

# REQUEST FOR BOARD ACTION

## HENDERSON COUNTY BOARD OF COMMISSIONERS

**Meeting Date:** May 5, 2008

**Subject:** Selection of Engineering Firm for Community Development Block Grant #06-C-1600 - Shuey Knolls Housing Development Infrastructure Improvements

**Attachments:** None

### SUMMARY OF REQUEST:

The 2006 Community Development Block Grant (CDBG) Housing Development project will assist Henderson County Habitat for Humanity in increasing the amount of affordable housing available to county residents. The CDBG funds will provide for 1,200 linear feet of water lines, road and drainage allowing for the construction of up to fourteen (14) homes. As part of the procurement requirements associated with the grant, a Request for Proposals (RFP) for Engineering Services was advertised. After review of the engineering proposals received by the Project Scoring Committee, it was determined that the proposal submitted by Carolina Civil Design Associates, P.A. will most effectively meet the project requirements. The submitted proposals are available in the Planning Department for inspection.

The Board has previously reviewed this project and approved the grant application. Staff is now implementing the grant. No County matching funds are associated with the grant.

### BOARD ACTION REQUESTED:

Planning Staff requests that the Board accept the recommendation of the Project Scoring Committee and contract with Carolina Civil Design Associates, P.A., for engineering services pursuant to CDBG #06-C-1600.

**Suggested Motion:** I move that the Board select Carolina Civil Design Associates, P.A. for the project and authorize staff to enter into a contract for engineering services with Carolina Civil Design Associates, P.A. regarding infrastructure improvements pursuant to CDBG #06-C-1600.