

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: October 18, 2006

SUBJECT: Tipping Fee Waiver Policy

ATTACHMENTS: Yes

1. Draft Policy
2. Sample Permit

SUMMARY OF REQUEST:

Per the Board of Commissioners direction at its last regular meeting, staff has drafted a Tipping Fee Waiver Policy for the Board's review. The purpose of this policy is to allow the County to waive landfill tipping fees for certain affordable housing construction and repair projects within the County when these projects meet established criteria. The affordable housing projects must comply with the criteria set forth in the policy with the intent of providing safe, decent, and sanitary housing conditions for low-income citizens. Only projects meeting the definitions and criteria set forth in the policy should be considered for the waiver of landfill tipping fees.

In addition to the draft policy, staff has developed a sample permit which may be used to identify those projects approved for the waiver. This permit, if approved, will be completed by a designated Solid Waste Department official, signed by the applicant, and displayed on the dashboard of participating project haulers.

BOARD ACTION REQUESTED:

Staff recommends approval of the attached draft policy and related permit. Further, staff recommends that the Board of Commissioners authorize a designee(s) from the Solid Waste Department to execute permits for projects that meet the approved criteria and guidelines herewith.

HENDERSON COUNTY TIPPING FEE WAIVER POLICY

Policy to support projects that create or encourage affordable housing construction and repairs.

It is the policy of the Henderson County Board of Commissioners that Landfill Tipping Fees may be waived for certain affordable housing construction and repair projects within the County. The affordable housing projects must comply with criteria for meeting the public purpose of providing decent, safe and sanitary housing to low income persons. Only those projects meeting the definitions and criteria set forth below will be considered for the waiving of landfill tipping fees.

I. DEFINITIONS

- a. **Project:** An organization’s efforts on behalf of low income residents to provide decent, safe, and sanitary housing.
- b. **Tipping Fee Waiver:** A waiver of landfill fees associated with a publicly assisted housing project that benefits low income residents.
- c. **Low Income Household:** A household whose gross income is at or below the “very low income” limit set by the Department of Housing and Urban Development (HUD).

II. PROJECT ELIGIBILITY

Any project that has substantial public participation and is being sponsored by a non-profit or community group and is determined by the designated Henderson County official to meet a public purpose by virtue of its providing housing to low income residents.

III. LIMITATIONS

Projects receiving fee waivers are limited to the following:

- a. Construction debris only, not household waste.
- b. Projects sponsored by a non-profit organization.
- c. Work must be performed completely in (with debris from) Henderson County.
- d. Work must be performed by volunteers, without compensation.
- e. Recipient(s) of work must be low income as defined by HUD.
- f. A list of haulers’ names must be provided to the Solid Waste Department, at which time the designated official will provide a permit to be displayed when entering the scale gate at the landfill.
- g. Application for fee waiver must be received at least 10 days prior to date of work request.
- h. Fee waiver cannot extend longer than a consecutive 5 day period.

IV. APPLICATION GUIDELINES

Please provide the following information in your request in order for the fee waiver to be considered:

1. Description and location of project
2. Name of Project Manager/Coordinator
3. Name(s) of participating non-profit group(s)
4. Relevant income information pertaining to the recipient(s)
5. Describe the extent of volunteer participation for this project
6. Describe how this project will benefit the public

V. APPLICATION PROCEDURE

Any non-profit organization that meets the above criteria and wishes to make application per the guidelines for this program must submit the following in writing to the following address:

Henderson County Solid Waste Department
Attention: Tipping Fee Waiver Requests
802 Stoney Mountain Road
Hendersonville, NC 28791

DRAFT

Note: This permit to be completed upon approval of a tipping fee waiver. The permit will then be displayed on the dashboard of the haulers' trucks.

HENDERSON COUNTY TIPPING FEE WAIVER PERMIT



Non-Profit Organization: _____

Project Coordinator: _____

Phone: _____

Address: _____

City: _____

State: _____

NC

Zip: _____

Location of Project: _____

The undersigned applicant certifies that this project and its subsequent waste disposal meets the criteria established within the Henderson County Tipping Fee Waiver Policy.

Applicant Signature:

(Signature of Project Coordinator)

Waiver Approved for

Date(s) and Project Start/End Time: _____

Approval Certified by: _____

Date: _____

(Signature of Authorized Solid Waste Dept. Official)