human Services field and/or equivalent with an understanding of mediation, conflict resolution and life skills. All program staff will have experience and/or interest in working with at-risk and delinquent youth and be dedicated and passionate about making a difference in the lives of youth.</p> <p>b) Staff position responsibilities relative to this component. Program Staff will be responsible for planning and implementing the program and working with the group on a weekly basis, interacting with the juvenile court counselors on a weekly basis, as well as maintaining the necessary statistical information for the program.</p>
<b>(3) Describe implementation to include:</b>	<p>a) Standardized Program Evaluation Protocol (SPEP) service type:</p> <p><input checked="" type="checkbox"/> Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training.</p> <p><input type="checkbox"/> This program is a <u>STRUCTURE ONLY</u>.</p> <p><input type="checkbox"/> Provides service, SPEP not available.</p> <p>b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted. Youth are referred by Juvenile Court Counselors through Diversion Contracts or by Juvenile Court through adjudication and/or probation. Youth are screened by the Juvenile Court Counselors and appropriateness will be determined by the court counselors and program staff. Youth are admitted to the program when space is available, as group size is limited to eight youth. If a youth has higher needs than what the group can offer, he may not be accepted into the program and referred elsewhere for his needs to be met.</p>

c) Termination process to include the criteria for successful or satisfactory termination. Youth are successfully terminated from the program upon successful completion of 12 sessions. If a youth does not attend all sessions or does not participate fully, he may be marked as a satisfactory termination. This will be determined by program staff.

What are the reasons which may result in less than successful or satisfactory termination?

If a youth fails to participate positively with the group or attends less than 50% of sessions, he may receive an unsatisfactory termination. If a youth is removed from group because of the court, parents or because an alternative placement is made, the termination reason will be noted.

How is the referring agency involved with the termination process?

Program Staff and Juvenile Court Counselors discuss client progress, including termination. Typically, one of the Juvenile Court Counselors are present at the last meeting, which marks termination.

The follow up process, if applicable.

Program Staff follows up with Juvenile Court Counselors and District Court for one year after completion to discuss/document any new charges.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The Program Staff will attend Juvenile Court monthly and will have contact with juvenile court counselor on a weekly basis to discuss and seek possible and appropriate referrals. At least one Juvenile Court Counselor will attend the program and work with Program Staff in assessing the needs of the program and participants. Program Staff will also communicate client progress with the client's court counselor.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?

The DJJDP Boys Group is expected to redirect inappropriate and delinquent youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and working together as a team. Parents participate in 3 of the 12 sessions and are taught skills to help them better work with their child.

f) Methods used to implement the treatment element.

Group discussion, guest speakers, mentoring, teambuilding and presentation of life skills.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

In a OJJDP Bulletin published by Mark W. Lipsey, David B. Wilson, and Lynn Cothorn (April 2000) the authors stated that Interpersonal Skills are one of three most effective treatments for intervention for non-institutionalized juvenile offenders. An examination of 200 studies published between 1950 and 1995 found that the most effective interventions for serious and violent juvenile offenders were interpersonal skills training, individual counseling, and behavioral programs (Lipsey and Wilson, 1998).

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Areas of concern include: timeliness of the referrals since it is best if youth are referred as soon as problems are identified so that the situation does not escalate and the problems can be addressed quickly; lack of referrals for a group setting to occur; lack of youth participation or parent participation and lack of transportation for the family.

<b>SECTION II</b>	<b>COMPONENT STATISTICAL INFORMATION</b>
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**Multi-Components:** Yes  No

If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site [www.ncdjicp.org](http://www.ncdjicp.org) entitled *FY 2008-09 JCPC Program Agreement Additional Component Pages*.

<b>Component Service Statistics</b>	<b>PROGRAM COMPONENT INFORMATION - APPLICATION YEAR</b>
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<b>Component Name:</b> DJJDP Girls Group <small>(EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION I.B.)</small>	<b>Component ID #:</b> 145014
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<b>What is this component's maximum client capacity at any given time?</b>	8
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Frequency of contact per client:	12	Anticipated Average Length of Stay:	84		Days
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Total Component Cost:	\$10,826	÷ by	Estimated # to be served during funding period:	12
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<b>Estimated Average Cost per Youth:</b>	\$902.16
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<small>Applies to continuation programs only.</small>	Actual number of youth admitted last fiscal year:			
	#	of admissions Juvenile Court referred		% of total admissions
	#	of admissions law enforcement referred		% of total admissions

<b>REPORT OF MEASURABLE OBJECTIVES</b>	<input checked="" type="checkbox"/> <b>First six months of current fiscal year</b> <input type="checkbox"/> <b>Last full fiscal year</b>
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**Applies to continuation programs only**  
Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.

MEASURABLE OBJECTIVES	RESULTS
1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year after program completion, as evidenced by documentation from the juvenile court counselors and/or clerk of court. 2. 75% of youth who successfully complete the program will report improvement in communication skills, stress & anger management, and conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations. 3. 75% of youth who successfully complete the program will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.	Our first DJJDP Girls Group began on 2/18/08. We do not have any data at this time for the group.

SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>Many at-risk and court involved youth lack parental guidance and skills (in problem solving, conflict resolution and communication) to improve decision-making behavior and address their needs. The DJJDP Girls Group will address these concerns by teaching youth skills to divert delinquent behavior by making better decisions. The DJJDP Girls Group addresses Early Initiation of Conduct Problems, Early &amp; Persistent Behavior Problems in School, and Family Management Problems which are identified as risk factors for Henderson County youth.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>The target population includes diverted or court-involved female youth, ages 11-17. The program staff will consult with court counselors regularly to identify appropriate referrals for the program. Collaboration with the Juvenile Court Counselors will insure that the target population is reached. The program will be held at the court house or at the DSC training center, which are accessible locations and are on the local bus route.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>Upon successful completion of the DJJDP Girls Group, youth will possess the necessary tools, skills and resources for reducing juvenile delinquent behavior. These skills include self esteem, conflict resolution, anger management, respectful communication, teambuilding, goal setting/making smart choices, safe sex, and alcohol/drug abuse awareness.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>
	<ol style="list-style-type: none"> <li>1. 65% of court referred or diverted youth who successfully complete the program will avoid further court involvement for one year after program completion, as evidenced by documentation from the juvenile court counselors and/or clerk of court.</li> <li>2. 75% of youth who successfully complete the program will report improvement in communication skills, stress &amp; anger management and conflict resolution skills by the end of the program, as evidenced by self and Program Staff evaluations.</li> <li>3. 75% of youth who successfully complete the program will report at least one skill learned to make better decisions and avoid delinquent behavior by the end of the program, as evidenced by self and by program evaluations.</li> </ol>
	<p><b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i></p>
	<p>The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare, Early Initiation of Conduct Problem and Family Management Problems. The DJJDP Girls Group will focus on positive skill building by bringing the youth together in a peer setting to learn productive ways to communicate, resolve conflict, manage anger and establish clear rules and consequences for behaviors. Group also includes parent participation in 3 of the 12 sessions which addresses Family Management Problems.</p>

**Protective Factors Utilized:** Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.

DJJDP Girls Group provides youth with the following protective factors: Positive Expectations/Optimism, Social Support from Adults/Peers, Self-efficacy, Social Competency and Family Communication. The group setting provides a safe space for the girls to talk about their problems and brainstorm ways to handle their problems differently in the future. Each youth is held accountable for their choices and behaviors and are encouraged and taught new ways to avoid delinquent behavior through skill building in the following areas: communication, goal setting, stress/anger management, problem solving, drugs/alcohol awareness, safe sex and diversity appreciation. Parents participate in three sessions throughout the program and are also taught social and life skills to help them better communicate and interact with their teens.

<b>SECTION IV</b>	<b>COMPONENT NARRATIVE (attach for each component)</b>
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**(1) Physical facilities:**

- a) Physical address(es) where program services are delivered.  
The DJJDP Girls Group will be held in a conference room at the Henderson County Court House, located at 200 N Grove St, Hendersonville, NC 28792 or in a DSC training center at 103 South Grove Street, Hendersonville, NC. For special occasions, the Group may be held off-site at a location.
- b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.  
The DJJDP Girls Group is held in a private meeting room with chairs and tables.

**(2) Staff and/or Volunteers:**

- a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);  
Staff and volunteer qualifications include a bachelor's degree in the Human Services field and/or equivalent with an understanding of mediation, conflict resolution and life skills. All program staff will have experience and/or interest in working with at-risk and delinquent youth and be dedicated and passionate about making a difference in the lives of youth.
- b) Staff position responsibilities relative to this component.  
Program Staff will be responsible for planning and implementing the program and working with the group on a weekly basis, as well as maintaining the necessary statistical information for the program and interacting with the juvenile court counselors on a weekly basis.

**(3) Describe implementation to include:**

- a) Standardized Program Evaluation Protocol (SPEP) service type:
  - Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training.
  - This program is a STRUCTURE ONLY.
  - Provides service, SPEP not available.
- b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.  
Youth are referred by Juvenile Court Counselors through Diversion Contracts or by Juvenile Court through adjudication and/or probation. Youth are screened by the Juvenile Court Counselors and appropriateness will be determined by the court counselors and program staff. Youth are admitted to the program when space is available, as group size is limited to eight.

youth. If a youth has higher needs than what the group can offer, he may not be accepted into the program and referred elsewhere for her needs to be met.

c) Termination process to include the criteria for successful or satisfactory termination. Youth are successfully terminated from the program upon successful completion of 12 sessions or as determined by the Juvenile Court Counselor and DSC Program Staff. Youth who do not complete all sessions or who do not fully participate may receive satisfactory termination.

What are the reasons which may result in less than successful or satisfactory termination?

If a client refuses to participate or completes less than 50% of sessions, she will receive a less than satisfactory termination. If a youth is removed from group because of the court, parents or because an alternative placement is made, the termination reason will be noted.

How is the referring agency involved with the termination process?

Juvenile Court Counselors are notified when a client has been terminated from the program.

The follow up process, if applicable.

Program Staff follows up with Juvenile Court Counselors and the District Court to determine if there are any new court charges for the client since termination.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The Program Staff will attend Juvenile Court monthly and will have contact with juvenile court counselors on a weekly basis to discuss and seek possible and appropriate referrals. A Juvenile Court Counselor will attend the program and work with Program Staff in assessing the needs of the program and participants. Program Staff will also communicate client progress with the client's court counselor.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?

The DJJDP Girls Group is expected to redirect inappropriate and delinquent youth behavior by giving youth the necessary tools to communicate effectively with each other and adults, dealing with stress and anger appropriately, making choices while thinking about the future/consequences, problem solving peacefully and working together as a team. Parents participate in 3 of the 12 sessions and are taught skills to help them better work with their child.

f) Methods used to implement the treatment element.

Group discussion, mentoring, hands-on activities, teambuilding and presentation of life skills.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

In a OJJDP Bulletin published by Mark W. Lipsey, David B. Wilson, and Lynn Cothorn (April 2000) the authors stated that Interpersonal Skills are one of three most effective treatments for intervention for non-institutionalized juvenile offenders. An examination of 200 studies published between 1950 and 1995 found that the most effective interventions for serious and violent juvenile offenders were interpersonal skills training, individual counseling, and behavioral programs (Lipsey and Wilson, 1998).

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Areas of concern include: timeliness of the referrals since it is best if youth are referred as soon as problems are identified so that the situation does not escalate and the problems can be addressed quickly; lack of referrals from the court counselors for a group setting to occur; lack of communication with the court counselors; lack of youth participation or parent participation and lack of transportation for the family.



SECTION II		COMPONENT STATISTICAL INFORMATION			
Multi-Components: Yes <input type="checkbox"/> No <input type="checkbox"/>					
If YES, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site <a href="http://www.ncdjjdp.org">www.ncdjjdp.org</a> entitled <i>FY 2008-09 JCPC Program Agreement Additional Component Pages</i> .					
Component Service Statistics		PROGRAM COMPONENT INFORMATION - APPLICATION YEAR			
Component Name: Family Coaching [EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]				Component ID #: 145017	
What is this component's maximum client capacity at any given time?					10
Frequency of contact per client:	4-6	Anticipated Average Length of Stay:	90-120	Days	
Total Component Cost:	\$16,712	+ by	Estimated # to be served during funding period:	15	
Estimated Average Cost per Youth:		\$1,114			
Applies to continuation programs only.	Actual number of youth admitted last fiscal year:		30		
	20 #	of admissions Juvenile Court referred	67 % of total admissions		
	0 #	of admissions law enforcement referred	0 % of total admissions		

REPORT OF MEASURABLE OBJECTIVES	
<input type="checkbox"/> First six months of current fiscal year <input checked="" type="checkbox"/> Last full fiscal year	
<b>Applies to continuation programs only</b> Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.	
MEASURABLE OBJECTIVES	RESULTS
1. 90% of families successfully completing family coaching will create specific plans and goals for their family regarding house rules, problem solving, communication and ways to avoid delinquent behavior, as evidenced by documents/family plans or goals in case files. 2. 70% of court involved or diverted youth who successfully complete family coaching will avoid further court involvement for one year, as evidence by reports from Juvenile Court or the Clerk of Court. 3. 85% of participants will report learning at least one skill to improve communication and reduce conflict in the home, as evidenced by pre- and post-evaluations. 4. 70% of clients referred will have direct contact with the program staff to discuss the situation and	1. 100% (10/10) of families successfully completing family coaching created specific plans and goals for their families regarding house rules, problem solving, communication and ways to avoid delinquent behavior. 2. 75% (6/8) of court involved or diverted youth who successfully completed FC have avoided court involvement. 3. 98% (50/51) participants reported learning at least one skill to improve communication and reduce conflict in the home. (*Data was not available for seven participants since they only attended one session.) 4. 93% (40/43) of clients referred have had direct contact with the program staff to discuss the situation and appropriateness for services,

<p>appropriateness for services, as evidenced by case contact sheets.</p>	<p>as evidenced by case contact sheets.</p>
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SECTION III	COMPONENT SUMMARY (attach for each component)
	<p><b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i></p>
	<p>JCPC has identified Family Management Problems as a risk factor for Henderson County youth. Many at-risk youth lack parental guidance and skills (in problem solving, conflict resolution and communication) in order to improve decision making behavior and address their needs. Additionally, many of their parents do not possess the skills needed to interact with their teenagers in healthy and effective ways. Family Coaching brings the youth and parent(s) together to discuss family issues and to learn new skills to help them improve their family dynamic and decrease family management problems.</p>
	<p><b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i></p>
	<p>The target population includes at-risk, undisciplined and delinquent youth ages 11-16 and their parents, with priority given to youth referred from the DJJDP. To insure the target population is reached, the staff will regularly: attend Juvenile Court, consult with court counselors and youth-serving agencies/schools and design and distribute materials to promote the program in the community. The program is free and held at a convenient location and time.</p>
	<p><b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i></p>
	<p>Upon successful completion of family coaching, the youth and his/her family will have acquired new skills to help them communicate effectively and to productively solve conflict within the family unit. Parents and youth will learn how to set family goals and how to negotiate with each other in positive and effective ways.</p>
	<p><b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i></p>

1. 90% of families successfully completing family coaching will create specific plans and goals for their family regarding house rules, problem solving, communication and ways to avoid delinquent behavior, as evidenced by documents/family plans/goals and/or case notes in case files.
2. 70% of court involved or diverted youth who successfully complete family coaching will avoid further court involvement for one year after program completion, as evidence by reports from Juvenile Court or the Clerk of Court.
3. 85% of participants successfully completing the program will report learning at least one skill to improve communication and reduce conflict in the home, as evidenced by pre- and post-evaluations.
4. 70% of clients referred will have direct contact with the program staff to discuss the situation and appropriateness for services, as evidenced by case contact sheets.

**Elevated Risk and Needs:** *Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.*

The program addresses the following priority risk factors identified by the JCPC: Early and Persistent Behavior Problems in School and Daycare, Early Initiation of Conduct Problem and Family Management Problems. Family Coaching focuses on positive skill building by bringing the youth and family (may include parents/guardians, siblings or other youth in household) together to learn productive ways to communicate, resolve conflict, manage anger, and establish clear rules and consequences for behaviors at a time that is convenient to each family. It also encourages healthy bonding within the family.

**Protective Factors Utilized:** *Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.*

Family Coaching provides youth and parents with Development of Social and Life Skills (respectful communication, stress/anger management, family problem solving and conflict resolution), Involves the Participation of the Parent (parents and youth participate together to learn new skills) and Redirects Negative Behaviors (teaches both the youth and parent(s)/guardians new ways to handle family conflict or other conflict).

SECTION IV	COMPONENT NARRATIVE (attach for each component)
<b>(1) Physical facilities:</b>	
a) Physical address(es) where program services are delivered.	Family Coaching will be held at the DSC, located at 101 & 103 South Grove Street, Hendersonville, NC.
b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.	Family Coaching will be held in a private room with a table and chairs for all participants.
<b>(2) Staff and/or Volunteers:</b>	
a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);	Qualifications include a bachelor's degree in the Human Services field or equivalent with an understanding of mediation, conflict resolution and family systems. All program staff will have experience and/or interest in working with at-risk and delinquent youth and families and be dedicated and passionate about making a difference in the lives of youth and families.

b) Staff position responsibilities relative to this component.

Responsibilities of the staff include: handling the referral and intake process; scheduling and providing Family Coaching services; interacting with youth serving agencies, such as Juvenile Court Counselors and schools; reporting and receiving progress status and develop support strategies; promoting the program in the community; seeking referrals; and maintaining the necessary statistical information for the program.

**(3) Describe implementation to include:**

a) Standardized Program Evaluation Protocol (SPEP) service type:

Indicate the primary and supplemental service(s) if applicable: Interpersonal Skills; and Life Skills Training.

This program is a STRUCTURE ONLY.

Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Referrals to the program will be made by Juvenile Court, youth-serving agencies, law enforcement, schools, parents/guardians or individuals after identifying delinquency or undisciplined behavior, with priority given to DJJDP referrals. Juvenile court counselors will make referrals via diversion plans/contracts or court recommendations during adjudication. Program staff will conduct intakes by contacting and interviewing all parties to determine appropriateness of the situation for Family Coaching. After appropriateness for services is determined, the families will begin the program and schedule sessions twice a month for three months, or as determined by the Family Coaching Staff. If a family has high needs and/or therapeutic needs that cannot be met with Family Coaching, Family Coaching may not be appropriate for them. The Family Coaches will discuss this with the clients and make referrals to the appropriate agencies.

c) Termination process to include the criteria for successful or satisfactory termination.

Families who positively participate in three or more sessions will be successfully terminated from the program. Families who participate in three or more sessions but do not show consistent effort may result in satisfactory termination.

What are the reasons which may result in less than successful or satisfactory termination?

If a family does not demonstrate any effort to make changes or if they fail to show up for less than three sessions, they will result in a less than satisfactory termination.

How is the referring agency involved with the termination process?

The referring agency is notified by phone and they receive a client status form to inform them of client progress.

The follow up process, if applicable.

Staff will follow up with future court involvement of the youth (either in Juvenile or District Court) for one year after completing services.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

The Program Manager will attend Juvenile Court monthly and will have contact with juvenile court counselors on a weekly basis to discuss and seek possible and appropriate referrals. The Program Manager and/or staff will also interact with DJJDP and other youth-serving agencies on a bi-weekly basis to report and receive progress status (including case status report every 30 days) and develop support strategies and collaboratively work at serving identified youth.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family What interventions will typically be utilized in this component and how will parents/guardians be involved?

Family Coaching is a multi-session program designed to help youth and their families learn positive communication skills. Family Coaching is expected to strengthen family relationships by teaching adolescents and their families new ways of resolving conflict, managing anger and cooperating as a family. Parents and youth learn to communicate respectfully and build better relationships. Adult family members learn to supervise and support youth while maintaining authority, while youth learn how to express their needs constructively. The Family Coaches work with the families to meet their specific family and individual needs versus a "one size fits all" treatment model.

f) Methods used to implement the treatment element.

One-on-one coaching (individual and together) and presentation and practice of interpersonal/life skills.

g) What model or best practice is the program based on including the research or data that indicates the approach is effective?

In a OJJDP Bulletin published by Mark W. Lipsey, David B. Wilson, and Lynn Cothorn (April 2000) the authors stated that Interpersonal Skills are one of three most effective treatments for intervention for non-institutionalized juvenile offenders. An examination of 200 studies published between 1950 and 1995 found that the most effective interventions for serious and violent juvenile offenders were interpersonal skills training, individual counseling, and behavioral programs (Lipsey and Wilson, 1998). Research conducted by Lipsey and Andrews indicates that multimodal, behavioral, and skills-oriented interventions are more effective than counseling and other less-structured approaches. In fact, in most youth populations—universal, selected, or indicated—behavioral and skills-oriented strategies are among the most effective violence prevention approaches (Lipsey, 1992a, 1992b; Lipsey & Wilson, 1998; Andrews, 1994, Andrews et al., 1990).

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Areas of concern include: timeliness of the referrals since it is best if families are referred as soon as problems are identified so that the situation does not escalate; lack of referrals from appropriate referring agencies; contacting some families can be difficult, if there is no telephone number or consistent address; transportation can be an issue for some families; Spanish speaking families may have difficulty receiving services; and if a family chooses to not comply with the program or keep appointments then the potential for growth and improvement will be hindered.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family. What interventions will typically be utilized in this component and how will parents/guardians be involved?

Family Coaching is a multi-session program designed to help youth and their families learn positive communication skills. Family Coaching is expected to strengthen family relationships by teaching adolescents and their families new ways of resolving conflict, managing anger and cooperating as a family. Parents and youth learn to communicate respectfully and build better relationships. Adult family members learn to supervise and support youth while maintaining authority, while youth learn how to express their needs constructively. The Family Coaches work with the families to meet their specific family and individual needs versus a "one size fits all"

**North Carolina Department of Juvenile Justice and Delinquency Prevention  
JCPC PROGRAM AGREEMENT**

*(Submit five (5) copies with original signatures)*

REVISED 12/28/2007

DJJDP USE ONLY

Date received in the Area Office: \_\_\_\_\_

**SECTION IA**

<b>FUNDING PERIOD:</b>	July 1, 2008-June 30, 2009	<b>DJJDP FUNDING # (cont. only):</b>	145025
<b>COUNTY:</b>	Henderson	<b>AREA:</b>	WESTERN
<b>Multi-County:</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, signed agreement for multi-county must be attached.</i>	<b>Multi-Components</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, multi-component page(s) must be attached.</i>
<b>NAME OF PROGRAM:</b>	Horse Sense of the Carolinas, Inc.		

<b>SPONSORING AGENCY:</b>	The Mediation Center		
<b>SPONSORING AGENCY (PHYSICAL) ADDRESS:</b>	Street: 40 North French Broad Street City: Asheville State: NC Zip Code: 28806		
<b>Please check type:</b>	<input type="checkbox"/> Public	<input checked="" type="checkbox"/> Non-Profit	<b>Federal ID #</b> 56-1424025

[Section IB, MUST BE COMPLETED TO PROVIDE A BRIEF DESCRIPTION OF EACH PROGRAM COMPONENT LISTED BELOW.]

DJJDP COMPONENT #	NAME OF PROGRAM COMPONENT	PROGRAM TYPE	TOTAL COST OF EACH COMPONENT
1.	Horse Power	Counseling	\$6720
2.			
3.			
4.			
5.			
<b>TOTAL COST OF COMPONENTS</b>			<b>\$6,720</b>

**Program Manager Name & Address** *(same person on signature page)*

**Name:** Lisa Wheeler, MS Ed, PA-C **Title:** Practice Administrator  
**Mailing Address:** 6919 Meadows Town Road **City:** Marshall **Zip:** 28753  
**Phone:** (828)683-7304 **Fax:** (828)683-6281 **E-mail:** lisa@horsesenseotc.com

**Contact Person** *(if different from program manager)*

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_  
**Phone:** ( ) - \_\_\_\_\_ **Fax:** ( ) - \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Program Fiscal Officer** *(cannot be program manager)*

**Name:** Todd Weatherly **Title:** Executive Director  
**Mailing Address:** 40 North French Broad Street **City:** Asheville **Zip:** 28801  
**Phone:** (828)251-6089 **Fax:** (828)232-5140 **E-mail:** tweatherly@mediatecuncombe.org

**COPY THIS PAGE AS NEEDED.**

[The below component numbers must be numbered to match the component numbers in Section IA.

<b>SECTION IB</b>	<b>PROGRAM COMPONENT DESCRIPTION</b>
<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
1. 145025	<b>NAME OF COMPONENT:</b> Horse Power  <b>BRIEF DESCRIPTION:</b> Outpatient mental health counseling using the experiential model of equine assisted psychotherapy and evidenced based mental health paradigms.

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
2.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
3.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
4.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>

<b>DJJDP COMPONENT ID #</b>	<b>COMPONENT INFORMATION</b>
5.	<b>NAME OF COMPONENT:</b>  <b>BRIEF DESCRIPTION:</b>



<b>SECTION II</b>	<b>COMPONENT STATISTICAL INFORMATION</b>
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**Multi-Components:** Yes  No

If **YES**, please attach Component Statistical Information, Component Summary, and Component Narrative pages for each. Additional pages are available on the Department's web-site [www.ncdjdp.org](http://www.ncdjdp.org) entitled *FY 2008-09 JCPC Program Agreement Additional Component Pages*.

<b>Component Service Statistics</b>	<b>PROGRAM COMPONENT INFORMATION - APPLICATION YEAR</b>
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<b>Component Name: Horse Power 1</b> <b>[EACH COMPONENT MUST BE NUMBERED TO MATCH SECTION IB.]</b>	<b>Component ID #: 145025</b>
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<b>What is this component's maximum client capacity at any given time?</b>	5
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Frequency of contact per client:	8	Anticipated Average Length of Stay:	120	Days
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Total Component Cost:	\$6720	÷ by	Estimated # to be served during funding period:	3
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<b>Estimated Average Cost per Youth:</b>	<b>\$2,240</b>
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<b>Applies to continuation programs only.</b>		Actual number of youth admitted last fiscal year:	2
	2 #	of admissions Juvenile Court referred	100 % of total admissions
	#	of admissions law enforcement referred	% of total admissions

<b>REPORT OF MEASURABLE OBJECTIVES</b>	<input checked="" type="checkbox"/> <b>First six months of current fiscal year</b> <input type="checkbox"/> <b>Last full fiscal year</b>
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**Applies to continuation programs only**  
Please list each Measurable Objective in your current program agreement and indicate the degree (%) to which your program has been successful in achieving each. These objectives should include reductions in court referrals, runaway behavior, disruptive behavior in school, and improvement in school attendance and academic achievement.

MEASURABLE OBJECTIVES	RESULTS
<p>Current Fiscal Year (07-08)</p> <p>80% will have no new court referrals  60% of youth will report increased satisfaction with their ability to respond to life challenges</p>	<p>2 youth admitted at the end of March, 2008.</p>

SECTION III	COMPONENT SUMMARY (attach for each component)
	<b>Statement of the Problem:</b> <i>In concise terminology, describe how the program will address continuum need(s) in the county.</i>
	Lack of mental health treatment as well as marginal parenting skills have been identified as areas in which both the risk and needs of youth are elevated. Addressing serious behavioral problems with Level I-III and Post-Release Youth is the goal of the Horse Power counseling program. Challenging, interesting, and effective counseling and skill building is identified as a service needed in the community. We address individual mental health and counseling needs, and will supplement this with family counseling sessions and interpersonal skills through structured activities. Equine therapy & learning changes the dynamic of counseling, providing brief, solution-focused treatment in an experiential environment. Equine Therapy is based on the philosophy that people do not grow unless they are out of their comfort zone & are challenged.
	<b>Target Population:</b> <i>Describe the target population, including age, and the steps taken to insure that the target population is served.</i>
	The target population for the program is Level I-III and post-release youth, ages 10-18 (and parents if needed), but not excluding any youth within the jurisdiction of the court, as well as their parents/guardians. Our primary referrals will come from the Henderson County Juvenile Court Counseling Office, but we will also accept a limited number of referrals from DSS and school counselors.
	<b>Program Goal(s):</b> <i>Provide a brief statement to describe the overall purpose of the program.</i>
	Horse Power helps youth develop and increase positive self-esteem and self-confidence, communication and conflict resolution skills, social and interpersonal relationship skills (peer relations), as well as problem-solving abilities. Horse Power will also address the use of alternative coping skills in the areas of gang involvement, chemical dependency and anger management, and will help to develop healthy lifestyle patterns and behaviors that support positive growth.
	<b>Measurable Objective(s):</b> <i>State in measurable terms (%) the intended effect of the program on specific undisciplined and/or delinquent behaviors. Example: anticipated reductions in court referrals, runaway behavior, disruptive behavior at school, anticipated improved school attendance and academic achievement. These objectives must include impact on participants.</i>
	At the successful completion, 80% of participants will demonstrate a reduction in the specific behaviors for which they were referred. 80% of youth will experience no new court referrals; 66% will note reduction in specific behavior patterns that led to their referral. 60% of youth will report increased satisfaction with their ability to respond to life challenges (with use of new skills acquired) as evidenced by BASQ outcomes, and 3,6,12 month telephone follow-up with the court counselor(s), youth or parent. 70% reduction in subsequent complaints/adjudications 6 months after program termination. 65% of parents will identify improved relationship with youth. 70% will have no school related complaints. All will undergo a mental health assessment including screening for substance abuse and gang involvement.
	<b>Elevated Risk and Needs:</b> <i>Describe how you will address one or more of the Elevated Risk and Needs of adjudicated juveniles listed in the local JCPC Request for Proposal.</i>
	Horse Power addresses issues identified in the RFP through experiential activities designed to mimic "outside" problems they may face which require basic skill sets such as communication skills, setting and maintaining personal boundaries, making good choices based on thorough evaluation of potential adverse consequences, as well as positive and healthy interpersonal relationship skills. Specifically, Horse Power addresses the following Henderson County RFP Needs: accountability of the juvenile, redirection of negative behaviors, development of self-discipline, appropriate social and life skills, increased involvement of parent(s).

**Protective Factors Utilized:** Describe how you will address one or more of the Priority Protective Factors listed in the local JCPC Request for Proposal.

Horse Power addresses the protective factors of social and interpersonal skills, positive expectations, self-efficacy and optimism, while also addressing and improving bonds to prosocial peers and activities, as well as increasing prosocial family involvement and effective parental supervision. This in turn has the ability to affect the quality of the relationship between youth and parents, and youth and other peers.

SECTION IV	COMPONENT NARRATIVE (attach for each component)
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**(1) Physical facilities:**

a) Physical address(es) where program services are delivered.

Primary: 404 Pennsylvania Road, Mills River, NC 28759. Other: 6919 Meadows Town Road, Marshall, NC 28753

b) Describe the physical facilities where services are delivered and daily/weekly schedule of program operation.

Sessions will occur at the Mills River Address or Marshall address. Sessions may take place in one of the arenas, in the horse stall area, or in the horse pastures. Hours: T-S, 9AM-6PM

**(2) Staff and/or Volunteers:**

a) Identify paid or volunteer staff position qualifications, (certifications, degrees, work experience);

Mental Health Professional as well as an Equine Specialist as a team are responsible for providing the psychotherapy treatment. Mental health professional must hold a Master's Degree in a Mental Health field, be EAGALA certified to practice Equine Assisted Psychotherapy, and be licensed (or licensed eligible). Equine Specialist's must also be EAGALA certified to practice EAP. Practice Administrator has a Master's degree and extensive background in health care management and grant administration. PA also holds a NC medical license as a Physician Assistant.

b) Staff position responsibilities relative to this component.

The therapist is responsible for intake evaluation, treatment planning, progress notes, and client tracking. The Equine Specialist is responsible for co-facilitation, horses, and the physical facilities. PA responsible for all administrative functions.

**(3) Describe implementation to include:**

a) Standardized Program Evaluation Protocol (SPEP) service type:

Indicate the primary and supplemental service(s) if applicable: Individual Counseling; and Family Counseling.

This program is a STRUCTURE ONLY.

Provides service, SPEP not available.

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Horse Power will accept referrals primarily from Henderson Co DJJDP counselors, and will consider referrals from DSS and school counselors. Referrals are made by completing our one-page referral form, and submitting it to our program office in Marshall, NC. Our office will then contact the referral to set up an initial appointment for assessment and possible admission to the program. Screening consists of an assessment interview with the therapist, who determines admission to the program. Provide a response to referring agencies regarding admission

b) The specific referral, screening, admission process (including timeline), the staff responsible for making decisions about admissions and reasons why a referral may not be accepted.

Horse Power will accept referrals primarily from Henderson Co DJJDP counselors, and will consider referrals from DSS and school counselors. Referrals are made by completing our one-page referral form, and submitting it to our program office in Marshall, NC. Our office will then contact the referral to set up an initial appointment for assessment and possible admission to the program. Screening consists of an assessment interview with the therapist, who determines admission to the program. Provide a response to referring agencies regarding admission decision within 10 days of the referral.

c) Termination process to include the criteria for successful or satisfactory termination.

Client will be terminated from program upon completion of up to 16 sessions, or for three consecutive no-shows/no-calls. Billing for no-shows/no-calls or <24 hour notice of cancellation will occur. Readmission is allowed but not guaranteed. Therapist will conduct 3,6, and 12 month telephone follow-up upon discharge from program. Within 7 business days a copy of the termination form will be submitted to the referring agency, parents and placed in the client's file.

What are the reasons which may result in less than successful or satisfactory termination?

Repeat offenses, individual or family relocation, failure to comply with court recommendations or directives, acute psychiatric event, harmful or threatening behavior towards staff or animals. Referring agency will be consulted prior to terminating any client due to other than satisfactory/successful reasons.

How is the referring agency involved with the termination process?

The referring agency will be actively consulted through the termination process (successful or less than satisfactory termination).

The follow up process, if applicable.

Clients are followed up at 3,6 and 12 months.

d) Interaction with juvenile court counselors and/or other referring agencies including how client progress will be communicated.

Horse Sense will actively seek referrals from Henderson Court Counselors by regularly inquiring about those who might benefit from our program. Horse Sense will also provide the referral source with 30 day progress notes, as well as comply with requests for documentation for court proceedings as quickly as possible, usually within 48 hours of the request.

e) The treatment element, specifically what will the component will do to redirect inappropriate youth behavior or how will the component address the identified needs of the youth and family

What interventions will typically be utilized in this component and how will parents/guardians be involved?

In Equine Facilitated Counseling & Learning, treatment is solution-focused, based on the following philosophy: people change when they are just outside their comfort zone and are challenged, and that the most effective and long-lasting change occurs when clients find their own solutions to problems. Generally, sessions begin with an overview of safety around horses. A specific skill or concept is then introduced, and a demonstration with horses of the skill is given, if appropriate. The bulk of the session involves application (trial & error) of the skill by client with horses. The therapist, the equine specialist and the horses offer feedback and direction as to the quality and effectiveness of the client in action. Session closes with a discussion of application of the skill with participants.

f) Methods used to implement the treatment element.

The primary service provided by Horse Power is counseling. Supplemental services include family counseling, psychoeducation and interpersonal skillbuilding. Equine Assisted Psychotherapy sessions follow an agenda of creating and participating in an activity targeting a skill set that the client and treatment team have identified as an area of development, and through the activities during each session, the client is able to master the identified skill set

**(4) Areas of Concern:** Discuss any areas of concern that could affect success including any suggestions to address these concerns.

Transportation: financial compensation to clients for travel if needed(distance). Also, we have introduced a second facility that is in Henderson County.



Job Title	Annual or Hourly Wage	Months of Employment
Therapist	52,000	12
Equine Specialist	52,000	12
Practice Administrator	43,800	12
Administrative Assistant	31,200	12

**SECTION VII** Program: Horse Sense of the Carolinas, Inc.

Fiscal Year 2008-2009 Number of months 12

	Cash	In-Kind	Total
<b>I. Personnel Services</b>	\$4,474	\$1,119	\$5,593

120 Salaries & Wages	\$4,474		\$4,474
180 Fringe Benefits		\$1,119	\$1,119
190 Professional Services			

**II. Supplies & Materials** \$167 \$167

210 Household & Cleaning			
220 Food & Provisions		\$167	\$167
230 Education & Medical			
240 Construction & Repair			
250 Vehicle Supplies & Materials			
260 Office Supplies & Materials			
280 Heating & Utility Supplies			
290 Other Supplies & Materials			

**III. Current Obligations & Services** \$480 \$480

310 Travel & Transportation		\$480	\$480
320 Communications			
330 Utilities			
340 Printing & Binding			
350 Repairs & Maintenance			
370 Advertising			
380 Data Processing			
390 Other Services			

**IV. Fixed Charges & Other Expenses** \$230 \$250 \$480

410 Rental of Real Property	\$230	\$250	\$480
430 Equipment Rental			



440 Services & Maint. Contracts			
450 Insurance & Bonding			
490 Other Fixed Charges			
<b>V. Capital Outlay</b>			
510 Office Furniture & Equipment			
530 Educational Equipment			
540 Motor Vehicle			
550 Other Equipment			
580 Buildings, Structures & Improv.			
<b>Total</b>	<b>\$4,704</b>	<b>\$2,016</b>	<b>\$6,720</b>

**SECTION VIII**

**SOURCES OF PROGRAM REVENUE (ALL SOURCES)**




<b>\$</b>	<b>4,704</b>	DJJDP/JCPC Funds	
	<b>30%</b>	Local Match Rate	_____
		County Cash	_____ (Specify Source)
		Local Cash	_____ (Specify Source)
		Local Cash	_____ (Specify Source)
<b>\$</b>	<b>2,016</b>	Local In-Kind	Horse Sense of the Carolinas, Inc. _____ (Specify Source)
		Other	_____ (Specify Source)
		Other	_____ (Specify Source)
		Other	_____ (Specify Source)
		Other	_____ (Specify Source)
		TOTAL	<b>\$ 1,411</b> _____
			Required Local Match
			Match Provided
			<b>\$ 2,016</b>

**Revenue, Budget Narrative and Budget Information Totals are equal TRUE**

This document has been reviewed and recommended for funding.

This is to certify that the Department of Juvenile Justice and Delinquency Prevention funds in this Program Agreement will not be used to duplicate or to supplant other programs whose primary intent is to provide community based alternatives for delinquents, undisciplined youth or youth at risk of juvenile delinquency.  
This agreement may be terminated in whole or in part by the Department of Juvenile Justice and Delinquency Prevention in the event that state or federal funds which have been allocated to the Department of Juvenile Justice and Delinquency Prevention are eliminated or reduced to such an extent that, in the sole determination of the Department, continuation of the obligations at the levels stated herein may not be maintained.

We, the undersigned agree to comply with all Provisions of this agreement, including the Indemnification and Hold Harmless, Grantee Audit Requirement, Equal Employment Opportunity, Termination of Agreement and Acknowledgement found on the Provision page of this agreement and with the JCPC Policy and Procedure and North Carolina Administrative Procedures 28 NCAC 02A-03A.

Secretary, Department of Juvenile Justice and Delinquency Prevention	Date
	4/23/08
Chair, County Board of Commissioners/County Finance Director	Date
	4/23/08
Chair, Juvenile Crime Prevention Council	Date
	4/10/08
Program Manager	Date



NORTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION



CONFLICT OF INTEREST POLICY STATEMENT

Each private, nonprofit entity eligible to receive State funds is required to have a policy that addresses conflict of interest that may arise when members of its governing body or managing staff are involved in the disbursement of State funds; and requires the private, nonprofit entity to file with the agency that disburses State funds a notarized copy of its conflict of interest policy before any State funds can be disbursed to the entity. The policy shall address situations where any of these individuals may directly or indirectly benefit. The policy shall include actions to be taken by the entity or the individual, or both to avoid conflicts of interest and the appearance of impropriety.

Accordingly, no member or board member of the private, nonprofit entity may receive directly or indirectly, any funds received from the State of North Carolina, except for duly, authorized staff compensation and benefits, and reimbursement for expenses actually incurred in connection with the private, nonprofit entity's business and in accordance with final approved grant agreements.

WHEREAS, Middle Class Center (Name of entity) desires to require its Board of Directors and managing employees to avoid conflicts of interest or the appearance of impropriety in the disbursement of State funds;

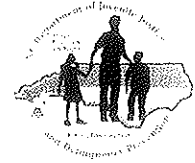
THEREFORE, no member of the Board of Directors or staff members of said private, nonprofit entity shall participate in the solicitation, negotiation, formation, award, arbitration, modification, or settlement of any contract or grant funded in whole or in part by State funds or of any dispute arising under such contract or grant when the director or staff members stands to benefit, either directly or indirectly, from such grant or contract;

PROVIDED, no member of the Board of Directors or staff members shall be deemed to benefit directly or indirectly from any contract or grant funded in whole or in part by State funds if he/she receives only the salary or stipend due to him/her in the normal course of employment with, or service to, said private, nonprofit entity.

FURTHERMORE, said private, nonprofit entity has written conflict of interest policies and reporting procedures applicable to board members, staff members and volunteers who have any interest or any authority regarding the resources of the private, nonprofit entity. These policies have been communicated to board members, staff members and volunteers and full disclosure has been provided for any possible appearance of conflict of interest that may exist.



NORTH CAROLINA DEPARTMENT OF JUVENILE  
JUSTICE AND DELINQUENCY PREVENTION

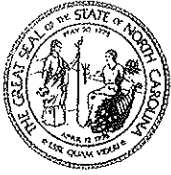


**CONFLICT OF INTEREST POLICY STATEMENT**

*The following serves to identify and document any personal interest staff members, officers, and members of the Board of Directors may have. This document is also to be used to disclose any transactions that may result in personal, financial, professional and/or political gain at the expense of the NC Department of Juvenile Justice and Delinquency Prevention. The statement requires that all personal relationships that may inappropriately influence (bias) actions be disclosed. Relationships, be it personal, financial, professional and/or political are required to be disclosed to this Department. Conflict means a conflict or the appearance of a conflict between the private interests and official responsibilities of a person in a position of trust. Persons in a position of trust include staff members or the Board of Directors.*

**Private, nonprofit entities shall make full disclosure by notice in writing to the full Governing Board/Council all conflicts of interest, if “yes” is answered to any of the following: (Check any that apply)**

1. A Board member is related to a staff member.	YES	NO
2. A staff member in a supervisory capacity is related to another staff member whom he/she supervises.	YES	NO
3. A staff member is related to another staff member.	YES	NO
4. A board member or staff member has or may have personal, financial, professional, and/or political gain at the expense or benefit of the private, nonprofit entity.	YES	NO
5. There is a business entity in which a staff, board, or family member participates that may be viewed as having direct or indirect influence over the private, nonprofit entity's business.	YES	NO
6. A staff, board, or family member may be viewed as having direct or indirect financial gain from personal or business investments/interest in real property held by that staff, board, or family member.	YES	NO
7. A staff or board member received honorarium or other compensation outside of the scope of employment/operations with the private, nonprofit entity that creates or appears to create bias.	YES	NO
8. A staff or board member secured employment with a competitor or other similar private, nonprofit entity.	YES	NO
9. Ongoing, paid consulting work outside of the staff member's current employment or board member's with your private, nonprofit entity exists.	YES	NO



NORTH CAROLINA DEPARTMENT OF JUVENILE JUSTICE AND DELINQUENCY PREVENTION



CONFLICT OF INTEREST POLICY STATEMENT

- 1. If you have answered, "yes" to any of the aforementioned items you are required to provide details for any transaction that exists.
2. If this statement fails to list a transaction that may exist that is non-financial in nature, please attach details.

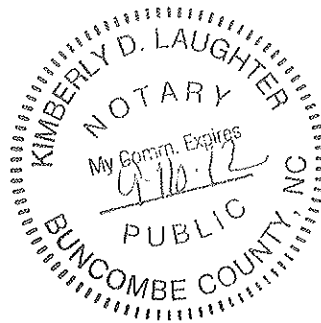
Details must include at least the name, and, address, or persons involved, and a description of the relationship and the transaction.

Note: Failure to disclose any conflict of interest transaction that exists or is potential within your private, nonprofit entity may result in the Department's cessation of any further State funds.

County Henderson
Agency Name (Legal Applicant) Horse Sense of the Carolinas, Inc.
Federal Tax ID # 56-1424025
Private, nonprofit entity name The Mediation Center
Executive Director's name Print and Sign Todd Weatherly, [Signature]
Board Chair's name Print and Sign Joel Murray, [Signature]

Sworn to and subscribed before me on the Day of the date of said certification

[Signature of Kimberly D. Laughter]
(Notary Public)



Horse Sense of the Carolinas, Inc.  
Conflict of Interest Policy Statement

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any duty or responsibility in administration, management, clinical services, research and other professional activities. The bias such conflicts could conceivably impart may inappropriately affect the mission, vision and operations of HSOTC.

The mere appearance of a conflict may be serious enough to damage the credibility and reputation of HSOTC.

As such any personnel associated with Horse Sense of the Carolinas, Inc. must formally disclose any conflict or potential conflict of interest related to services provided at HSOTC. If there is any question as to whether a conflict of interest exists it must be brought to the attention of the appropriate supervisor to address and take further action to explore if necessary.

Statement of Request  
and Memorandum of  
Agreement by and  
between the...

The Mediation Center Inc.  
40 North French Broad  
Street, Suite B  
Asheville, NC 28801

Horse Sense of the  
Carolinas, Inc.  
& 6919 Meadows Town Rd.  
Marshall, NC 28753

**Statement of Request:**

*Horse Sense of the Carolinas Inc. (HSOTC)* is pleased to offer this Memorandum of Agreement (MOA) with *The Mediation Center (The Center)*. This MOA provides a summary of the relationship that HSOTC, as an independent contractor, will have with *The Mediation Center*, a 501-c3 non-profit agency. Both organizations strongly believe that cooperation, open communication, and collaboration between the two organizations can only enhance the outcomes and experiences of those participating in services by both organizations. As such, this agreement serves to define the roles of both agencies.

**Horse Sense of the Carolinas Inc. Responsibilities:**

1. Writing grants in conjunction with *The Center* serving as the non-profit applicant and *HSOTC* being the contracted organization providing JCPC and HSOTC scholarship services.
2. Maintain accurate financial and tracking data for individuals served through the above.
3. Provide monthly invoices/statements to *The Center* for their fiscal management.
4. Produce and turn in all related JCPC tracking information to DJJDP (and other grant information as needed) as mandated by the program agreement.
5. Reimburse *The Center* \$50/month for administrative costs not to exceed 2 staff hours/month.
6. Provide two 8-hour staff development trainings during the term of the contract.
7. Collaborate with *The Center* on grant research and submission.
8. In the event of any audits or actions requiring accounting or legal involvement with *HSOTC* sponsored grants, *HSOTC* agrees to assume financial and legal responsibility.

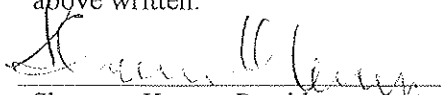
**The Mediation Center Responsibilities:**

1. Serve as the non-profit sponsor for grants for *HSOTC* and the HSOTC Scholarship fund.
2. Provide non-profit tax letters for donors to HSOTC Scholarship fund.
3. Reimburse HSOTC monthly for grant and HSOTC Scholarship services/funds rendered.
4. Collaborate with *HSOTC* in grant research and submission.

**Joint Agreement:**

1. Both parties agree to communicate in open and honest manners between organizations.
2. Both organizations agree to meet monthly.
3. Both organizations agree to work collaboratively on grants to each programs mutual benefit.
4. Both organizations agree to evaluate regularly grant collaboration opportunities.
5. The Mediation Center has the right of first refusal on any 501c3 sponsored grant that both agencies may be interested in applying for.
6. If the need arises, each party shall attempt to prepare more detailed joint agreements to clarify the arrangements for any specific activity contemplated.
7. Nothing in the Memorandum is intended to effect, alter, or amend either party's legal rights or obligations with respect to the other party. The Memorandum shall serve only as a magnification of each parties' desire to cooperate with one another and, if necessary, to negotiate and execute valid legally binding obligations in the future.
8. The duration of this agreement shall be from February 21, 2008 through June 30, 2009. However, either party may terminate the agreement in writing upon thirty (30) days notice, to give current programming sufficient time to conclude. The notice provision will not negatively affect any programs in progress at the time of the decision.

IN WITNESS WHEREOF, this Memorandum of Agreement is entered into on the date first above written.

  
Shannon Knapp, President  
*Horse Sense of the Carolinas, Inc.*

2/21/2008  
Date

  
Joel Murray, Board President  
*The Mediation Center Inc.*

2/21/2008  
Date