

REQUEST FOR BOARD ACTION

**HENDERSON COUNTY
BOARD OF COMMISSIONERS**

MEETING DATE: January 17, 2007

SUBJECT: Charter for APFO Task Force

ATTACHMENTS: 1. Adequate Public Facilities Task Force Charter

SUMMARY OF REQUESTS:

At a previous meeting the Board approved the Request for Proposals (RFP) to develop an Adequate Public Facilities Ordinance (APFO). The process identified in the RFP involved the forming of a Task Force to provide direction in the development of the APFO. The Board directed staff to develop a Charter for the Task Force. The proposed charter is attached.

BOARD ACTION REQUESTED:

Staff recommends approving the charter and begin consideration of appointing Task Force members.

Suggested Motion: I move that the Board approve the Adequate Public Facilities Ordinance Task Force Charter.

HENDERSON COUNTY ADEQUATE PUBLIC FACILITIES TASK FORCE CHARTER

What is the Task Force's purpose?

To work with the consultant and Planning Staff to develop and recommend an Adequate Public Facilities Ordinance to address public school facility issues related to growth.

Who will the Task Force report to?

Board of Commissioners

Who will be staff to the Task Force?

- County Planning Staff
- Consultant
- Other county staff as assigned

What is the duration of the Task Force's existence?

The Task Force will terminate upon final presentation of the draft ordinance to the Board of Commissioners by November 2007.

How will the future tasks or projects of the Task Force be determined?

Board of Commissioners resolution

What parameters must the Task Force work within?

- North Carolina Open Meetings and Public Records laws
- Minutes must be provided to the Board of Commissioners

Will the Task Force give periodic reports on its activities?

How often?

Monthly

To whom?

Board of Commissioners and County Manager

What is the make-up of the Task Force?

The Task Force will consist of the Assistant County Manager, County Attorney, County Finance Director, County Planning Director, a Public School Official, and three other individuals appointed by the Board of Commissioners.

Who selects the leaders of the Task Force?

The Task Force