

**REQUEST FOR BOARD ACTION**

**HENDERSON COUNTY  
BOARD OF COMMISSIONERS**

**MEETING DATE:** April 16, 2008

**SUBJECT:** Criminal Justice Partnership Program Resolution

**ATTACHMENTS:** Yes

- 1) Resolution
- 2) Quality Assurance Monitoring Visit Letter

**SUMMARY OF REQUEST:**

The Criminal Justice Partnership Program (CJPP) Division 4 Community Development Specialist, Marie Bartlett, has requested time on the agenda to present a Resolution to the Board which requests full reinstatement of funding for CJPP in the State's continuation budget.

**BOARD ACTION REQUESTED:**

The Board is requested to adopt the attached resolution requesting full reinstatement of funding for CJPP in the State's continuation budget.

**Suggested Motion:**

*I move the Board adopt the attached resolution requesting full reinstatement of funding for CJPP in the State's continuation budget.*

# RESOLUTION IN SUPPORT OF CONTINUATION OF CRIMINAL JUSTICE PARTNERSHIP PROGRAM FUNDING

WHEREAS, since 1995, the State of North Carolina and county governments have been partners in providing effective and necessary community supervision of adult criminal offenders ; and

WHEREAS, the CJPP funding program of Henderson County is meeting the goals for the program as stated in the General Statutes; and

WHEREAS, in accordance with legislative mandates, the Henderson County CJPP local advisory board is comprised of representatives of; and

WHEREAS, the Henderson County CJPP diligently carries out its charge of establishing and delivering competent, effective and necessary program assistance to augment community supervision of adult criminal offenders; and

WHEREAS, the loss of CJPP services in Henderson County will result in the loss in rehabilitative services for offenders and additional costs of incarceration due to higher failure rates for offenders; and

WHEREAS, Criminal Justice Partnership Program (CJPP) funding has been removed from the continuation budget and is now subject to continuation review; and

WHEREAS, the non-recurring status of CJPP funding and subsequent continuation review will delay the annual appropriation and may result in the lost of qualified professional personnel or county government to discontinuation participation due to uncertain funding; and

NOW, THEREFORE, BE IT RESOLVED, that the Henderson County Board of Commissioners, at its meeting on October 18, 2006, strongly endorses full reinstatement of funding for Criminal Justice Partnership Program to the continuation budget.

In witness whereof I have hereunto set my hand and caused the seal of the County of Henderson to be affixed.

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William L. Moyer, Chairman

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Elizabeth W. Corn, Clerk to the Board



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**To:** Selena D. Coffey, Henderson Co. Assistant County Manager  
Yolanda Woodhouse, CJPP State Administrator  
Sherry Norman, Henderson Co. Resource Center Director  
Cheryl Modlin, District 29 JDM

**From:** Marie Bartlett – Division 4  
CJPP Community Development Specialist

**Re:** Quality Assurance Monitoring Visit

**Date:** March 18, 2008

On March 18, 2008 I completed the Quality Assurance Monitoring Visit at the Henderson County Resource Center. This is a summary of that visit as well as a request for a follow-up Action Plan and Due Date that will address some of the issues. The Resource Director, Sherry Norman, was very cooperative and willing to provide all needed information. I also had the opportunity to meet the TASC case manager, Dienette Butler, who is onsite at the Resource Center. TASC and CJPP currently share a space in the county-owned facility.

A county-run operation with a one-person staff, the Henderson Co Resource Center had a total budget for FY 07-08 of \$98,856.00 That amount reflects an increase of \$9556.00 from FY 06-07 due to a change in CJPP formula funding that affected all programs.

About 40% of the total budget is personnel for the Resource Director (includes benefits and salary increases mandated by county policy) with approximately 49% of the budget dedicated to contracted treatment services, and the remainder (11%) spent on operating and travel expenses. Henderson County continues a Pre-trial Program with the county contributing \$19,527.00 per year to personnel benefits.

According to the CJPP Resource Center Director, it is estimated that about 75% of her time is spent on CJPP clients, and about 25% on Pre-trial. She attends court about eight times a month for Pre-trial services. CJPP clients are referred through TASC.

Between July 1, 2007 and March 31, 2008 (figures to date) the Henderson County Resource Center served a total of 87 clients. Estimated total of people to be served for FY 07-08 is 120. Therefore, 72% of the goal has been reached as of March 31, 2008.

Referrals to the program to date:

Court –	39.5%
Delegated Authority –	60.5%

Exits from the program to date:

Completion	32.7%
Probation Violations	28.6%
Absconded	18.4%
New Charges Pending	10.2%
Elected to Serve	10.1%

Average attendance rate among the clients is 100%, with all attending CBI classes and Drug TX Aftercare. Counseling and Therapy Services had a 93.41% attendance rate and 93% attended Outpatient Substance Abuse TX. Intensive Outpatient Substance Abuse TX had a 77.75% attendance rate.

Administratively, the program meets the majority of CJPP policy and procedure standards. A non-discrimination statement and offender grievance process was added since last FY. There are written conditions of eligibility, TASC assessments available in the file, case planning included in documentation, matching of client needs to resources, criminogenic needs addressed, staff trained in Motivational Interviewing, and CBI provided by TASC onsite. (The Resource Director is also a Master CBI Trainer).

Community support is provided through a 12-step church-based program, TX provider after-care, GED services, and recovery services. Termination services include aftercare. The effectiveness of the contractual service delivery is measured by attendance records, regular meetings with the clients, and good communication with TASC and Probation staff. Staffings are held on average once a month, more often if needed.

IMS data is generally kept up to date. Requested SCOT analysis was completed and delivered to the Community Development Specialist along with estimated cost savings of the CJP Program for Henderson County. Action plans were included in the SCOT with due dates of July 1, 2008.

Case records are kept in an alphabetical system in a locked cabinet per CJPP policy.

**The issues that require further action include:**

- A DCC Risk/Needs Assessment and Summary added to the offender files.
- Written conditions on the use of positive reinforcement techniques with the recommended four-to-one theory.

- Follow-up on SCOT analysis to ensure completion of Action Plan.

In summary, this is an above-average program in terms of completion rates, minimum standards met for clients, and the ability to reach stated goals based on CJPP grant application projections.

DCC staff support has been exceptional, TASC support and on-site presence a tremendous help in advancing the program, and county support critical in maintaining the level and standard of care needed to make this a successful program. There is a question about space and facility location for FY 07-08 but that is a county decision that will be addressed at their discretion.

I will continue to assist and monitor the Henderson County Resource Center as needed, periodically review offender files, and be available to answer questions.

Best regards,

*Marie Bartlett*

Marie Bartlett

Cc: Debra Debruhl, DCC Division 4 Administrator  
Boyce Fortner, DCC Division 4 Assistant Administrator