

REQUEST FOR BOARD ACTION

HENDERSON COUNTY BOARD OF COMMISSIONERS

MEETING DATE: September 6, 2005

SUBJECT: Vehicle Bids

ATTACHMENTS: Public Notice
Summary of Vehicle Bids Received
Draft Resolution

SUMMARY OF REQUEST:

On July 29, 2005, Finance Staff along with departments to receive new vehicles prepared a Motor Vehicle Request for Proposal (RFP) which was made available to interested bidders. The RFP was made available on the County's website as well. An invitation to bid pursuant to the RFP was duly advertised in the Hendersonville Times-News on July 30, 2005 (see attached Exhibit A). A pre-bid conference for this project was held on August 3, 2005 in the Henderson County Finance Department. On August 19, 2005 at 2:00 p.m., a total of four (4) bids were received by the Finance Director in the Finance Department and were reviewed for responsiveness. See the attached (Exhibit B) detailed summary of the bids received.

Staff recommends that the Board consider approving the attached (Exhibit C) resolution which awards the bids to the lowest responsive bidder for the vehicles requested. The resolution authorizes the Finance Director and the County Manager to issue purchase orders for the vehicles awarded.

COUNTY MANAGER'S RECOMMENDATION:

The Board should consider adopting the attached resolution which awards the bids to the lowest responsive bidder and authorizes staff to begin the procurement process for obtaining these vehicles.

Invitation to Bid – Request for Proposal #2005-MV1
Motor Vehicles for the County of Henderson

\$154.76

CERTIFICATION OF PUBLICATION

August 2, 2005

I, Jane Schoff, affirming the following under the penalties of perjury state:

I am employed by Times-News, a subsidiary of the New York Times Company. Times-News, a daily newspaper of general circulation printed and published in the city of Hendersonville, county of Henderson, and state of North Carolina. I hereby certify that the advertisement annexed hereto was published in the editions of The Times-News on the following date or dates:

7/30/05

And that the said newspaper in which such notice, paper, document, or legal advertisement was published was, at the time of each and every publication, a newspaper meeting all of the requirements and qualifications of Section 1-597 of the General Statutes of North Carolina and was a qualified newspaper within the meaning of Section 1-597 of the General Statutes of North Carolina.

This 2nd day of August, 2005.

(Signed) Jane Schoff

Sworn to and subscribed before me, this 2nd

Day of August, 2005.

Deborah H. Owen Notary Public

My Commission Expires March 1, 2006

Legals

INVITATION TO BID

Sealed Bids will be received by the Finance Director for the County of Henderson, J. Carey McLelland, at the Office of Budget and Finance, located at 113 North Main Street, Hendersonville, North Carolina, until 2:00 p.m. on August 19, 2005, at which time they will be publicly opened and read aloud for the following:

REQUEST FOR PROPOSAL #2005-MV1
MOTOR VEHICLES FOR THE COUNTY OF HENDERSON

The REQUEST FOR PROPOSAL may be examined and copies obtained at the following location: Office of Budget and Finance, located at 113 North Main Street, Hendersonville, North Carolina. Contact J. Carey McLelland at (828) 697-4821. An electronic copy of the REQUEST FOR PROPOSAL may be obtained from the Henderson County Web site at www.hendersoncountync.org.

BIDS may not be withdrawn for a period of ninety (90) days after the date and time for opening except as allowed by N.C.G.S. § 143-129.1.

Successful BIDDERS(S) will be bound by the terms and conditions contained within the REQUEST FOR PROPOSALS.

Awarded Bids will be awarded by category vehicles, taking into account the price for the basic vehicle(s) specified, the price for the options chosen, and the estimated fuel cost over 60,000 miles. The basis of award for each category shall be the lowest responsive responsible BIDDER taking into account quality performance and time as indicated in N.C.G.S. § 143-129.

BIDS received after the hour named above will not be considered.

Non-responsive BIDS will be rejected.

The Henderson County Board of Commissioners reserves the right to reject any or all Bids in whole or in part and to waive all informalities.

J. Carey McLelland
Henderson County Finance Director

(8528105) 730

Henderson County Budget 05-MV1, Motor Vehicles

CATEGORY/VEHICLE DESCRIPTION	QTY.	DEPARTMENT(S)	MacEasler Ford	Egolf Motors	Fletcher-Chevy South	Hunter Chevrolet
Category 1 - Passenger cars, 4-door Sedan, front wheel drive	2	Motor Pool	\$25,547.10	\$27,954.00	\$28,677.50	\$28,639.50
Category 2- Mid-size, 4x4, Sport Utility Vehicle	9	Sheriff (7), Enforce & Development (2)	\$205,402.95	\$206,811.00	\$188,583.75	\$188,367.75
Category 3 - Compact, Extended Cab, 4x4, Pickup Truck	2	Inspections	\$34,209.00	\$35,456.00	No Bid	No Bid
Category 4 - Full-size, 1/2 Ton, 4x4, Pickup Truck: (1) Short Bed; (1) Long Bed	2	Public Buildings	\$37,639.00	\$37,870.00	\$32,500.86	\$32,452.86
Category 5 - Full-size, 1/2 Ton, Extended Cab, Short Bed, 4x4, Pickup Truck	3	Sheriff (2), Animal Control (1)	\$63,700.50	\$66,108.00	\$61,675.35	\$61,603.35
Category 6 - Law Enforc Patrol Vehicle, 4-Door Sedan, (21) marked; (11) un-marked	32	Sheriff	No Bid	\$718,672.00	\$593,920.75	\$590,944.00
Category 7 - One (1) Ton Dump Truck	1	Public Buildings	\$22,506.10	No Bid	\$22,023.00	\$22,049.00



RESOLUTION

WHEREAS, on July 29, 2005, a request for proposals was prepared and available for interested bidders entitled, "REQUEST FOR PROPOSALS #2005-MV1 Motor vehicles, July 29, 2005"; hereinafter "Request for Proposals"; and

WHEREAS, on July 30, 2005, an invitation to bid pursuant to the Request for Proposals was placed in the Hendersonville Times News as required by N.C.G.S. § 143-129(b), hereinafter "Invitation to Bid"; and

WHEREAS, on August 19, 2005, at 2:00 p.m., bids were received in the Henderson County Finance Department, 113 North Main Street, Hendersonville, NC; and

WHEREAS, four (4) bids were received in response to the Invitation to Bid and Request for Proposals; and

WHEREAS, the Henderson County Finance Director has reviewed the bids and has reported to the Board certain irregularities in some of the bids received; and

WHEREAS, the Henderson County Board of Commissioners is desirous of awarding the bids in accordance with the terms of the Request for Proposals, and applicable law;

NOW THEREFORE IT BE RESOLVED by the Henderson County Board of Commissioners as follows:

1. Taking into account the gas mileage calculation required by Paragraph 1.19 of the Request for Proposals, Bids are hereby awarded as follows:
 - a. Category 1 is awarded to MacEasler Ford in the amount of \$25,547.10 for the purchase of two (2) Ford Taurus, 4-door passenger cars.
 - b. Category 2 is awarded to Hunter Chevrolet in the amount of \$188,367.75 for the purchase of nine (9) Chevrolet Trailblazer, 4x4, mid-size sport utility vehicles.



c. Category 3 is awarded to MacEasler Ford in the amount of \$34,209.00 for the purchase of two (2) Ford Ranger, 4x4, extended cab pickup trucks.

d. Category 4 is awarded to Hunter Chevrolet in the amount of \$32,452.86 for the purchase of two (2) Chevrolet Silverado, full size, ½ ton, 4x4, pickup trucks, 1 short bed and 1 long bed.

e. Category 5 is awarded to Hunter Chevrolet in the amount of \$61,603.35 for the purchase of three (3) Chevrolet Silverado, full size, ½ ton, 4x4, extended cab pickup trucks.

f. Category 6 is awarded to Hunter Chevrolet in the amount of \$590,944.00 for the purchase of thirty-two (32) Chevrolet Impala law enforcement patrol vehicles.

g. Category 7 is awarded to MacEasler Ford in the amount of \$22,506.10 for the purchase of one (1) Ford F350 dump truck. The bids received from Chevy South and Hunter Chevrolet was rejected because they did not meet the bid specifications requested.

2. The Finance Director is authorized and directed to issue purchase orders in accordance with the terms of this Resolution. These purchase orders shall be signed by both the Finance Director and the Henderson County Manager.

THIS the 6th day of September, 2005.

THE HENDERSON COUNTY BOARD OF COMMISSIONERS

William L. Moyer, Chairman

Attest: (County Seal)

Elizabeth W. Corn, Clerk to the Board